

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA**

April 5, 2016

Fillmore County Courthouse, 101 Fillmore Street West - Preston, MN

Mitch Lentz - First District

Harry Root - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

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Pledge of Allegiance

9:00 a.m.

Approve Agenda
Approve Consent Agenda:

1. March 22, 2016 County Board minutes.
2. Payment of 1st quarter invoice for 2016 in the amount of \$9,352.50 to Community and Economic Development Associates for economic development staffing services.
3. Payment of 2nd quarter invoice for 2016 in the amount of \$9,352.50 to Community and Economic Development Associates for economic development staffing services.
4. Renewal of Eagle Bluff Consumption and Display permit effective April 1, 2016 through April 1, 2017.
5. Approval of gambling permit for Preston Area Chamber of Commerce for raffle for Preston Trout Days with drawing on May 22, 2016.

Approve Commissioners' Warrants
Review Auditor's Warrants

9:05 a.m.

Shirl Boelter, Auditor/Treasurer

1. Discussion and possible action regarding 2015 Fund Type Determination for the 2015 Audit

9:15 a.m.

Cristal Adkins, Zoning Administrator

1. Consider resolution for adoption of an amendment to the Fillmore County Zoning Ordinance, Section 405.04, Damage to non-conforming structures
2. Consider resolution for adoption of an amendment to the Fillmore County Zoning Ordinance, adding a new definition for Aquaculture

9:30 a.m.

Citizen Input

9:35 a.m.

Neva Beier, Social Services Manager

1. Consider request to approve Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies and authorize signature of same

9:45 a.m.

Tom Kaase, Sheriff

1. Discussion with possible action to accept and sign grant, approve funding source, procurement and implementation of squad technology
2. Update on establishing a part-time jailer eligibility list
3. Update on establishing a part-time dispatcher eligibility list
4. Consider approval of the proclamation for April being National Child Abuse Prevention Month
5. Consider approval of proclamation for April 10th through April 16th for National Public Safety Telecommunications Week

FILLMORE COUNTY BOARD OF COMMISSIONERS

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- 10:00 a.m. Kristina Kohn, Human Resources
1. Consider request to advertise for Information Systems Intern not to exceed twelve (12) weeks at Grade 1 / Step 1 as recommend by the Technology/Land Records/ GIS committee
 2. Discussion with possible action regarding Holiday Memorandum of Understanding with Local #49 as recommended by the Personnel Committee
 3. Discussion with possible action regarding Resource Sharing Memorandum of Understanding with Local #49 as recommended by the Personnel Committee

OTHER ADMINISTRATIVE ITEMS:

1. Consider request to purchase a \$10,000 block of time through Marco for computer services.
2. Consider approval to expend grant funds from the Veteran Services grant for furniture for front office desk as recommended by the Veteran Services Office and authorized by the State.

Calendar review, announcements and committee reports

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

- | | | |
|--------------------|------------|---|
| Tuesday, April 5 | 8:00 a.m. | Finance |
| | 9:00 a.m. | County Board – Special Meeting, Commissioners’ Boardroom, Courthouse, Preston |
| | 11:00 a.m. | Benefits Committee, Commissioners’ Boardroom, Courthouse, Preston |
| | 7:00 p.m. | Fillmore County Annual Unit of Townships Meeting, Preston Servicemen’s Club, Preston |
| Wednesday, April 6 | 8:00 a.m. | Solid Waste, Commissioners’ Boardroom, Courthouse, Preston |
| Monday, April 11 | 8:00 a.m. | Root River Watershed, Conference Rm. 108, Fillmore County Office Building, 902 Houston Street NW, Preston |
| | 6:00 p.m. | Development Achievement Center, Preston |
| | 6:30 p.m. | Semcac, St. Charles |
| | 7:30 p.m. | Winneshie County Solid Waste Agency Joint Powers Board, Decorah |
| Tuesday, April 12 | 9:00 a.m. | County Board – Regular Meeting, Commissioners’ Boardroom, Courthouse, Preston |
| Thursday, April 14 | 8:00 a.m. | Southeast MN Emergency Medical Services, Workforce Development Building, Rochester |
| | 8:30 a.m. | Fillmore County Family Services Collaborative, FCOB, Conf. Rm. 108, 902 Houston Street NW, Preston |
| | 10:30 a.m. | Workforce Development, Rochester |

FILLMORE COUNTY COMMISSIONERS' MINUTES

March 22, 2016

This is a preliminary draft of the March 22, 2016 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 22nd day of March, 2016 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Randy Dahl, Duane Bakke, Mitch Lentz, and Harry Root. Also present were: Bobbie Vickerman, Coordinator/Clerk; Shirl Boelter, Auditor/Treasurer; Michael Frauenkron, Feedlot Officer/Zoning Technician; Jason Marquardt, Veteran Services Officer; Neva Beier, Social Services Manager; Ronald Gregg, Highway Engineer; Thomas Kaase, Sheriff; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The Pledge of Allegiance was recited.

On motion by Root and seconded by Dahl, the Board unanimously approved the agenda.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. March 8, 2016 County Board minutes, as presented.
2. Successful completion of probation for Amy Hershberger, Office Support Specialist Sr., effective March 27, 2016 as recommended by the Social Services Manager.
3. Successful completion of probation for Christina Bothun, Office Support Specialist Sr., effective March 13, 2016 as recommended by the Social Services Manager.
4. Successful completion of probation for Traci Corson, Social Worker, effective March 27, 2016 as recommended by the Social Services Manager.
5. Merit increase for Amy Hershberger to Merit Grade 24/ Step 2(B) effective March 27, 2016 as recommended by the Social Services Manager.
6. Merit increase for Christina Bothun to Merit Grade 24/ Step 2(B) effective March 13, 2016 as recommended by the Social Services Manager.
7. Merit increase for Traci Corson to Merit Grade 32/ Step 2(B) effective March 27, 2016 as recommended by the Social Services Manager.
8. Renewal of Consumption and Display permit and 3.2 Malt Liquor license renewal for Preston Golf and Country Club for April 1, 2016 to April 1, 2017.

On motion by Bakke and seconded by Dahl, the Board unanimously approved payment of the following Commissioners' warrants:

WARRANTS

The Auditor's warrants were reviewed.

Michael Frauenkron, Feedlot Officer/Zoning Technician, was present.

Frauenkron reviewed the 2015 Feedlot program year-end report. Commissioner Bakke asked about the goals on the work plan and how they correlate with the performance report.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the 2015 Annual County Feedlot Officer and Performance Credit Report and authorized signature of same.

On motion by Root and seconded by Bakke, the Board unanimously approved payment of 2nd quarter

invoice of \$100,515.00 to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2016 appropriation in accordance with Joint Powers Agreement.

On motion by Dahl and seconded by Root, the Board unanimously approved the appointment of Steve Heusinkveld, District III, to the Fillmore County Corrections Task Force Committee with the term to expire December 31, 2022.

On motion by Bakke and seconded by Root, the Board unanimously approved the appointment of Daniel Dornink, Deputy Sheriff, to the Benefits Committee as recommended by Law Enforcement Labor Services.

Vickerman noted that the Law Enforcement Labor Services has withdrawn their grievance regarding the County discontinuing the short-term disability insurance.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the closure of almost one block of Coffee Street East (County 8), starting at the Parkway/250 intersection, on Saturday, May 14, 2016 from 8:00 a.m. to 7:00 p.m. for a special event as requested by the City of Lanesboro and approved by the Highway Engineer.

On motion by Dahl and seconded by Root, the Board unanimously approved the request to move the public hearing for the Highway Capital Preservation Plan from April 5, 2016 to April 12, 2016 at 10:00 a.m. due to publishing requirements.

Jason Marquardt, Veteran Services Officer, was present.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted:
RESOLUTION 2016-011: Support of Veterans Home in Fillmore County

A review of the calendar was done and the following committee reports and announcements were given: Bakke – Activities – discussed the overlapping of Wellness and Activities, planning food shelf fundraiser, Christmas party, Christmas for kids, cookout, and events to bring departments and employees together; Planning Commission – discussed compliance of properties and ordinance regarding non-conforming uses and then later the exception. Aquaculture definition needed to be added. Agricultural tourism business will be discussed next month; Soil and Water Conservation District (SWCD) and Southeast Water Resources Board – well sealing for abandoned wells, Southeast Water Resources Board – Staff has been studying a small area of the region and asked to seek grants for further studies. Group is concerned with the continuation of studying locations, asked instead to seek dollars to help seal wells in those areas. SWCD – Looking into remote sensing for transect surveys for compliance of cover after planting. Pilot project where staff will physically do testing, then the satellite will monitor same location and see what they pick up for compliance.

The Citizen's Input portion of the meeting was opened and closed at 9:30 a.m. as no one was present to speak.

Ronald Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Root, the following resolution was unanimously adopted:
RESOLUTION 2016-012: Final payment of \$18,645.61 to Midwest Contracting, LLC for SAP 23-602-020, Bridge #23K26 on CSAH 2, Sumner Township

On motion by Root and seconded by Lentz, the following resolution was unanimously adopted:
RESOLUTION 2016-013: Final payment of \$17,432.33 to Midwest Contracting, LLC for SAP 23-602-021, Bridge #23K27 on CSAH 2, Sumner Township.

On motion by Dahl and seconded by Root, the Board unanimously approved the request to advertise for three preservation projects that are in the County's ½ cent option sales tax program as recommended by the Highway Engineer.

Committee reports and announcements continued: Prestby/Bakke – Highway – reviewed projects, discussed County 1 and the funding related with targeted start date of June, updated local options sales tax preservation list, reviewed meeting with DOT regarding the Old Barn Bridge and recommended changing the date of the public hearing to April 12, 2016.

Thomas Kaase, Sheriff, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved payment of the 2016 annual membership contribution of \$1,000 to the Southeast Minnesota Regional Radio Board as recommended by the Sheriff.

On motion by Dahl and seconded by Bakke, the Board unanimously approved payment of the 2016 annual membership/participation dues of \$6,000 to the South East Minnesota Violent Crime Enforcement Team as recommended by the Sheriff.

Neva Beier, Social Services Manager, was present.

On motion by Dahl and seconded by Root, the Board unanimously approved the Minnesota State/County Child Support Program Cooperative Agreement for two years as recommended by the Social Services Manager, pending review by the County Attorney.

On motion by Root and seconded by Bakke, the Board unanimously approved the County IV-D Child Support Cooperative Arrangement with Fillmore County Offices of Human Services, County Sheriff and County Attorney for two years as recommended by the Social Services Manager, pending review by the County Attorney.

On motion by Root and seconded by Dahl, the Board unanimously approved the Memorandum of Understanding for the Southeast Minnesota Accountable Health Communities Coalition (eleven counties) with Mayo Clinic to align clinical and community services for a regional grant application as recommended by the Social Services Manager.

Committee reports and announcements continued: Lentz – Development Achievement Center, Wellness, Technology, SE Emergency Services; Root – Township meetings, questions regarding police technology; Dodge-Fillmore-Olmsted – new officers, discussed truancy and budget. Dahl – SEMCAC noted that sequestering is a continuing case of budget cuts each year, this is currently happening with HeadStart; and Vickerman – Technology five year plan.

On motion by Lentz and seconded by Root, the Chair adjourned the meeting at 10:13 a.m.



1500 South Hwy 52
PO Box 483
Chatfield, MN 55923
Phone - 507.867.3164

www.cedausa.com

January 3, 2016

Fillmore County
PO Box 466
Preston, MN 55965

RE: Economic development support services billing

Please accept this letter as a billing for economic development staffing services for the 1st quarter of 2016.

Per contract: \$9,352.50

Please remit check to:

CEDA
PO Box 483
Chatfield, MN 55923

We appreciate the confidence you have in our organization!

Sincerely,

Ron Zeigler

Ron Zeigler
CEO/President



1500 South Hwy 52
PO Box 483
Chatfield, MN 55923
Phone - 507.867.3164

www.cedausa.com

March 30, 2016

Fillmore County
PO Box 466
Preston, MN 55965

RE: Economic development support services billing

Please accept this letter as a billing for economic development staffing services for the 2nd quarter of 2016.

Per contract: \$9,352.50

Please remit check to:

CEDA
PO Box 483
Chatfield, MN 55923

We appreciate the confidence you have in our organization!

Sincerely,

Ron Zeigler

Ron Zeigler
CEO/President



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651)201-7507 FAX (651)297-5259 TTY(651)282-6555

RENEWAL OF CONSUMPTION & DISPLAY PERMIT and/or OPTIONAL 2 A.M. CLOSING LICENSE

Permit Fee \$250 (Renewal Date: April 1)

Lic Code: CDPRAV

Eagle Bluff ELC	Private
28097 Goodview Drive	# 22665
Lanesboro MN 55949	

IF NAME AND ADDRESS SHOWN
 ARE NOT CORRECT MAKE
 CHANGES BELOW

Workmens Comp Ins. Co. SFM Policy No. 54334.201 Policy Period 4/16 - 4/17
~~9/15 - 9/16~~

City/County where permit approved: Fillmore County

Permit Name: Eagle Bluff ELC

Trade Name: (Same)

Location address: 28097 Goodview Drive

City, State, Zip Code: Lanesboro MN 55949

Business Phone: 507.467.2437

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
4. Applicant confirms that Workers Compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

PERMIT HOLDERS APPLYING FOR OPTIONAL 2 A.M. CLOSING LICENSE COMPLETE THE FOLLOWING:

1. Does your liquor license issuing authority allow the sale of alcoholic beverages until 2 AM? Yes No
 (If Yes, Continue)
 3.2% Malt Liquor licensees or Consumption & Display Permit Holders (Set Up licensees) - \$200 2 A.M. License Fee

2. Make check payable to: Alcohol & Gambling Enforcement Division (AGED) for the amount indicated above. Include check for 2 AM sales with this application.

Applicant Signature Date
Sagey Tette 3/29/16

(Signature certifies all above information to be correct and permit has been approved by city/county.

City Clerk/County Auditor Signature
 Date _____ (Signature certifies that a consumption and display permit has been approved by the city/county as stated above).

