

VARIANCE PERMIT APPLICATION
FILLMORE COUNTY
LANDOWNER'S PORTION

VARIANCE FROM ZONING REGULATIONS OR DECISION OF THE ZONING ADMINISTRATOR

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

This Variance request seeks relief from Section _____ of the Fillmore County Zoning Ordinance for the purpose

of: _____

(Setback for construction, Relief from Zoning Administrators decision, other)

(1) Name of all Landowners: _____ Phone #: _____

_____ Phone #: _____

_____ Phone #: _____

Mailing Address of Applicant: _____

Address City State Zip

Date: _____ (2) Parcel #: _____ Permit # _____

To be filled out by the Zoning Office

(3) Legal Description *(from deed, abstract, or Records Office)*: _____

Section: _____ (4) Township: _____ (5) Range: _____

Provide a complete description of the project you are proposing. This must include a type written narrative of what you plan to do. Provide a complete site development plan and building or structure plan. This must include:

- _____ 1. Name, Address, North Arrow, and Date.
- _____ 2. Aerial photograph of the site *(Copies obtained from GIS Coordinator or Zoning Office.)*
- _____ 3. Soils maps of the site *(Copies obtained from GIS Coordinator or Zoning Office.)*
- _____ 4. Setbacks from the centerline of all public roads and front, side and rear property lines.
- _____ 5. Location and dimensions of all structures on the site.
- _____ 6. Driveways and accesses to the property.
- _____ 7. Locations of any proposed new construction to include drawings of new structures.
- _____ 8. Parking Areas *(In the case of campgrounds, all campsites).*
- _____ 9. Sinkholes and direction of water runoff.
- _____ 10. Location of all wells on the property and tile inlets if on the site.
- _____ 11. Location of any sewer systems located on the site.
- _____ 12. Evidence of ownership or enforceable option or easements on the property.
- _____ 13. Locations of rivers, bluffs, trails and public roadways.

TOTAL FEE: \$450.00 (NON-REFUNDABLE)

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the Ordinances of Fillmore County and the Statutes of the State of Minnesota. I also agree that any plans and specifications submitted herewith shall become a part of this permit application. If any modification is proposed, written approval of the Fillmore County Zoning Office shall be obtained before construction. I understand that a proposed modification may result in the need for a new permit.

(6) Signatures of Landowners: _____ Date: _____

_____ Date: _____

_____ Date: _____

Instructions for filling out a Variance Permit Application

- (1) The landowner(s) must list all the names that are on the abstract for this particular piece of land. This would include husband and wife's names if both are on the abstract plus any other names.
- (2) The parcel number is a 9-digit number found on a tax statement that specially designates a number for this particular parcel of land. It starts with an R and is set up as such; R99.9999.999.
- (3) The legal description is a very detailed description of the boundaries of the parcel of land where an applicant plans to build. This description is found on an abstract or deed or may also be obtained from the County Recorder's Office. This copy should also contain all the names of the landowners who have an interest in this parcel of land.
- (4) The township number is found in a plat book and will be on the tax statement. It is a number that begins with a capital T and ends with a capital N. It will either be T101N, T102N, T103N or T104N. This number is the tier of townships starting at the Iowa border and going north.
- (5) The Range number is also found in a plat book, and will also be on the tax statement. It is a number that starts with a capital R and ends with a capital W. It will either be R08W, R09W, R10W, R11W, R12W, or R13W. The number is the column of townships starting from 08 and going to 13 from east to west.
- (6) The signature block must contain the signatures of all landowners who are listed on the legal description, abstract or deed.