PS09097(05/2009)

AMOUNT RECEIVED _____

Commercial General Liability Coverage Declarations

Customer Number: 0110245284
Policy Number: 0914543 07

Policy Period: 06/22/2015 to 06/22/2016
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Eagle Bluff Environmental Learning Center
28097 Goodview Dr
Lanesboro, MN 55949-8290

Agency Name and Address: 22963
WINONA AGENCY INC
PO BOX 919
WINONA, MN 55987
507-452-3366

Insured is a(n) Non-Profit Organization

Limits of Insurance

General Aggregate Limit (other than Products/Completed Operations)	\$3,000,000
Products/Completed Operations Aggregate Limit	\$3,000,000
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Liability Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$200,000
Medical Expense Limit, Any One Person	\$10,000

See attached Forms Schedule for forms and endorsements applicable to this coverage.

Commercial Liability Umbrella Coverage Declarations

Customer Number: 0110245284
Policy Number: 0914543 07

Policy Period: 06/22/2015 to 06/22/2016
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Eagle Bluff Environmental Learning Center
28097 Goodview Dr
Lanesboro, MN 55949-8290

Agency Name and Address: 22963
WINONA AGENCY INC
PO BOX 919
WINONA, MN 55987
507-452-3366

Retained Limit

Self-Insured Retention Waived

Schedule of Underlying Insurance

General Liability

Insurer: West Bend Mutual Insurance Company

Policy Number: 0914543

Policy Term: 06-22-2015 to 06-22-2016

Coverage Form: Occurrence

Limits of Insurance:

Each Occurrence \$1,000,000

Personal and Advertising Injury \$1,000,000

Products/Completed Operations Aggregate \$3,000,000

General Aggregate (other than Products/Completed Operations) \$3,000,000

Automobile Liability

Insurer: West Bend Mutual Insurance Company

Policy Number: 0914543

Policy Term: 06-22-2015 to 06-22-2016

Limits of Insurance:

Each Accident \$1,000,000

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: - conducts lawful gambling on five or fewer days, and - awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.	<p>Application fee (non refundable)</p> If application is postmarked or received 30 days or more before the event \$50 ; otherwise \$100 .
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ORGANIZATION INFORMATION

Organization name <i>Preston Area Chamber of Commerce</i>	Previous gambling permit number
Minnesota tax ID number, if any	Federal employer ID number (FEIN), if any

Type of nonprofit organization. Check one.

Fraternal
 Religious
 Veterans
 Other nonprofit organization

Mailing address <i>P.O. Box 123</i>	City <i>Preston</i>	State <i>MN</i>	Zip code <i>55965</i>	County <i>Fillmore</i>
Name of chief executive officer [CEO] <i>Sarah Wangen</i>	Daytime phone number <i>507-421-8911</i>	E-mail address <i>swangen@prestonmn.org</i>		

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Preston Golf Course

Address [do not use PO box] <i>27486 MN 16</i>	City or township <i>Preston</i>	Zip code <i>55965</i>	County <i>Fillmore</i>
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Date[s] of activity. For raffles, indicate the date of the drawing.
May 22, 2016

Check each type of gambling activity that your organization will conduct.
 Bingo*
 Raffle [total value of raffle prizes awarded for year \$ *3000*]
 Paddlewheels*
 Pull-tabs*
 Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
 The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.
 The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
 The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Sarah Wanger Date 3/29/14

Print name Sarah Wanger

REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:
 a copy of your proof of nonprofit status, and
 application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required
 A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board Of Commissioners		
15	Assoc of MN Counties					
	01-003-000-0000-6245		500.00	2016 Leg Conf DB&RD	44268	Registration Fees
	01-003-000-0000-6245		50.00	2016 Leg Conf HR	44463	Registration Fees
15	Assoc of MN Counties		550.00		2 Transactions	
5887	Dahl/Randy					
	01-003-000-0000-6335		125.82	Mileage	March 2016	Employee Automobile Allowance
				03/01/2016	03/22/2016	
5887	Dahl/Randy		125.82		1 Transactions	
82132	Fillmore Co Journal					
	01-003-000-0000-6233		9.13	2/23 Board Min	73792	Publications
	01-003-000-0000-6233		7.25	3/1 Board Min	73794	Publications
	01-003-000-0000-6233		7.25	Board Min 3/8/2016	74172	Publications
82132	Fillmore Co Journal		23.63		3 Transactions	
3731	Root/Harry					
	01-003-000-0000-6335		163.62	Mileage	Feb/March 2016	Employee Automobile Allowance
				02/25/2016	03/23/2016	
3731	Root/Harry		163.62		1 Transactions	
3	DEPT Total:		863.07	Board Of Commissioners	4 Vendors	7 Transactions
34	DEPT			Policy Coordinator		
5016	A+ Imaging Systems					
	01-034-000-0000-6377		53.24	Copy Usage	102194	Fees And Service Charges
				02/06/2016	03/15/2016	
5016	A+ Imaging Systems		53.24		1 Transactions	
15	Assoc of MN Counties					
	01-034-000-0000-6245		250.00	2016 Leg Conf BV	44268	Registration Fees
15	Assoc of MN Counties		250.00		1 Transactions	
85012	Office Depot					
	01-034-000-0000-6408		87.21	Calculator	830218058001	Other Office Supplies
	01-034-000-0000-6408		18.34	Bankers Boxes	830218206001	Other Office Supplies
85012	Office Depot		105.55		2 Transactions	

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
34	DEPT Total:		408.79	Policy Coordinator	3 Vendors	4 Transactions
41	DEPT			Auditor/Treasurer		
15	Assoc of MN Counties 01-041-000-0000-6245		250.00	AMC Leg Conference	44268	Registration Fees
15	Assoc of MN Counties		250.00		1 Transactions	
41	DEPT Total:		250.00	Auditor/Treasurer	1 Vendors	1 Transactions
61	DEPT			Data Processing		
111	Fillmore Co Treasurer- Credit Card/ACH 01-061-000-0000-6377		193.15	Acrobat Pro 1yr Subscription	March 2016	Fees And Service Charges
111	Fillmore Co Treasurer- Credit Card/ACH		193.15		1 Transactions	
5040	Impact Proven Solutions 01-061-000-0000-6377		7,106.15	2016 Tax St&Valuations	112184	Fees And Service Charges
5040	Impact Proven Solutions		7,106.15		1 Transactions	
3288	M & I Lockbox:MCCC 01-061-000-0000-6364		200.00	IFSPI Training	2Y1512028	Ifs Support
3288	M & I Lockbox:MCCC		200.00		1 Transactions	
61	DEPT Total:		7,499.30	Data Processing	3 Vendors	3 Transactions
91	DEPT			County Attorney		
4004	Grebin,CCR,RPR/Debbie A 01-091-000-0000-6282		8.75	Transcript	Transcript	Transcripts
4004	Grebin,CCR,RPR/Debbie A		8.75		1 Transactions	
9252	Minnesota Continuing Legal Education 01-091-000-0000-6451		167.00	MN Judges Criminal BenchBook	750034	Reference Materials
9252	Minnesota Continuing Legal Education		167.00		1 Transactions	
87334	Winneshiek County Sheriff 01-091-000-0000-6377		37.94	Subpoena	1/26/2016	Fees And Service Charges
87334	Winneshiek County Sheriff		37.94		1 Transactions	

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
91	DEPT Total:		213.69	County Attorney	3 Vendors	3 Transactions
101	DEPT			Recorder		
4597	Kiehne/David					
	01-101-000-0000-6335		54.00	Recorder Mtg Mileage	3/16/2016	Employee Automobile Allowance
4597	Kiehne/David		54.00		1 Transactions	
101	DEPT Total:		54.00	Recorder	1 Vendors	1 Transactions
105	DEPT			Planning And Zoning		
5016	A+ Imaging Systems					
	01-105-000-0000-6377		53.23	Copy Usage	102194	Fees And Service Charges
				02/06/2016 03/15/2016		
5016	A+ Imaging Systems		53.23		1 Transactions	
2540	Duxbury/Steve					
	01-105-000-0000-6335		10.80	PC Mtg March Mileage	3/17/2016	Employee Automobile Allowance
2540	Duxbury/Steve		10.80		1 Transactions	
6896	Erickson/Brad					
	01-105-000-0000-6335		20.52	PC Mtg March Mileage	3/17/2016	Employee Automobile Allowance
6896	Erickson/Brad		20.52		1 Transactions	
82132	Fillmore Co Journal					
	01-105-000-0000-6241		0.88	Meeting Notice	73793	Advertising
82132	Fillmore Co Journal		0.88		1 Transactions	
4399	Keune/James					
	01-105-000-0000-6335		5.40	PC Mtg March Mileage	3/17/2016	Employee Automobile Allowance
4399	Keune/James		5.40		1 Transactions	
2314	O'Connor/Ann					
	01-105-000-0000-6335		9.72	PC Mtg March Mileage	3/17/2016	Employee Automobile Allowance
2314	O'Connor/Ann		9.72		1 Transactions	
6904	Ruskell/Gary L					
	01-105-000-0000-6335		18.36	PC Mtg March Mileage	3/17/2016	Employee Automobile Allowance

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description		
No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
6904 Ruskell/Gary L		18.36	1 Transactions			
105 DEPT Total:		118.91	Planning And Zoning	7 Vendors		7 Transactions
111 DEPT			Facilities Mtce			
9 AmeriPride Services, Inc						
01-111-000-0000-6377		29.41	Dust Mop Service	2800607721		Fees And Service Charges
01-111-000-0000-6377		29.41	Dust Mop Service	2800612798		Fees And Service Charges
9 AmeriPride Services, Inc		58.82		2 Transactions		
1425 Continental Research Corp						
01-111-000-0000-6411		240.64	Wax for Airport Floor	432675-CRC-1		Custodial Supplies
1425 Continental Research Corp		240.64		1 Transactions		
81511 Preston Foods						
01-111-000-0000-6411		35.47	Custodial Supplies	Mar 2016		Custodial Supplies
81511 Preston Foods		35.47		1 Transactions		
3448 Reliable Pest Management						
01-111-000-0000-6377		45.00	Pest Control FCOB	3479		Fees And Service Charges
3448 Reliable Pest Management		45.00		1 Transactions		
111 DEPT Total:		379.93	Facilities Mtce	4 Vendors		5 Transactions
125 DEPT			Veteran Services			
3348 Marquardt/Jason						
01-125-000-0000-6337		224.25	CPR/AED Training	March 2016		Other Travel Expense
			03/23/2016	03/24/2016		
3348 Marquardt/Jason		224.25		1 Transactions		
125 DEPT Total:		224.25	Veteran Services	1 Vendors		1 Transactions
149 DEPT			Other General Government			
4928 1Source						
01-149-000-0000-6408		43.80	Office Supplies	156280-0		County Shared Office Supplies
4928 1Source		43.80		1 Transactions		
5040 Impact Proven Solutions						



Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-149-000-0000-6205		1,601.51	2016 Postage Tax St		112184		Postage And Postal Box Rent	
5040	Impact Proven Solutions			1,601.51		1 Transactions				
149	DEPT Total:			1,645.31	Other General Government		2 Vendors			2 Transactions
201	DEPT				Enhanced 911 System					
5142	ANCOM TECHNICAL CENTER	01-201-000-0000-6310		457.50	Install of SAM Unit in Dispatc		59144		Contract Repairs And Maintenance	
5142	ANCOM TECHNICAL CENTER			457.50		1 Transactions				
5171	TALK POINT TECHNOLOGIES,INC	01-201-000-0000-6310		1,469.00	Plantronics System in Dispatch		0008519		Contract Repairs And Maintenance	
5171	TALK POINT TECHNOLOGIES,INC			1,469.00		1 Transactions				
201	DEPT Total:			1,926.50	Enhanced 911 System		2 Vendors			2 Transactions
202	DEPT				Sheriff					
8497	Erickson/Leif	01-202-000-0000-6337		9.50	Parking for EMS Conference		3/18/2016		Other Travel Expense	
8497	Erickson/Leif			9.50		1 Transactions				
3644	Forms & Systems of Minnesota	01-202-000-0000-6455		872.16	Citation Forms		147127		Law Enforcement Supplies	
3644	Forms & Systems of Minnesota			872.16		1 Transactions				
123	Fountain Building Center Inc	01-202-000-0000-6311		54.32	Materials Tire Rack Co Shop		142346		Miscellaneous Repairs And Maintenance	
123	Fountain Building Center Inc			54.32		1 Transactions				
3282	Independent Stationers	01-202-000-0000-6455		170.28	Batteries		000587159		Law Enforcement Supplies	
3282	Independent Stationers			170.28		1 Transactions				
5172	MN DEPT OF PUBLIC SAFETY	01-202-000-0000-6455		20.00	Dangerous Dog Sign & Tag		DangerDog2016		Law Enforcement Supplies	
5172	MN DEPT OF PUBLIC SAFETY			20.00		1 Transactions				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
202 DEPT Total:		1,126.26	Sheriff	5 Vendors	5 Transactions
251 DEPT			County Jail		
5016 A+ Imaging Systems 01-251-000-0000-6310		119.19	Copier Mntnce Contract 1660	102318	Contract Repairs And Maintenance
5016 A+ Imaging Systems		119.19		1 Transactions	
9 AmeriPride Services, Inc 01-251-000-0000-6377		61.43	Laundry 2/9/2016	2800595153	Fees And Service Charges
01-251-000-0000-6377		61.43	Laundry 2/22/2016	2800599632	Fees And Service Charges
9 AmeriPride Services, Inc		122.86		2 Transactions	
3435 DALCO 01-251-000-0000-6411		255.86	Toilet Tissue & Paper Towels	3003516	Custodial Supplies
3435 DALCO		255.86		1 Transactions	
2981 Hoff/Luann 01-251-000-0000-6337		14.18	Feb Mileage	Feb 2016	Other Travel Expense
			02/01/2016	02/29/2016	
2981 Hoff/Luann		14.18		1 Transactions	
3282 Independent Stationers 01-251-000-0000-6408		38.50	Wrist Rests	000587159	Other Office Supplies
3282 Independent Stationers		38.50		1 Transactions	
3261 Preston Emergency Service 01-251-000-0000-6402		45.00	Certificates CPR	03527	Stationary And Forms
3261 Preston Emergency Service		45.00		1 Transactions	
81511 Preston Foods 01-251-000-0000-6416		25.96	Jail Supplies	March 2016	Misc Supplies
81511 Preston Foods		25.96		1 Transactions	
251 DEPT Total:		621.55	County Jail	7 Vendors	8 Transactions
442 DEPT			Wic Program		
3018 Perspective Enterprises 01-442-000-0000-6639		314.00	Adult Digital Scale	50041	Equipment Purchased



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3018 Perspective Enterprises		314.00	1 Transactions	
442 DEPT Total:		314.00	1 Vendors	1 Transactions
443 DEPT				Nursing Service
5016 A+ Imaging Systems 01-443-000-0000-6310		183.50	102057	Contract Repairs & Maintenance
			02/09/2016 03/08/2016	
5016 A+ Imaging Systems		183.50	1 Transactions	
2715 Brevig/Michelle 01-443-000-0000-6335		8.10	Feb 2016	Employee Automobile Allowance
01-443-000-0000-6335		8.10	March 2016	Employee Automobile Allowance
2715 Brevig/Michelle		16.20	2 Transactions	
5034 CLIA Laboratory Program 01-443-000-0000-6245		150.00	Cert Fee	Registration Fees
			09/01/2016 08/31/2018	
5034 CLIA Laboratory Program		150.00	1 Transactions	
5660 De Lage Landen Financial Services 01-443-000-0000-6310		201.01	49521038	Contract Repairs & Maintenance
			03/15/2016 04/14/2016	
5660 De Lage Landen Financial Services		201.01	1 Transactions	
83550 Kelly Printing & Signs 01-443-000-0000-6408		48.00	23290	Other Office Supplies
83550 Kelly Printing & Signs		48.00	1 Transactions	
1472 Stericycle Inc 01-443-000-0000-6310		311.46	4006185912	Contract Repairs & Maintenance
			04/01/2016 06/30/2016	
1472 Stericycle Inc		311.46	1 Transactions	
443 DEPT Total:		910.17	6 Vendors	7 Transactions
444 DEPT				Home Health
4176 ABILITY NETWORK INC				

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4176	ABILITY NETWORK INC 01-444-000-0000-6310		174.00	Medicare Billing March 2016	16M-0048694	IT Upkeep
			174.00	1 Transactions		
1901	Aske/Nancy J 01-444-000-0000-6335		23.71	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			23.71	03/18/2016 1 Transactions		
1901	Aske/Nancy J		23.71			
3801	Bergo/Doreen 01-444-000-0000-6335		77.22	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			77.22	03/18/2016 1 Transactions		
3801	Bergo/Doreen		77.22			
2508	Clark/Evelyn 01-444-000-0000-6335		0.97	HHA Auto Expense 02/25/2016	Feb/Mar2016	Employee Automobile Allowance
			12.42	03/03/2016 HHA Auto Expense	Mar2016	Employee Automobile Allowance
	01-444-000-0000-6335		12.42	03/07/2016	03/18/2016	
2508	Clark/Evelyn		13.39		2 Transactions	
3647	Jergenson/Karin 01-444-000-0000-6335		58.32	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			58.32	03/18/2016 1 Transactions		
3647	Jergenson/Karin		58.32			
3070	Kallis/Sara 01-444-000-0000-6335		199.80	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			199.80	03/18/2016 1 Transactions		
3070	Kallis/Sara		199.80			
8660	Lopez/Debbilyn 01-444-000-0000-6335		24.84	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			24.84	03/18/2016 1 Transactions		
8660	Lopez/Debbilyn		24.84			
1814	Martin/Debra 01-444-000-0000-6335		66.96	HHA Auto Expense 03/07/2016	Mar2016	Employee Automobile Allowance
			66.96	03/18/2016		



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1814	Martin/Debra		66.96		1 Transactions	
5412	MN Home Care Association 01-444-000-0000-6245		425.00	Spring Conf Registration	20001816	Registration Fees
5412	MN Home Care Association		425.00		1 Transactions	
5997	Ostby/Helen 01-444-000-0000-6335		117.18	HHA Auto Expense 03/07/2016	Mar2016 03/18/2016	Employee Automobile Allowance
5997	Ostby/Helen		117.18		1 Transactions	
3735	Pappas/Natalie 01-444-000-0000-6335		0.86	HHA Auto Expense 12/28/2015	Dec 2015 12/31/2015	Employee Automobile Allowance
	01-444-000-0000-6335		1.35	HHA Auto Expense 02/08/2016	Feb 2016 02/19/2016	Employee Automobile Allowance
	01-444-000-0000-6335		1.62	HHA Auto Expense 02/23/2016	Feb/Mar 2016 03/03/2016	Employee Automobile Allowance
	01-444-000-0000-6335		1.35	HHA Auto Expense 01/01/2016	Jan 2016 01/08/2016	Employee Automobile Allowance
	01-444-000-0000-6335		2.16	HHA Auto Expense 01/11/2016	Jan 2016 01/22/2016	Employee Automobile Allowance
	01-444-000-0000-6335		1.62	HHA Auto Expense 01/25/2016	Jan/Feb 2016 02/05/2016	Employee Automobile Allowance
	01-444-000-0000-6335		1.62	HHA Auto Expense 03/07/2016	Mar2016 03/18/2016	Employee Automobile Allowance
3735	Pappas/Natalie		10.58		7 Transactions	
3429	Tienter/Lesa 01-444-000-0000-6335		189.54	HHA Auto Expense 03/07/2016	Mar2016 03/18/2016	Employee Automobile Allowance
3429	Tienter/Lesa		189.54		1 Transactions	
444	DEPT Total:		1,380.54	Home Health	12 Vendors	19 Transactions
602	DEPT			County Extension Service		
4732	Ruesink/Kristi 01-602-000-0000-6335		55.62	Mileage Feb/March 02/17/2016	Feb/Mar 2016 03/14/2016	Employee Automobile Allowance

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
4732 Ruesink/Kristi		55.62	1 Transactions	
602 DEPT Total:		55.62	County Extension Service	1 Vendors 1 Transactions
603 DEPT			Feedlot	
5016 A+ Imaging Systems 01-603-000-0000-6377		53.23	Copy Usage 02/06/2016 03/15/2016	102194 Fees And Service Charges
5016 A+ Imaging Systems		53.23	1 Transactions	
110 Fillmore Co Treasurer 01-603-000-0000-6205		1.94	Feedlot Postage	Feb 2016 Postage And Postal Box Rent
01-603-000-0000-6561		5.95	Gas Feb 2016	Feb 2016 Gasoline Diesel And Other Fuels
110 Fillmore Co Treasurer		7.89	2 Transactions	
603 DEPT Total:		61.12	Feedlot	2 Vendors 3 Transactions
1 Fund Total:		18,053.01	County Revenue Fund	80 Transactions

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
			<u>Amount</u>		
111	DEPT				
	5988 Preston Auto Parts				
	12-111-000-0000-6625		18.42	462335	Building Improvement
	5988 Preston Auto Parts		18.42	1 Transactions	
111	DEPT Total:		18.42	1 Vendors	1 Transactions
12	Fund Total:		18.42		1 Transactions

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
300 DEPT				Highway Administration
3861 Gregg/ Ronald				
13-300-000-0000-6335		130.14		MILEAGE 040816 Employee Automobile Allowance
3861 Gregg/ Ronald		130.14		1 Transactions
2273 Olmsted Medical Center				
13-300-000-0000-6377		119.00		PRE-EMPLOYMENT EXAM 040816 106-42445 Fees And Service Charges
2273 Olmsted Medical Center		119.00		1 Transactions
300 DEPT Total:		249.14		Highway Administration 2 Vendors 2 Transactions
310 DEPT				Highway Maintenance
5168 Dyreson/Jeff				
13-310-000-0000-6337		41.71		MEALS 040816 Other Travel Expense
5168 Dyreson/Jeff		41.71		1 Transactions
5072 Ess Brothers & Sons Inc.				
13-310-000-0000-6580		390.00		BRIDGE REPAIR SUPPLIES 040816 VV1147 Other Repair And Maintenance Supplies
5072 Ess Brothers & Sons Inc.		390.00		1 Transactions
197 Kruegels Inc				
13-310-000-0000-6580		54.56		BRIDGE REPAIR SUPPLIES 040816 218206 Other Repair And Maintenance Supplies
197 Kruegels Inc		54.56		1 Transactions
310 DEPT Total:		486.27		Highway Maintenance 3 Vendors 3 Transactions
320 DEPT				Highway Construction
80445 Beckley's Office Products				
13-320-000-0000-6501		88.20		SUPPLIES 040816 7994 Engineering And Surveying Supplies
80445 Beckley's Office Products		88.20		1 Transactions
5173 Hanson/Eric L.				
13-320-000-0000-6363		416.87		PERMANENT EASEMENT 040816 Right Of Way Costs
13-320-000-0000-6363		2.76		TEMPORARY EASEMENT 040816 Right Of Way Costs
5173 Hanson/Eric L.		419.63		2 Transactions
5174 Hanson/Loren S.				
13-320-000-0000-6363		416.87		PERMANENT EASEMENT 040816 Right Of Way Costs

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
5174 Hanson/Loren S.		419.64	TEMPORARY EASEMENT 040816 2 Transactions	Right Of Way Costs
5175 Hanson/Michael J.		416.86	PERMANENT EASEMENT 040816	Right Of Way Costs
5175 Hanson/Michael J.		419.63	TEMPORARY EASEMENT 040816 2 Transactions	Right Of Way Costs
4193 Industrial Hygiene Services Corp.		4,432.65	ASBESTOS BRIDGE INSPECT.040816 191014A	Fees And Service Charges
4193 Industrial Hygiene Services Corp.		4,432.65	1 Transactions	
5179 Kemp/Arlana R.		236.60	PERMANENT EASEMENT 040816	Right Of Way Costs
5179 Kemp/Arlana R.		240.75	TEMPORARY EASEMENT 040816 2 Transactions	Right Of Way Costs
5178 Nethercut/Richard A		236.60	PERMANENT EASEMENT 040816	Right Of Way Costs
5178 Nethercut/Richard A		240.75	TEMPORARY EASEMENT 040816 2 Transactions	Right Of Way Costs
2674 Short Elliott Hendrickson Inc-Seh		4,305.50	CONSULTING 040816 311985	Consulting
2674 Short Elliott Hendrickson Inc-Seh		4,305.50	CONSULTING 040816 311985	Consulting
2674 Short Elliott Hendrickson Inc-Seh		1,136.00	CONSULTING 040816 312282	Consulting
2674 Short Elliott Hendrickson Inc-Seh		177.00	CONSULTING 040816 312283	Consulting
2674 Short Elliott Hendrickson Inc-Seh		9,924.00	4 Transactions	
347 State Of Mn		35.00	REGISTRATION 040816 D. SCHMITT	Registration Fees
347 State Of Mn		35.00	1 Transactions	
320 DEPT Total:		16,220.25	Highway Construction 9 Vendors	17 Transactions
330 DEPT			Equipment Maintenance Shops	
2322 Carquest		27.72	FILTERS 040816 1537214288	Machinery Parts
2322 Carquest		83.88	FILTERS 040816 1537214554	Machinery Parts



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
2322 Carquest		111.60	2 Transactions	
6617 Chatfield Parts House				
13-330-000-0000-6576		8.45	SUPPLIES 040816	583424 Shop Supplies & Tools
13-330-000-0000-6576		5.49	SUPPLIES 040816	583629 Shop Supplies & Tools
6617 Chatfield Parts House		13.94	2 Transactions	
4598 Class C Solutions Group				
13-330-000-0000-6576		140.75	SUPPLIES 040816	8270269001 Shop Supplies & Tools
4598 Class C Solutions Group		140.75	1 Transactions	
4590 Debauche Truck & Diesel				
13-330-000-0000-6575		382.92	PARTS 040816	5016332 Machinery Parts
4590 Debauche Truck & Diesel		382.92	1 Transactions	
2072 Konrad Material Sales				
13-330-000-0000-6575		724.27	PARTS 040816	1252666 Machinery Parts
2072 Konrad Material Sales		724.27	1 Transactions	
3032 Motor Parts & Equipment Inc				
13-330-000-0000-6575		29.14	PARTS 040816	21275 Machinery Parts
13-330-000-0000-6575		7.49	PARTS 040816	21408 Machinery Parts
3032 Motor Parts & Equipment Inc		36.63	2 Transactions	
5157 Planned Products LLC				
13-330-000-0000-6575		178.35	PARTS 040816	1600 Machinery Parts
5157 Planned Products LLC		178.35	1 Transactions	
9336 Stepp Manufacturing Co Inc				
13-330-000-0000-6575		32.66	FILTERS 040816	49761 Machinery Parts
9336 Stepp Manufacturing Co Inc		32.66	1 Transactions	
3761 W.D. Larson Co Ltd Inc				
13-330-000-0000-6576		111.96	SUPPLIES 040816	26034 Shop Supplies & Tools
3761 W.D. Larson Co Ltd Inc		111.96	1 Transactions	
1551 Whitewater Wireless, Inc				
13-330-000-0000-6576		77.50	RADIO REPAIRS 040816	R16109857 Shop Supplies & Tools
13-330-000-0000-6576		103.35	RADIO REPAIRS 040816	R16109858 Shop Supplies & Tools

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Vendor No.	Name	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
No.	Account/Formula	Accr				Paid On Bhf #	On Behalf of Name
	13-330-000-0000-6576		119.40	RADIO REPAIRS	040816	R16109930	Shop Supplies & Tools
	13-330-000-0000-6576		42.90	RADIO REPAIRS	040816	R16109931	Shop Supplies & Tools
	13-330-000-0000-6576		42.90	RADIO REPAIRS	040816	R16109932	Shop Supplies & Tools
	13-330-000-0000-6576		100.50	RADIO REPAIRS	040816	R16109933	Shop Supplies & Tools
	13-330-000-0000-6576		100.50	RADIO REPAIRS	040816	R16109934	Shop Supplies & Tools
1551	Whitewater Wireless, Inc		587.05		7 Transactions		
450	Zep Sales & Service						
	13-330-000-0000-6576		455.30	SUPPLIES	040816	31019740	Shop Supplies & Tools
450	Zep Sales & Service		455.30		1 Transactions		
451	Ziegler Inc						
	13-330-000-0000-6575		631.84	CUTTING EDGES	040816	2890800	Machinery Parts
	13-330-000-0000-6575		1,110.00	LABOR	040816	2890800	Machinery Parts
	13-330-000-0000-6575		82.58	PARTS	040816	2890800	Machinery Parts
451	Ziegler Inc		1,824.42		3 Transactions		
330	DEPT Total:		4,599.85	Equipment Maintenance Shops		12 Vendors	23 Transactions
13	Fund Total:		21,555.51	County Road & Bridge			45 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
390 DEPT		Resource Recovery Center		
4194 Brevig/Randy 14-390-000-0000-6466		Steel Toed Safety Boots	23343	Safety Materials
4194 Brevig/Randy		1 Transactions		
4666 DYNAMIC RECYCLING 14-390-000-0000-6456		Recycling	116187	Recycling Materials
4666 DYNAMIC RECYCLING		1 Transactions		
106 Fillmore Co Treasurer 14-390-000-0000-6561		Feb Fuel	Feb 2016	Gasoline Diesel And Other Fuels
106 Fillmore Co Treasurer		1 Transactions		
5069 Ken Baker Building Co. 14-390-000-0000-6311		2015 Fire Repairs to Building	2015 Fire Rprs	Miscellaneous Repairs And Maintenance
5069 Ken Baker Building Co.		1 Transactions		
2050 Liberty Tire Recycling LLC 14-390-000-0000-6862		Recycling	869772	Management Of Problem Wastes
2050 Liberty Tire Recycling LLC		1 Transactions		
390 DEPT Total:		9,014.23 Resource Recovery Center	5 Vendors	5 Transactions
14 Fund Total:		9,014.23 Sanitation Fund		5 Transactions

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
611 DEPT				
4923 MN Pulic Facilities Authority				
73-611-000-0000-6710		5,249.00	Greenleafon Maintenance Expense	
4923 MN Pulic Facilities Authority		5,249.00	Wingness 27.0014.050	RD Grant Debt Retirement
			1 Transactions	
611 DEPT Total:		5,249.00	Greenleafon Maintenance Expense	1 Vendors 1 Transactions
73 Fund Total:		5,249.00	Greenleafon Septic Project	1 Transactions
Final Total:		53,890.17	98 Vendors	132 Transactions

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	18,053.01	County Revenue Fund	
	12	18.42	INFRA FUND	
	13	21,555.51	County Road & Bridge	
	14	9,014.23	Sanitation Fund	
	73	5,249.00	Greenleafon Septic Project	
	All Funds	53,890.17	Total	Approved by,
			
			

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
110	Fillmore Co Treasurer 01-149-000-0000-6205		225.00	Bulk mailing-Extension		Postage And Postal Box Rent
110	Fillmore Co Treasurer		225.00	1 Transactions		
7213	Metro Sales Inc 01-091-000-0000-6377		117.09	3/19-4/18 copier contract	INV486158	Fees And Service Charges
	01-061-000-0000-6377		219.00	3/23-4/22/16 copier usage	INV488375	Fees And Service Charges
	01-100-000-0000-6310		459.00	12/22/15-3/21/16 copier contra	INV489617	Contract Repairs And Maintenance
	01-061-000-0000-6377		501.01	12/23-3/22/16 usage for copie	INV489618	Fees And Service Charges
7213	Metro Sales Inc		1,296.10	4 Transactions		
25073	Olmsted Co Community Services 01-252-000-0000-6831		100,515.00	2nd qtr 4/1-6/30 FC Approp.	CSFI-110000	D.F.O. Appropriation
25073	Olmsted Co Community Services		100,515.00	1 Transactions		
308	Preston Public Utilities 01-111-000-0000-6251		2,093.87	902 Houston St NW-utilities	4 470 1115	Electricity
	01-251-000-0000-6251		2,035.95	901 Houston St NW-utilities-	4 471 340	Electricity
	01-111-000-0000-6251		3,231.75	101 Fillmore St W-utilities	8 8833 822	Electricity
308	Preston Public Utilities		7,361.57	3 Transactions		
1 Fund Total:			109,397.67	County Revenue Fund	4 Vendors	9 Transactions

CJOHNSON
 3/25/16 9:54AM
 13 County Road & Bridge

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u> <u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
3205	Centurylink 13-300-000-0000-6203		50.11	TELEPHONE 032516	5078673784	Telephone
3205	Centurylink		50.11	1 Transactions		
6094	MN Energy Resources Corporation 13-330-000-0000-6255		176.51	NATURAL GAS 032516	505303491	Gas
6094	MN Energy Resources Corporation		176.51	1 Transactions		
13 Fund Total:			226.62	County Road & Bridge	2 Vendors	2 Transactions

CJOHNSON
 3/25/16 9:54AM
 14 Sanitation Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
308	Preston Public Utilities 14-390-000-0000-6251		680.04	727 Hwy 16 & 52E-utilities	4 457 326	Electricity
308	Preston Public Utilities		680.04	1 Transactions		
5882	Winneshiek County Landfill 14-390-000-0000-6374		3,921.72	3/10-3/15/16 household	20564	Landfill Tipping Fees
5882	Winneshiek County Landfill		3,921.72	1 Transactions		
14 Fund Total:			4,601.76	Sanitation Fund	2 Vendors	2 Transactions

CJOHNSON
 3/25/16 9:54AM
 76 Trust And Agency Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
110 Fillmore Co Treasurer				
76-000-000-0000-2006		714.00	RRC Sales & Use Tax	Commercial Sw Mgmt Tax
76-000-000-0000-2007		115.00	041,101,103,149&602 Sales & Us	Sales Tax Collected
76-300-000-0000-2007		5.00	R & B Sales & Use Tax	Sales Tax Collected
110 Fillmore Co Treasurer		834.00	3 Transactions	
76 Fund Total:		834.00	Trust And Agency Fund	1 Vendors 3 Transactions
Final Total:		115,060.05	9 Vendors	16 Transactions

*** Fillmore County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	109,397.67	County Revenue Fund	
	13	226.62	County Road & Bridge	
	14	4,601.76	Sanitation Fund	
	76	834.00	Trust And Agency Fund	
	All Funds	115,060.05	Total	Approved by,
			
			



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
111	Fillmore Co Treasurer- Credit Card/ACH 01-112-000-0000-6377		1,966.00	2016 taxes 18.0242.000		Fees And Service Charges
	01-112-000-0000-6377		326.00	2016 taxes 16.0029.000		Fees And Service Charges
	01-112-000-0000-6377		36.00	2016 taxes 16.0032.000		Fees And Service Charges
111	Fillmore Co Treasurer- Credit Card/ACH		2,328.00	3 Transactions		
5954	US Bank 01-251-000-0000-6242		48.00	American Jail Assoc-membership 02/18/2016 02/18/2016	0159	Membership Dues
	01-201-000-0000-6310		331.00	apco Interntl inc membership 03/07/2016 03/07/2016	0334	Contract Repairs And Maintenance
	01-251-000-0000-6640		37.63	WM supercenter-printer 03/09/2016 03/09/2016	0508	Equipment Purchased
	01-251-000-0000-6408		13.17	Wal-Mart - markers 03/09/2016 03/09/2016	1260	Other Office Supplies
	01-202-000-0000-6337		150.00	Superior Shores RE - lodging 03/14/2016 03/14/2016	1551	Other Travel Expense
	01-202-000-0000-6561		26.15	kwik trip - gas 03/15/2016 03/15/2016	2421	Gasoline Diesel And Other Fuels
	01-201-000-0000-6310		119.99	Best Buy - Wireless printer 03/11/2016 03/11/2016	2720	Contract Repairs And Maintenance
	01-251-000-0000-6431		131.58	Preston Eye Clinic-eye glasses 03/08/2016 03/08/2016	2813	Drugs And Medicine
	01-205-000-0000-6386		15.98	Netflix 03/09/2016 03/09/2016	4827	Jail Phone Comm 16A.72
	01-202-000-0000-6337		73.02	Craguns - lodging 03/14/2016 03/14/2016	7138	Other Travel Expense
5954	US Bank		946.52	10 Transactions		
1 Fund Total:			3,274.52	County Revenue Fund	2 Vendors	13 Transactions

SNEWGARD
 3/30/16 3:47PM
 13 County Road & Bridge

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1829 Frontier 13-300-000-0000-6203			TELEPHONE 040116	5079373211	Telephone
1829 Frontier	41.86		1 Transactions		
6094 MN Energy Resources Corporation 13-330-000-0000-6255	445.19		NATURAL GAS 040116	502458275	Gas
13-330-000-0000-6255	317.42		NATURAL GAS 040116	507313281	Gas
13-330-000-0000-6255	310.20		NATURAL GAS 040116	507351562	Gas
6094 MN Energy Resources Corporation	1,072.81		3 Transactions		
13 Fund Total:	1,114.67		County Road & Bridge	2 Vendors	4 Transactions

SNEWGARD
 3/30/16 3:47PM
 14 Sanitation Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5882 Winneshiek County Landfill 14-390-000-0000-6374			5,743.98	3/21/16 - 3/22/16 household	20577	Landfill Tipping Fees
				03/21/2016 03/22/2016		
5882 Winneshiek County Landfill			5,743.98	1 Transactions		
14 Fund Total:			5,743.98	Sanitation Fund	1 Vendors	1 Transactions

SNEWGARD
 3/30/16 3:47PM
 83 Prepaid Tax Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
110 Fillmore Co Treasurer 83-883-000-0000-5001		131,683.70	2016 pre-paid taxes	Current Taxes
110 Fillmore Co Treasurer		131,683.70	1 Transactions	
83 Fund Total:		131,683.70	Prepaid Tax Fund	1 Vendors 1 Transactions
Final Total:		141,816.87	6 Vendors	19 Transactions

*** Fillmore County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	3,274.52	County Revenue Fund	
	13	1,114.67	County Road & Bridge	
	14	5,743.98	Sanitation Fund	
	83	131,683.70	Prepaid Tax Fund	
	All Funds	141,816.87	Total	Approved by,
			
			

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: April 5th, 2015

Amount of time requested (minutes): 10 minutes

Dept: Auditor/Treasurer

Prepared By: Shirl Boelter

State item(s) of business with brief analysis. Provide relevant material for documentation. Outline in detail any action requested of the County Board. Indicate amount of time needed for each item.

Discussion and possible approval of 2015 Fillmore County Fund Type Determination for 2015 Audit as recommended by the Finance Committee.

Reviewed By:
Signature

Shirl Boelter

Check if this item will have additional documentation

All requests for County Board agenda time must be in the office of the County Coordinator by **12:00 p.m. (noon) Thursday** to be on the agenda for the following Tuesday's meeting of the County Board of Commissioners

2015 Fund Type Determination

<u>Fund Number</u>	<u>Fund Name</u>	<u>Enabling Legislation</u>	<u>Describe the constraint</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Committed Fund Balance								
12-000-000-0000-2812	Building Maintenance			\$ 250,000.00	\$ 253,407.05	\$ 100,000.00	\$ 29,492.30	\$ 400,000.00
12-000-000-0000-2814	Committed Law Enforcement Remodel			\$ 900,000.00	\$ 700,000.00	\$ 770,119.97	\$ 559,652.89	\$ 323,713.49
12-000-000-0000-2805	Committed Hwy Bld Remodel			\$ -	\$ -	\$ 20,000.00	\$ 397,485.00	\$ -
12-000-000-0000-2816	Special Grant Projects			\$ 200,000.00	\$ 100,000.00	\$ 100,000.00	\$ 66,827.00	
12-000-000-0000-2817	Greenleafton Septic Project			\$ -	\$ 500,000.00	\$ 100,000.00	\$ 121,621.09	
12-000-000-0000-2818	New County Projects			\$ 200,000.00	\$ 100,000.00	\$ 200,000.00	\$ 40,000.00	
12-000-000-0000-2804	Interoperable Communications			\$ 200,000.00	\$ 100,000.00	\$ 200,000.00	\$ 440,593.55	\$ 1,000,000.00
23-000-000-0000-2815	Federal and State Match for Airport			\$ 100,000.00	\$ 65,696.55	\$ -	\$ 83,293.71	\$ 123,186.21
Restricted Fund Balance								
01-000-000-0000-2750	Missing Heirs	MS 524.3-914	Court ordered deposits	\$ 27,362.28	\$ 27,362.28	\$ 27,362.28	\$ 27,362.28	\$ 27,362.28
01-000-000-0000-2752	Law Library	MS 134A.13	Is to be allotted for support of library	\$ 12,172.34	\$ 3,955.17	\$ 3,426.43	\$ 10,122.48	\$ 24,308.55
01-000-000-0000-2753	Recorder Technology	MS 357.18, S. 4	By Recorder for modern info systems	\$ 98,607.13	\$ 83,875.78	\$ 62,984.94	\$ 62,899.45	\$ 52,391.49
01-000-000-0000-2755	Un-allocated Recorder	MS 357.182, S. 7	MN Statute, Board resolution/policy	\$ 146,110.12	\$ 112,475.79	\$ 86,408.73	\$ 84,017.86	\$ 43,416.61
01-000-000-0000-2756	Enhanced 911	MS 403.113, S 1.3	Must be used for 911 systems	\$ 258,304.61	\$ 289,746.14	\$ 286,724.31	\$ 346,136.96	\$ 521,858.57
01-000-000-0000-2758	Veteran Donations (Van/Event Donations)		Board Action	\$ 5,749.47	\$ 4,749.47	\$ 4,749.47	\$ 4,481.08	\$ 4,481.08
01-000-000-0000-2759	Public DARE Donations	MS 299A.33	DARE training & travel expenses	\$ 11,181.80	\$ 9,910.58	\$ 6,897.70	\$ 7,665.08	\$ 4,192.55
01-000-000-0000-2764	Sheriff Contingency	MS 387.213	Sheriff may spend for DWI investigations	\$ 4,596.52	\$ 2,318.33	\$ 5,000.00	\$ 2,581.20	\$ 4,049.69
01-000-000-0000-2765	Jail Phone Commission	MS 16A.72	Exception to General Fund deposit	\$ 124.93	\$ 316.69	\$ 493.33	\$ 677.91	\$ 894.45
01-000-000-0000-2766	Sheriff Vehicle Forfeiture	MS 169A.63	DWI training	\$ 9,970.23	\$ 7,334.86	\$ 2,230.18	\$ 12,590.95	\$ 9,931.91
01-000-000-0000-2767	Gun Permits			\$ 44,931.24	\$ 52,676.77	\$ 30,317.02		\$ 23,738.15
01-000-000-0000-2769	Attorney Vehicle Forfeiture	MS 169A.63	DWI prosecution	\$ 29,327.03	\$ 24,738.55	\$ 21,555.01	\$ 18,771.29	\$ 17,572.35
01-000-000-0000-2776	Parks	MS 282.08, 4, ii	RES10_01Forest resource improv	\$ 21,524.29	\$ 10,897.83	\$ -	\$ 1,079.02	\$ 899.02
14-000-000-0000-2760	Landfill Closure		IA Chapter 113.14, Rule 567/Board Action	\$ 454,092.00	\$ 454,092.00	\$ 454,092.00	\$ 454,092.00	\$ 454,092.00
39-000-000-0000-2310	2010 GO CIP DEBT SERVICE		Debt Service	\$ 304,305.10	\$ 279,754.84		\$ 293,209.61	\$ 266,648.13
Assigned Fund Balance								
01-000-000-0000-2807	Compensated Absences		Board action	\$ 716,491.05	\$ 685,630.82	\$ 677,768.58	\$ 690,389.94	\$ 682,402.93
01-000-000-0000-2810	Subsequent year business		Adopted budget/Board Action	\$ -	\$ -	\$ 126,939.00	\$ 300,000.00	\$ 285,448.00
11-420-000-0000-2807	IM Compensated Absence		Board action	\$ 91,528.59	\$ 85,668.09	\$ 132,124.08	\$ 138,582.26	\$ 129,632.15
11-430-000-0000-2807	SS Compensated Absence		Board action	\$ 74,888.91	\$ 76,153.30	\$ 105,981.94	\$ 81,378.41	\$ 82,587.41
13-000-000-0000-2807	Compensated Absence		Board action	\$ 336,904.25	\$ 314,235.80	\$ 314,096.25	\$ 303,875.00	\$ 268,194.93
14-000-000-0000-2807	Compensated Absence		Board action	\$ 24,275.14	\$ 30,059.48	\$ 21,831.61	\$ 22,804.24	\$ 26,643.87
14-000-000-0000-2810	Subsequent year business		Board action		\$ -	\$ 35,000.00		
23-000-000-0000-2807	Compensated Absences		Board Action	\$ -	\$ -	\$ 1,230.89	\$ 1,525.98	\$ 1,364.65
91-000-000-0000-2810	Subsequent Year Business		42 USC		\$ -	\$ 31,000.00	\$ 20,000.00	\$ 20,000.00
Unassigned Fund Balance								
01-000-0000-2803	6 mos Operating		Board action		\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00
11-420-0000-2803	6 mos IM Operating		Board action			\$ 600,000.00	\$ 600,000.00	\$ 600,000.00
11-430-0000-2803	6 mos SS Operating		Board action		\$ -	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00
13-000-0000-2803	6 mos Operating		Board action	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00
14-000-0000-2803	6 mos. Operating		Board action	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
					\$ 5,000,056.17	\$ 8,103,333.72	\$ 8,798,208.54	\$ 8,974,010.47

REQUEST FOR COUNTY BOARD ACTION

AGENDA DATE: April 5th, 2016

ITEM NO.: 1

PREPARED BY: Cristal Adkins, Zoning Administrator

DEPT.: Zoning

State item(s) of business with brief analysis. Provide relevant material for documentation. Outline in detail any action requested of the County Board. Indicate amount of time needed for each item.

The Zoning Office and the Fillmore County Planning Commission would like the County Commissioners to review an amendment to the Fillmore County Zoning Ordinance, Section 405.04 – 405.09, pertaining to damage to non-conforming structures. To simplify the language pertaining to reconstructing non-conforming structures destroyed by forces constituting an act of God, a portion of the Ordinance listed in subsection 405.09 was moved into Section 405.04 for clarity. In reviewing this section of the Ordinance, the Planning Commission concurred that this simplified the language and made the explanation of whether such structures could be rebuilt clearer.

The Fillmore County Planning Commission met on March 17, 2016 and voted unanimously to approve the Ordinance Amendment as presented.

The amount of time needed for this review should not require more than five (5) minutes.

REVIEWED BY: _____
COUNTY COORDINATOR

All requests for County Board agenda time must be in the office of the County Coordinator by **4:00 p.m. Thursday** to be on the agenda for the following Tuesday's meeting of the County Board of Commissioners.

RESOLUTION

**FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965**

Date _____ Resolution No. _____

Motion by Commissioner _____ Second by Commissioner _____

WHEREAS; Fillmore County has decided to adopt an amendment to the Fillmore County Zoning Ordinance, Section 405.04 through 405.09, Damage to non-conforming structures; and
WHEREAS; the Fillmore County Planning Commission has taken testimony on this amendment at a Public Hearing held on March 17, 2016; and
WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend this amendment be adopted by the County Board of Commissioners:
NOW THEREFORE BE IT RESOLVED, that the Fillmore County Board of Commissioners hereby adopts an amendment to the Fillmore County Zoning Ordinance as amended and contained herein.

405.04. Structures, Damage or Destruction

If a non-conforming structure is destroyed by any means to an extent of more than fifty percent (50) percent of its current market value, as determined by the Fillmore County Assessor's records at the time of destruction, it shall not be reconstructed except in conformity with the provisions of the zoning code. ~~If destroyed to less than fifty (50) percent of its market value, said restoration shall begin within twelve (12) months or the structure shall be made conforming.~~ with the following exception:

- Any dwelling located outside of a Shoreland Area or Floodplain that is destroyed by forces constituting an act of God shall be exempt from Section 405.04 of this Ordinance.

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405.05. Structure, Relocation

If a non-conforming structure is moved any distance, for any reason whatsoever, it shall thereafter conform to the regulations for the district in which it is located after it is moved.

405.06. Use, Change

Whenever a non-conforming use has been changed to a conforming use or to a use permitted in a district of greater restrictions, it shall not thereafter be changed back to a non-conforming use.

405.07. Use, Discontinuance

In the event that a non-conforming use of any structure or structure and land is discontinued for a period of one (1) year, the use of the same shall conform thereafter to the uses permitted in the district in which it is located.

405.08. Use, Zone Change

The foregoing provisions relative to non-conforming uses shall apply to buildings, land and uses which hereafter become non-conforming due to classification or reclassification of districts under this Ordinance.

405.09. Exceptions

~~Any dwelling located outside of a Shoreland Area or Floodplain that is destroyed by forces constituting an act of God shall be exempt from Section 405.04 of this Ordinance.~~

VOTING AYE

Commissioners Prestby Dahl Root Lentz Bakke

VOTING NAY

Commissioners Prestby Dahl Root Lentz Bakke

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ____ day of _____, 2016.

Witness my hand and official seal at Preston, Minnesota the ____ day of _____, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

REQUEST FOR COUNTY BOARD ACTION

AGENDA DATE: April 5th, 2016

ITEM NO.: 2

PREPARED BY: Cristal Adkins, Zoning Administrator

DEPT.: Zoning

State item(s) of business with brief analysis. Provide relevant material for documentation. Outline in detail any action requested of the County Board. Indicate amount of time needed for each item.

The Zoning Office and the Fillmore County Planning Commission would like the County Commissioners to review an amendment to the Fillmore County Zoning Ordinance, adding a new definition for "Aquaculture." Recent inquiries and proposed activities may fall into such a category and would add clarity in the Ordinance for Aquaculture related activities.

The Fillmore County Planning Commission met on March 17, 2016 and voted unanimously to approve the Ordinance Amendment as presented.

The amount of time needed for this review should not require more than five (5) minutes.

REVIEWED BY: _____

COUNTY COORDINATOR

All requests for County Board agenda time must be in the office of the County Coordinator by **4:00 p.m. Thursday** to be on the agenda for the following Tuesday's meeting of the County Board of Commissioners.

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965

Date _____ Resolution No. _____

Motion by Commissioner _____ Second by Commissioner _____

WHEREAS; Fillmore County has decided to adopt an amendment to the Fillmore County Zoning Ordinance, adding a new definition for Aquaculture; and
WHEREAS; the Fillmore County Planning Commission has taken testimony on this amendment at a Public Hearing held on March 17, 2016; and
WHEREAS; the Fillmore County Planning Commission has voted unanimously to recommend this amendment be adopted by the County Board of Commissioners:
NOW THEREFORE BE IT RESOLVED, that the Fillmore County Board of Commissioners hereby adopts an amendment to the Fillmore County Zoning Ordinance as amended and contained herein.

New definition for Aquaculture:

Aquaculture: The cultivation of aquatic animals and plans, especially fish, shellfish, and seaweed, in natural or controlled marine or freshwater environments; underwater agriculture.

VOTING AYE

Commissioners Prestby Dahl Root Lentz Bakke

VOTING NAY

Commissioners Prestby Dahl Root Lentz Bakke

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ___ day of _____, 2016.

Witness my hand and official seal at Preston, Minnesota the _____ day of _____, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

FILLMORE COUNTY COMMISSIONERS' MINUTES

November 3, 2015

renewal and if the Board chose not to renew the contract, it could end December 31st. The Commissioners from the Community Services Committee were asked to provide a detailed recommendation at the next Board meeting.

Brett Corson, County Attorney, was present.

On motion by Prestby and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2015-053: Application for Minnesota Government Access (MGA) to authorize appropriate signatures for agreements with the Office of the State Court Administration to participate in the MGA program

A review of the calendar was done and the following committee report and announcements were given: Bakke – One Watershed One Plan met and the main question that came up was, “What is the County’s role?” The answer given was that each County is supposed to provide education; however, it was noted that there are other organizations that are already designated to provide the education piece.

On motion by Prestby and seconded by Lentz, the Chair adjourned the meeting at 11:14 a.m.

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965

Date November 3, 2015 Resolution No. 2015-053

Motion by Commissioner Prestby Second by Commissioner Lentz

WHEREAS, the County of Fillmore desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and,

WHEREAS, as the Minnesota Judicial Branch moves towards a more efficient court process, the eCourtMN initiative is committed to ensuring that non-court governmental agencies have appropriate access to court records and documents; and,

WHEREAS, the County of Fillmore desires to subscribed to Minnesota Court Data Services Program.

NOW, THEREFORE, BE IT RESOLVED that the Fillmore County Board of Commissioners approves and authorizes Brett Corson, County Attorney, Neva Beier, Social Services Manager; and Thomas Kaase, Sheriff, Fillmore County, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.

VOTING AYE

Commissioners Bakke Prestby Dahl Root Lentz

VOTING NAY

Commissioners Bakke Prestby Dahl Root Lentz

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 3rd day of November, 2015.

Witness my hand and official seal at Preston, Minnesota the 3rd day of November, 2015.

SEAL 

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

**MASTER SUBSCRIBER AGREEMENT
FOR MINNESOTA COURT DATA SERVICES
FOR GOVERNMENTAL AGENCIES**

THIS AGREEMENT is entered into by and between

Fillmore County Social Services ,
(Government Subscriber Name)

of 902 Houston St NW Suite 1 Preston MN 55965
(Government Subscriber Address)

(hereinafter "Government Subscriber") and THE STATE OF MINNESOTA

Office of State Court Administration ,

of 25 Rev. Dr. Martin Luther King Jr. Blvd. St. Paul, Minnesota 55155 ,

(hereinafter "the Court").

Recitals

The Court offers Court Data Services, as defined herein, to Minnesota Government Subscribers as authorized by the Rules of Public Access and Court Order. The Court Data Services are offered to Government Subscribers as governmental units and are offered solely for certain governmental use as permitted herein. Government Subscriber desires to use Court Data Services, and the Court desires to provide the same, to assist Government Subscriber in the efficient performance of its governmental duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.

Court Data Services are defined in the Definitions section of this Agreement and may involve a one-way or two-way transmission of information between the parties, some of which may include court information that is not accessible to the public pursuant to the Rules of Public Access and which may not be disclosed by Government Subscriber without the prior approval of the appropriate court or record custodian. Government Subscriber agrees herein to limit its access to and use of Court Records and Court Documents through Court Data Services to the Government Subscriber's "Legitimate Governmental Business Need" as defined herein.

Agreement

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, the Court and Government Subscriber agree as follows:

1. TERM; TERMINATION; ONGOING OBLIGATIONS.

- 1.1 Term.** This Agreement shall be effective on the date executed by the Court and shall remain in effect according to its terms.

1.2 Termination.

1.2.1 Either party may terminate this Agreement with or without cause by giving written notice to the other party. The effective date of the termination shall be thirty (30) days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. Termination of this Agreement pursuant to Clause 4.5 shall be effective immediately and may occur without prior notice to Government Subscriber.

1.2.2 The provisions of Clauses 5, 6, 8, 9, 10, 12.2, 12.3 and 15 through 24 shall survive any termination of this Agreement, as shall any other provisions that by their nature are intended or expected to survive such termination. Upon termination, the Government Subscriber shall perform the responsibilities set forth in paragraph 8.6 hereof.

1.3 Subsequent Agreement. This Agreement may be superseded by a subsequent agreement between the parties.

2. DEFINITIONS.

2.1 "Agency Account Manager" means the Government Subscriber employee assigned with the tasks of: (1) being the point of contact for communications between Government Subscriber and the Court; (2) maintaining a current list Government Subscriber's Individual Users and their signed User Acknowledgment Forms and promptly notifying the Court when Government Subscriber's Individual Users with individual logins should have accounts added or deleted; (3) reporting violations of this agreement by Government Subscriber's Individual Users and steps taken to remedy violations to the Court.

2.2 "Court Data Services" means one or more of the following services and includes any additional or modified services identified as such on the Justice Agency Resource webpage of the Minnesota Judicial Branch website, which is currently www.mncourts.gov, or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates:

2.2.1 "Bulk Data Delivery" means the electronic transmission of Court Records in bulk form from the Court to the Government Subscriber, from one or more of the Court's databases and through any means of transmission, as described in applicable Policies & Notices and materials referenced therein.

2.2.2 "Court Integration Services" means pre-defined automated transmissions of i) Court Records from the Court's computer systems to Government Subscriber's computer systems; and/or ii) Government Subscriber Records from the Government Subscriber's computer systems to the Court's computer systems; on a periodic basis or as triggered by pre-determined events, as described in applicable Policies & Notices and materials referenced therein.

2.2.3 "MNCIS Login Accounts" means a digital login account created for and provided to the Government Subscriber for online access to and use of Court Records and Court Documents maintained by the Minnesota Court

Information System ("MNCIS"), as described in applicable Policies & Notices and materials referenced therein.

- 2.3 "Court Data Services Databases"** means any databases and the data therein, used as a source for Court Data Services, together with any documentation related thereto, including without limitation descriptions of the format or contents of data, data schemas, and all related components.
- 2.4 "Court Data Services Programs"** means any computer application programs, routines, transport mechanisms, and display screens used in connection with Court Data Services, together with any documentation related thereto.
- 2.5 "Court Records"** means all information in any form made available by the Court and/or its affiliates to Government Subscriber for the purposes of carrying out this Agreement, including:
- 2.5.0 **"Court Case Information"** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information and Court Documents, as defined herein.
- 2.5.1 **"Court Confidential Case Information"** means any information in the Court Records (including Court Documents) that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
- 2.5.2 **"Court Confidential Security and Activation Information"** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
- 2.5.3 **"Court Confidential Information"** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.
- 2.5.4 **"Court Documents"** means electronic images of documents that are part of or included in a court file.
- 2.6 "DCA"** means the District Court Administrator pursuant to Minnesota Statutes, section 485.01.
- 2.7 "Government Subscriber Records"** means any information in any form made available by the Government Subscriber to the Court and/or its affiliates for the purposes of carrying out this Agreement.
- 2.8 "Government Subscriber's Individual Users"** means Government Subscriber's employees or independent contractors whose use or access of Court Data Services,

as well as the access, use and dissemination of Court Records (including Court Documents), is necessary to effectuate the purposes of this Agreement.

- 2.9** “**Legitimate Governmental Business Need**” means a requirement, duty or obligation for the efficient performance of governmental tasks or governmental responsibilities and as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency or before any self-regulatory body.
- 2.10** “**Policies & Notices**” means the policies and notices published by the Court and/or its affiliates in connection with each of its Court Data Services, on a website or other location designated by the Court and/or its affiliates, as the same may be amended from time to time by the Court and/or its affiliates. Policies & Notices for each Court Data Service, hereby made part of this Agreement by reference, provide additional terms and conditions that govern Government Subscriber’s use of such services, including but not limited to provisions on fees, access and use limitations, and identification of various third party applications, such as transport mechanisms, that Government Subscriber may need to procure separately to use Court Data Services.
- 2.11** “**Rules of Public Access**” means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court and/or the SCAO entitled “Limits on Public Access to Case Records” or “Limits on Public Access to Administrative Records,” all of which by this reference are made a part of this Agreement. It is the obligation of Government Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. Such rules, lists, and tables are posted on the main website for the Court, for which the current address is www.mncourts.gov.
- 2.12** “**SCAO**” means the State of Minnesota, State Court Administrator’s Office.
- 2.13** “**This Agreement**” means this Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies, including all Exhibits, Policies & Notices, and other documents referenced, attached to, or submitted or issued hereunder.
- 2.14** “**Trade Secret Information of SCAO and its licensors**” is defined in sections 8.1, 8.2 and 8.4 of this Agreement.
- 2.15** “**User Acknowledgement Form**” means the form attached to this document as Exhibit A, signed by Government Subscriber’s Individual Users to confirm in writing that the Individual User has read and understands the requirements and restrictions in this Agreement.
- 3. DATA ACCESS SERVICES PROVIDED TO GOVERNMENT AGENCY.** Following execution of this Agreement by both parties, Government Subscriber will be offered access to the Court Records (including Court Documents) described in the Government Subscriber Access Chart, which is posted on the Policies & Notices.

4. AUTHORIZED ACCESS, USE, AND DISSEMINATION OF COURT DATA SERVICES AND COURT RECORDS LIMITED; TRAINING; VIOLATIONS; SANCTIONS.

4.1 Authorized Access to Court Data Services and Court Records.

- 4.1.1 Government Subscriber and Government Subscriber's Individual Users shall access only the Court Data Services and Court Records (including Court Documents) necessary for a Legitimate Governmental Business Need.
- 4.1.2 The access of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.1.3 Government Subscriber and Government Subscriber's Individual Users shall not access or attempt to access Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.2 Authorized Use of Court Data Services and Court Records.

- 4.2.1 Government Subscriber and Government Subscriber's Individual Users shall use the Court Data Services and Court Records (including Court Documents) accessed only for a Legitimate Governmental Business Need and according to the instructions provided in corresponding Policies & Notices or other materials.
- 4.2.2 The use of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal or non-official use, or any use that is not a "Legitimate Governmental Business Need" as defined herein, is prohibited.
- 4.2.3 Government Subscriber and Government Subscriber's Individual Users shall not use or attempt to use Court Data Services or Court Records (including Court Documents) in any manner not set forth in this Agreement, Policies & Notices, or other Court Data Services documentation.

4.3 Dissemination of Court Records. Government Subscriber and Government Subscriber's Individual Users shall not share the Court Records (including Court Documents) accessed and data therefrom with third parties and other individuals other than as needed to further a Legitimate Governmental Business Need.

4.4 Training. Government Subscriber shall provide Government Subscriber's Individual Users training in the proper access, use, and dissemination of Court Records (including Court Documents).

4.5 Violations.

- 4.5.1 The access, use, or dissemination of Court Data Services or Court Records (including Court Documents) beyond what is necessary for a Legitimate

Governmental Business Need by Government Subscriber or Government Subscriber's Individual Users is a violation of this Agreement. The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by Government Subscriber or Government Subscriber's Individual Users for personal use is a violation of this Agreement.

4.5.2 Any violation pursuant to Clause 4.5.1, or any unauthorized or attempted access, use or dissemination of Court Data Services, Court Records or Court Documents by Government Subscriber or Government Subscriber's Individual Users shall be grounds for the Court to impose sanctions as described in Clause 4.6 and to terminate this Agreement without prior notice to Government Subscriber and/or Government Subscriber's Individual Users.

4.6 Sanctions.

4.6.1 Sanctions for a violation pursuant to Clause 4.5.1 may be imposed upon a Government Subscriber and/or Government Subscriber's Individual Users and may include the suspension of access or termination of access for Government Subscriber and/or Government Subscriber's Individual Users.

4.6.2 If the Court decides to terminate the access for Government Subscriber and/or Government Subscriber's Individual Users, the Court shall notify the affected party in writing. The termination shall be effective immediately. Prior notice to Government Subscriber and/or Government Subscriber's Individual Users is not required. Reinstatement of the access shall only be upon the written direction of the Court.

5. GUARANTEES OF CONFIDENTIALITY. Government Subscriber agrees:

5.1 To not disclose Court Confidential Information to any third party except where necessary to carry out the Government Subscriber's Legitimate Governmental Business Need as defined in this Agreement.

5.2 To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Government Subscriber's obligations under this Agreement.

5.3 To limit the use of and access to Court Confidential Information to Government Subscriber's Individual Users. Government Subscriber shall advise Government Subscriber's Individual Users of the restrictions upon access, use and disclosure contained in this Agreement, requiring each Government Subscriber's Individual User to acknowledge in writing that the individual has read and understands such restrictions. Government Subscriber's Individual Users shall sign the User Acknowledgment Form attached in Exhibit A before accessing Court Data Services.

5.4 That, without limiting Clause 1 of this Agreement, the obligations of Government Subscriber and Government Subscriber's Individual Users with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Agreement and the termination of their relationship with Government Subscriber.

5.5 That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Government Subscriber and Government Subscriber's Individual Users under this Agreement, such obligations of Government Subscriber and Government Subscriber's Individual Users are founded independently on the provisions of this Agreement.

5.6 That, a violation of Government Subscriber's agreements contained in this Clause 5, or a violation of those same agreements by Government Subscriber's Individual Users, shall be grounds for the Court to terminate this agreement and Government Subscriber and/or Government Subscriber's Individual Users access to Court Data Services and Court Records (including Court Documents).

6. **APPLICABILITY TO COURT CASE INFORMATION PROVIDED UNDER LEGAL MANDATE AND PREVIOUSLY DISCLOSED COURT RECORDS AND COURT DOCUMENTS.** Subscriber acknowledges and agrees:

6.1 **Court Case Information Provided Under Legal Mandate.** When the Court is required to provide Government Subscriber with Court Case Information under a legal mandate and the provision of such data by the Court is not optional or otherwise left to the discretion of the Court, for example in the case of a state statutory reporting requirement, the provisions of this Agreement that govern or restrict Government Subscriber's access to and use of Court Case Information do not apply to the specific data elements identified in the legal mandate, but remain in effect with respect to all other Court Case Information provided by the Court to Government Subscriber. All other provisions of this Agreement remain in full effect, including, without limitation, provisions that govern or restrict Government Subscriber's access to and use of Court Confidential Security and Activation Information.

6.2 **Previously Disclosed Court Records and Court Documents.** Without limiting section 6.1, all Court Records and Court Documents disclosed to Government Subscriber prior to the effective date of this Agreement shall be subject to the provisions of this Agreement.

7. **ACKNOWLEDGMENT BY INDIVIDUALS WITH ACCESS TO COURT RECORDS UNDER THIS AGREEMENT.**

7.1 **Requirement to Advise Government Subscriber's Individual Users.** To affect the purposes of this Agreement, Government Subscriber shall advise each of Government Subscriber's Individual Users who are permitted to use and/or access Court Data Services and Court Records (including Court Documents) under this Agreement of the requirements and restrictions in this Agreement.

7.2 **Required Acknowledgement by Government Subscriber's Individual Users.**

7.2.1 Government Subscriber shall require each of Government Subscriber's Individual Users to sign the User Acknowledgement Form (Exhibit A).

7.2.2 The User Acknowledgement Forms of current Government Subscriber's Individual Users must be obtained prior to submitting this Agreement to the

Court for approval and shall accompany the submission of this Agreement for approval.

7.2.3 Until the User Acknowledgement Form required in Clause 7.2.1 is signed, a Government Subscriber's Individual User is prohibited from accessing, using or disseminating Court Data Services and Court Records (including Court Documents). The access, use or dissemination of Court Data Services or Court Records (including Court Documents) by a Government Subscriber's Individual User that has not completed a User Acknowledgement Form as required in Clause 7.2.1 is a violation of this Agreement.

7.2.4 Government Subscriber shall keep all such written User Acknowledgment Forms on file while this Agreement is in effect and for one (1) year following the termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such acknowledgements upon request to the Agency Account Manager.

7.2.5 The User Acknowledgment Forms are incorporated herein by reference.

8. LICENSE AND PROTECTION OF PROPRIETARY RIGHTS. During the term of this Agreement, subject to the terms and conditions hereof, the Court, with the permission of the SCAO, hereby grants to Government Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive Court Records (including Court Documents). SCAO and the Court reserve the right to make modifications to the Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Government Subscriber. These modifications shall be treated in all respects as their previous counterparts.

8.1 Court Data Services Programs. SCAO is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of SCAO and its licensors.

8.2 Court Data Services Databases. SCAO is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of SCAO and its licensors.

8.3 Marks. Government Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

8.4 Restrictions on Duplication, Disclosure, and Use.

8.4.1 Trade secret information of SCAO and its licensors will be treated by Government Subscriber in the same manner as Court Confidential

Information. In addition, Government Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of SCAO or its licensors, in any way or for any purpose not specifically and expressly authorized by this Agreement. As used herein, "trade secret information of SCAO and its licensors" means any information possessed by SCAO which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of SCAO and its licensors" does not, however, include information which was known to Government Subscriber prior to Government Subscriber's receipt thereof, either directly or indirectly, from SCAO or its licensors, information which is independently developed by Government Subscriber without reference to or use of information received from SCAO or its licensors, or information which would not qualify as a trade secret under Minnesota law.

8.4.2 It will not be a violation of Clause 8.4 for Government Subscriber to make up to one (1) copy of training materials and configuration documentation for each individual authorized to access, use, or configure Court Data Services, solely for its own use in connection with this Agreement.

8.4.3 Government Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of SCAO and its licensors and Government Subscriber will advise Government Subscriber's Individual Users who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of SCAO and its licensors, of the restrictions upon duplication, disclosure and use contained in this Agreement.

8.5 Proprietary Notices. Government Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of SCAO and its licensors, or any part thereof, made available by SCAO or the Court, and Government Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of SCAO and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Government Subscriber by SCAO or the Court, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

8.6 Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, made available by the Court and SCAO to Government Subscriber hereunder, and all copies, including partial copies, thereof are and remain the property of the respective licensor. Within ten days of the effective date of termination of this Agreement, Government Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration

materials, if any, and logon account information; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

- 8.7 Reasonable Security Measures.** The Court may add reasonable security measures including, but not limited to, a time-out feature, to Court Data Services Programs.
- 9. INJUNCTIVE RELIEF; LIABILITY.** Government Subscriber acknowledges that the Court, SCAO, SCAO's licensors, and DCA will be irreparably harmed if Government Subscriber's obligations under this Agreement are not specifically enforced and that the Court, SCAO, SCAO's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Government Subscriber of its obligations. Therefore, Government Subscriber agrees that the Court, SCAO, SCAO's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Government Subscriber or Government Subscriber's Individual Users without the necessity of the Court, SCAO, SCAO's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Government Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Government Subscriber shall be liable to the Court, SCAO, SCAO's licensors, and DCA for reasonable attorney's fees incurred by the Court, SCAO, SCAO's licensors, and DCA in obtaining any relief pursuant to this Agreement.
- 10. COMPROMISE LIABILITY.** Government Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Government Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Government Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law.
- 11. AVAILABILITY.** Specific terms of availability shall be established by the Court and set forth in the Policies & Notices. The Court reserves the right to terminate this Agreement immediately and/or temporarily suspend Government Subscriber's approved Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system. Monthly fees, if any, shall be prorated only for periods of suspension or upon termination of this Agreement.
- 12. ADDITIONAL USER OBLIGATIONS.** The obligations of the Government Subscriber set forth in this section are in addition to the other obligations of the Government Subscriber set forth elsewhere in this Agreement.
- 12.1 Judicial Policy Statement.** Government Subscriber agrees to comply with all policies identified in applicable Policies & Notices. Upon failure of the Government Subscriber to comply with such policies, the Court shall have the option of immediately suspending or terminating the Government Subscriber's Court Data Services on a temporary basis and/or immediately terminating this Agreement.

12.2 Access and Use; Log.

12.2.1 Government Subscriber shall be responsible for all access to and use of Court Data Services and Court Records (including Court Documents) by Government Subscriber's Individual Users or by means of Government Subscriber's equipment or passwords, whether or not Government Subscriber has knowledge of or authorizes such access and use.

12.2.2 Government Subscriber shall also maintain a log identifying all persons to whom Government Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Government Subscriber shall maintain such logs while this Agreement is in effect and for a period of one (1) year following termination of this Agreement. Government Subscriber shall promptly provide the Court with access to, and copies of, such logs upon request.

12.2.3 Government Subscriber, through the Agency Account Manager, shall promptly notify the Court when Government Subscriber's Individual Users with individual logins should have accounts added or deleted. Upon Government Subscriber's failure to notify the Court of these changes, the Court may terminate this Agreement without prior notice to Government Subscriber.

12.2.4 The Court may conduct audits of Government Subscriber's logs and use of Court Data Services and Court Records (including Court Documents) from time to time. Upon Government Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Agreement without prior notice to Government Subscriber.

12.3 Personnel. Government Subscriber agrees to investigate (including conducting audits), at the request of the Court, allegations of misconduct pertaining to Government Subscriber's Individual Users having access to or use of Court Data Services, Court Confidential Information, or trade secret information of the SCAO and its licensors where such persons violate the provisions of this Agreement, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records. Government Subscriber, through the Agency Account Manager, agrees to notify the Court of the results of such investigation, including any disciplinary actions, and of steps taken to prevent further misconduct. Government Subscriber agrees to reimburse the Court for costs to the Court for the investigation of improper use of Court Data Services, Court Records (including Court Documents), or trade secret information of the SCAO and its licensors.

13. FEES AND INVOICES. Applicable monthly fees commence ten (10) days after notice of the Court's approval of this Agreement or upon the initial Government Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the State shall invoice Government Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within thirty (30) days of the date of the invoice, the Court may immediately cancel this Agreement without notice to Government

Subscriber and pursue all available legal remedies. Government Subscriber certifies that funds have been appropriated for the payment of charges under this Agreement for the current fiscal year, if applicable.

14. MODIFICATION OF FEES. SCAO may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty (30) days from the publication of the Policies & Notices. Government Subscriber shall have the option of accepting such changes or terminating this Agreement as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

15.1 WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

15.2 ACCURACY, COMPLETENESS AND AVAILABILITY OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, SCAO, SCAO'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS. THE COURT IS NOT LIABLE FOR ANY COURT RECORDS OR COURT DOCUMENTS NOT AVAILABLE THROUGH COURT DATA SERVICES DUE TO COMPUTER OR NETWORK MALFUNCTION, MISTAKE OR USER ERROR.

16. RELATIONSHIP OF THE PARTIES. Government Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, SCAO, SCAO'S licensors, or DCA. Neither Government Subscriber nor the Court, SCAO, SCAO'S licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

17. NOTICE. Except as provided in Clause 2 regarding notices of or modifications to Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding notices of or modification of fees, any notice to Court or Government Subscriber hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

18. NON-WAIVER. The failure by either Party at any time to enforce any of the provisions of this Agreement or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Agreement. The waiver of any default by

either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. **FORCE MAJEURE.** Neither party shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.
20. **SEVERABILITY.** Every provision of this Agreement shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Agreement so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Agreement, and all other provisions shall remain in full force and effect.
21. **ASSIGNMENT AND BINDING EFFECT.** Except as otherwise expressly permitted herein, neither Party may assign, delegate and/or otherwise transfer this Agreement or any of its rights or obligations hereunder without the prior written consent of the other. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any corporation or other legal entity into, by or with which Government Subscriber may be merged, acquired or consolidated or which may purchase the entire assets of Government Subscriber.
22. **GOVERNING LAW.** This Agreement shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.
23. **VENUE AND JURISDICTION.** Any action arising out of or relating to this Agreement, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Government Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.
24. **INTEGRATION.** This Agreement sets forth the entire Agreement and understanding between the Parties regarding the subject matter hereof and supersedes any prior representations, statements, proposals, negotiations, discussions, understandings, or agreements regarding the same subject matter. Except as otherwise expressly provided in Clause 2 regarding Court Data Services and Policies & Notices, and in Clauses 13 and 14 regarding fees, any amendments or modifications to this Agreement shall be in writing signed by both Parties.
25. **MINNESOTA DATA PRACTICES ACT APPLICABILITY.** If Government Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Government Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (*see* section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Government Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided under this Agreement; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Agreement, intending to be bound thereby.

1. GOVERNMENT SUBSCRIBER
Government Subscriber must attach documented verification of authority to sign on behalf of and bind the entity, such a council resolution, board authority or legally binding decision maker and attach same as Exhibit B.

By 
(SIGNATURE)

Date 11/5-15

Name (typed) Neva Beier

Title Social Services Manager

Office Fillmore County
Community Services

2. THE COURT

By _____
(SIGNATURE)

Date _____

Title CIO/Director

Information Technology
Division of State Court
Administration

Office _____

3. Form and execution approved for Court by:

By: _____
(SIGNATURE)

Title: Staff Attorney - Legal Counsel Division

Date: _____

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Apr 5, 2016

Amount of time requested (minutes): 30

Dept: Fillmore County Sheriff's Office

Prepared By: Sheriff Tom Kaase

State item(s) of business with brief analysis. Provide relevant material for documentation. Outline in detail any action requested of the County Board. Indicate amount of time needed for each item.

Squad Car Mobiles. Discussion and approval to proceed with the signing and acceptance of the grant, funding source, procurement, and implementation. Cost and expenditure breakdowns attached.

~~Approval to move Jailer Greg Melartin from part-time to full-time jailer, replacing Jailer Matt Hoff. Hire analysis form attached.~~ 

Update on establishing a part-time jailer eligibility list.

Update on establishing a part-time dispatcher eligibility list.

Proclamation for April being National Child Abuse Prevention Month.

Proclamation for April 10th through the 16th being National Public Safety Telecommunications Week.

Reviewed By:
Signature

Check if this item will have additional documentation

All requests for County Board agenda time must be in the office of the County Coordinator by **12:00 p.m. (noon) Thursday** to be on the agenda for the following Tuesday's meeting of the County Board of Commissioners

Hire Analysis Form
(All sections must be completed.)

Date:

Department:

Requested By:

Title of Position being requested:

Requested date to post:

Is the position currently in the budget? Yes No If yes, how many hours per week is the position currently?

Number of hours requested:

Replacement position: Yes No

Date position vacated:

If the request is for a new position, what has created the need for the position?

Why would this position be filled rather than absorbing the job duties within the department?

Has an assessment been made regarding the need for full-time vs. part-time? Explain.

Where does the specific funding for this position originate?

What real or permanent savings can be generated by this position?

Has this position, including job description, been reviewed with HR?

Are similar duties being performed in the County? If yes, could other positions/departments share in completing these tasks? Explain how this might work.

Reviewed by Personnel Committee:

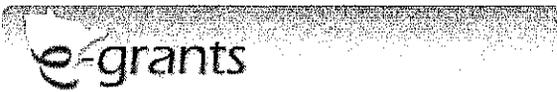
Recommended for Board Approval No Recommendation Made

Not Recommended for Board Approval Reason:

Date on Board Agenda:

Approved by Board Not Approved by Board Reason:

	Per Vehicle	One-Time Cost	Monthly/Yearly Costs
LETG Mobile	\$1,250.00		
LETG Field Reporting	\$1,250.00		
LETG Installation		\$1,200.00	
Training Services Admin		\$600.00	
Training Services End User		\$600.00	
CAD Update for EMS/Fire		\$2,500.00	
Brother Pocketjet 6 Plus Printer	\$449.72		
Printer Power Cable	\$23.15		
Printer Stand	\$201.25		
Annual Maintenance Fee			17% LETG Mobile \$8075/year
Verizon Wireless Connection			\$35.04 per month
Verizon Air Card	\$0.00		
Squad External Data Antenna	\$118.45		
Antenna Adaptor	\$19.00		
DL Reader	\$51.14		
GPS	\$125.00		
Router In-Vehicle			
Panasonic Toughbook 53	\$4,393.23		
Havis Computer Stand	\$445.01		
Docking Station	\$773.18		
docking Station Power Sypply	\$73.34		
Installiation	\$475.00		
Total Costs for each squad (\$9,905.36)	\$9,647.47	\$257.89	
			Total
Total cost for all squads	\$183,301.93	\$4,900.00	\$188,201.93
Grant Reimbursement			\$62,020.49
Total			\$126,181.44
Contract Cities Payment			\$33,205.60
Total County Costs			\$92,975.84



DEPARTMENT OF PUBLIC SAFETY

Home Search Applications (2) Search Progress Reports Search Financial Status Reports

Reports | Training Materials | Organization(s) | Profile | Logout

Back

Document Information: [A-CMPTR16-2016-FILLMOSO-00107](#)

Details

You are here: > [OTS Application Menu](#) > [Forms Menu](#) > Grant

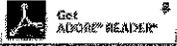
GRANT AGREEMENT

Attached is a copy of the legally binding grant agreement between DPS and the grantee agency. Please review the grant agreement terms and conditions to ensure they are acceptable to your organization. If the terms and conditions require any changes or amendments, please move the status of the application to "Grant Agreement Modifications Required" and contact your grant manager.

If the terms and conditions are satisfactory, please use one of the signature options shown below (declared during the application process) to complete the grant agreement. By signing this document, you acknowledge and approve the electronic signature(s) being transmitted via E-Grants. After you have signed the grant agreement, please be sure to change the status of your application to "Grant Agreement Accepted".

*Sign the document using a digital signature by opening the document, clicking the signature field and following the onscreen instructions. After you have signed the document, save the file to your computer and upload the signed grant agreement. There are additional digital signature instructions in the Training Materials at the top of the page.

If you are going to sign the grant agreement using Adobe digital signature you MUST have the most recent version of Adobe Reader. Please follow the below link to download the correct version:



* Print, sign and upload the grant agreement.

* Print two copies of the grant agreement, sign both copies and mail grant agreements to:
Office of Traffic Safety
Attn: *Insert your grant coordinator's name here*
445 Minnesota Street, Suite 150
Saint Paul, MN 55101

Grant Agreement: DELETE*

Department of Public Safety Staff Only:

16A File:
16B File:
16C File:

Navigation Links

Status	Page Name	Note	Created By	Last Modified By
	Authorized Signatures Verification			
	Grant Agreement		Swanson2, Shannon 1/28/2016 2:33:30 PM	
	Certification Regarding Lobbying			

844418

[Top of the Page](#)



Minnesota Department of Public Safety ("State") Office of Traffic Safety 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150	Grant Program: 2016 In-Squad Computers Project No.: 16-05-08 Grant Agreement No.: A-CMPTR16-2016-FILLMOSO-00107
Grantee: Fillmore County Sheriff's Office 901 Houston Street NW Preston, Minnesota 55965	Grant Agreement Term: Effective Date: Oct. 1, 2015 Expiration Date: Sept. 30, 2016
Grantee's Authorized Representative: Tony Webber Chief Deputy Fillmore County Sheriff's Office 901 Houston Street NW Preston, Minnesota 55965 (507) 765-3874 aweber@co.fillmore.mn.us	Grant Agreement Amount: Original Agreement \$62,020.49 Matching Requirement \$62,020.49
State's Authorized Representative: Hal Campbell 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150 Phone: (651) 201-7078 Email: hal.campbell@state.mn.us	Federal Funding: CFDA 20.616 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2016 In-Squad Computers Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 150, Saint Paul, MN 55101-5150. The Grantee shall also comply with all requirements referenced in the 2016 In-Squad Computers Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the



Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-CMPTR16-2016-FILLMOSO-00107
PO No. 3-38798

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2016 In-Squad Computers

EXHIBIT A

Organization: Fillmore County Sheriff's Office

A-CMPTR16-2016-FILLMOSO-00107

Budget Summary

Budget			
Budget Category	State Reimbursement	Local Match	
Equipment			
Brother PocketJet 6 Plus Printer	\$4,272.34	\$4,272.34	
Computer Stand/Mount	\$2,901.54	\$2,901.54	
Computer Stand/Mount	\$446.39	\$446.39	
Computer Stand/Mount	\$216.39	\$216.39	
Computer Stand/Mount	\$216.39	\$216.39	
Computer Stand/Mount	\$230.50	\$230.50	
Computer Stand/Mount	\$216.39	\$216.39	
Docking Station	\$7,345.21	\$7,345.21	
Docking Station Power Supply	\$696.73	\$696.73	
Drivers License Reader	\$485.83	\$485.83	
External Data Antenna for Aircard	\$1,125.28	\$1,125.28	
Printer Power Cable	\$219.93	\$219.93	
Printer Stand/Mount	\$1,911.88	\$1,911.88	
Ruggedized Laptop Computer	\$41,735.69	\$41,735.69	
Total	\$62,020.49	\$62,020.49	
Total	\$62,020.49	\$62,020.49	

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965

Date Resolution No.

Motion by Commissioner Second by Commissioner

National Child Abuse And Neglect Prevention Month 2016

WHEREAS, in Federal fiscal year 2014, 52 States reported 702,000 victims of child abuse or neglect; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of the [State or jurisdiction]; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children;

WHEREAS, effective child abuse prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community- and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families;

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

WHEREAS, Prevention remains the best defense for our children and families;

NOW, THEREFORE, I, Marc Prestby, Fillmore County Board Chair do hereby proclaim April, 2016 as NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH in Fillmore County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

VOTING AYE

Commissioners Prestby Dahl Root Lentz Bakke

VOTING NAY

Commissioners Prestby Dahl Root Lentz Bakke

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ___ day of ____, 2016.

Witness my hand and official seal at Preston, Minnesota the ___ day of ____, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965

Date Resolution No.

Motion by Commissioner Second by Commissioner

National Public Safety Telecommunicators Week

Whereas, emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Fillmore County Sheriff's Office police-fire communications center; and,

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas, Public Safety Telecommunicators of the Fillmore County Sheriff's Office have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore Be It Resolved, that the Fillmore County Board of Commissioners declares the week of April 10 through 16, 2016 to be National Public Safety Telecommunicators Week in Fillmore County, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

VOTING AYE

Commissioners Prestby Dahl Root Lentz Bakke

VOTING NAY

Commissioners Prestby Dahl Root Lentz Bakke

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the ___ day of ____, 2016.

Witness my hand and official seal at Preston, Minnesota the ___ day of ____, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 4/5/2016

Amount of time requested (minutes): 5

Department: Coordinator

Requested By: Kristina Kohn

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

REGULAR AGENDA:

1. Request to advertise for IS intern not to exceed twelve (12) weeks at Grade 1/ Step 1 as recommended by the Technology Committee
2. Discussion with possible action regarding Holiday Memorandum of Understanding with Local #49 as recommended by the Personnel Committee
3. Discussion with possible action regarding Resource Sharing Memorandum of Understanding with Local #49 as recommended by the Personnel Committee

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

MEMORANDUM OF UNDERSTANDING Holidays

This Memorandum of Understanding is entered into between the Fillmore County (hereafter "County"), the International Union of Operating Engineers, Local 49.

WHEREAS, the County and the Union are parties to a collective bargaining agreement (hereafter "CBA") in effect from January 1, 2015 through December 31, 2017

NOW, THEREFORE, the parties agree to the following changes in the current holiday schedule:

1. The current floating holiday shall be reduced from one full day (8 hours) to one half day (4 hours)
2. Fillmore County Highway Dept. will close all of its buildings on Christmas Eve Day at 11:00 am.
3. A one half day (4 hours) Christmas Eve holiday will be added to the list of set holiday days and follow the current Holiday Schedule as described in the Collective Bargaining Agreement.

The Parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives on the dates indicated below. This MOU will sunset December 31, 2017.

Fillmore County

IUOE, Local 49

Chair
Fillmore County Board of Commissioners

Business Manager

Fillmore County Coordinator

Business Representative

Date

Fillmore County Steward

Fillmore County Steward

Date

MEMORANDUM OF UNDERSTANDING RESOURCE SHARING

This Memorandum of Understanding is entered into between the Fillmore County (hereafter "County"), the International Union of Operating Engineers, Local 49.

WHEREAS, the County and the Union are parties to a collective bargaining agreement (hereafter "CBA") in effect from January 1, 2015 through December 31, 2017

NOW, THEREFORE, the parties agree to the following working parameters for sharing, or re-assigning, during snow events only:

1. There shall be no displacement of Local 49 Highway Maintenance staff during the term of this MOU.
2. The Engineering staff may be utilized only if all Fillmore County Highway Maintenance staff has been contacted.
3. The Engineering staff may assist with snow removal from parking lots that Fillmore County is required to maintain.

The Parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives on the dates indicated below. This MOU will sunset December 31, 2017.

Fillmore County

IUOE, Local 49

Chair
Fillmore County Board of Commissioners

Business Manager

Fillmore County Coordinator

Business Representative

Date

Fillmore County Steward

Fillmore County Steward

Date

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: Apr 5, 2016

Amount of time requested (minutes):

Dept: Veterans

Prepared By: Jason Marquardt

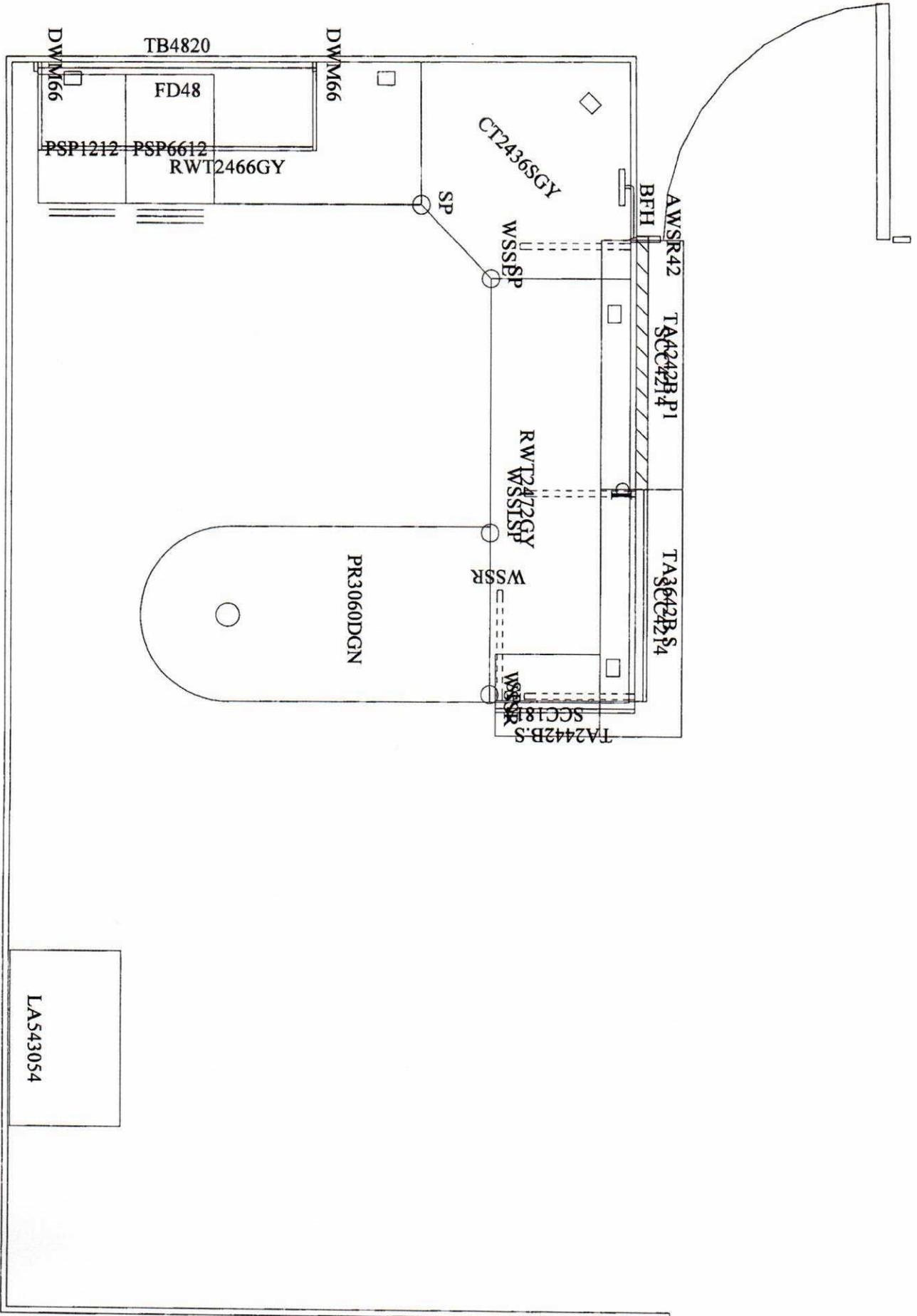
State item(s) of business with brief analysis. Provide relevant material for documentation. Outline in detail any action requested of the County Board. Indicate amount of time needed for each item.

With the Veterans Office moving to a shared space in Extension there is a need to purchase one new desk and filling cabinet that meets the needs of the Office Support position. The purchase of this office equipment has the approval of MDVA to be bought using the CVSO grant dollars. The cost will be \$4,683.00 for all equipment which includes the delivery and installation. Attached is the email correspondence giving the States permission and the quote from Beckley's.

Reviewed By:
Signature

Check if this item will have additional documentation

All requests for County Board agenda time must be in the office of the County Coordinator by **12:00 p.m. (noon) Thursday** to be on the agenda for the following Tuesday's meeting of the County Board of Commissioners



LA543054

Item	✓	☒	☒	☒	Preview	Mfg	Cat	Part Number	Part Description	Category	Qty	List	Ext List
1		☒				TRW	TLM	CT2436.S.GYGR1L1 ...	WORK TOP CORNER- STRAIGHT, W/ GMT, 24D X 36W Skipped Option GRADE 1 LAMINATES Skipped Option VINYL EDGE Skipped Option	WORKSURFACE	1	\$ 493.00	\$ 493.00
2		☒				TRW	TLM	RWT2472.GYGR1L1 ...	WORK TOP RECT, FULL DEPTH, W/ GMT, 24D X 72W Skipped Option GRADE 1 LAMINATES Skipped Option VINYL EDGE Skipped Option	WORKSURFACE	1	\$ 472.00	\$ 472.00
3		☒				TRW	TLM	RWT2466.GYGR1L1 ...	WORK TOP RECT, FULL DEPTH, W/ GMT, 24D X 66W Skipped Option GRADE 1 LAMINATES Skipped Option VINYL EDGE Skipped Option	WORKSURFACE	1	\$ 389.00	\$ 389.00
4		☒				TRW	TLM	PSP1212	STEEL WORKSURFACE SUPPORTING PEDESTAL, 12"/12" Skipped Option Skipped Option Skipped Option	FILE CABINETS	1	\$ 542.00	\$ 542.00
5		☒				TRW	TLM	PSP6612	STEEL WORKSURFACE SUPPORTING PEDESTAL, 6"/6"/12" Skipped Option Skipped Option Skipped Option	FILE CABINETS	1	\$ 555.00	\$ 555.00
6		☒				TRW	TLM	FD48	FLIPPER DOOR UNIT, 48W Skipped Option Skipped Option Skipped Option Skipped Option	STORAGE	1	\$ 605.00	\$ 605.00
7		☒				TRW	TLM	AWSR42	ADJUSTABLE WALL STARTER RAIL, FITS PANEL HGT 42" Skipped Option		1	\$ 128.00	\$ 128.00
8		☒				TRW	TLM	TA4242B.P11 .SA	FABRIC-COVERED ACOUSTICAL PANEL, POWERED BASE, 42W X... Skipped Option Skipped Option WILL MATCH TRIM COLOR STANDARD ACOUSTICS		1	\$ 638.00	\$ 638.00
9	✓					TRW	TLM	BFH	BASE FEED, 4-CIRCUIT, HARDWIRE, 72"L	ELECTRICAL - POWER	1	\$ 174.00	\$ 174.00
10		☒				TRW	TLM	PD1	POWER DUPLEX CIRCUIT 1, (BOX OF 6) Skipped Option	ELECTRICAL - POWER	1	\$ 148.00	\$ 148.00
11		☒				TRW	TLM	SCC4214GR1L	STRAIGHT COUNTER CAP, 42W X 14D GRADE 1 LAMINATES Skipped Option Skipped Option	WORKSURFACE	2	\$ 360.00	\$ 720.00
12		☒				TRW	TLM	SCC1814GR1L	STRAIGHT COUNTER CAP, 18W X 14D GRADE 1 LAMINATES Skipped Option Skipped Option	WORKSURFACE	1	\$ 312.00	\$ 312.00
13		☒				TRW	TLM	WSSL	CHOICES WORKTOP SUPPORT LEFT Skipped Option	WORKSURFACE SUPPORT	2	\$ 60.00	\$ 120.00
14		☒				TRW	TLM	WSSR	CHOICES WORKTOP SUPPORT RIGHT Skipped Option	WORKSURFACE SUPPORT	2	\$ 60.00	\$ 120.00
15	✓					TRW	TLM	SICSP	SUPPORT PLATE FLUSH, BLACK ONLY	WORKSURFACE SUPPORT	4	\$ 48.00	\$ 192.00

Item					Preview	Mfg	Cat	Part Number	Part Description	Category	Qty	List	Ext List
16						TRW	T2U	PR3060.D	PENINSULA RETURN D-SHAPE 30DX60W ... Skipped Option ... Skipped Option1 ... VINYL EDGE ... Skipped Option	FREESTANDING DESK	1	\$ 626.00	\$ 626.00
17						TRW	TLM	TA3642B.S	FABRIC-COVERED ACOUSTICAL PANEL, 36W X 42H ... Skipped Option ... Skipped Option1 ... WILL MATCH TRIM COLORSA STANDARD ACOUSTICS		1	\$ 497.00	\$ 497.00
18						TRW	TLM	TA2442B.S	FABRIC-COVERED ACOUSTICAL PANEL, 24W X 42H ... Skipped Option ... Skipped Option1 ... WILL MATCH TRIM COLOR ... SA STANDARD ACOUSTICS		1	\$ 403.00	\$ 403.00
19						TRW	TLM	DWM66	DUAL WALL MOUNT, 66H ... Skipped Option	ACCESSORY	2	\$ 113.00	\$ 226.00
20						TRW	TLM	TB4820	TACKBOARD, 48W X 20H ... Skipped Option	ACCESSORY	1	\$ 234.00	\$ 234.00
21						ALE	ALE	LF3054	Four-Drawer Lateral File Cabinet, 30w x 19-1/4d x 54h ... Skipped Option		1	\$ 919.00	\$ 919.00
												Grand Total	\$ 8,513.00

LESS DISCOUNT **\$3,830.00**

INSTALLED TOTAL **\$4,683.00**

Marquardt, Jason

From: Marquardt, Jason
Sent: Friday, April 01, 2016 9:59 AM
To: Marquardt, Jason
Subject: RE: Office Furniture Request - APPROVED

From: Kelly, Liz (MDVA) [mailto:Liz.Kelly@state.mn.us]
Sent: Thursday, March 31, 2016 4:32 PM
To: Marquardt, Jason
Cc: Barth, Heather; Lindsay, Brad (MDVA)
Subject: RE: Office Furniture Request - APPROVED

Oooops! Sorry about that.

Thank you,

Liz Kelly

Liz Kelly | Grants Specialist, Intermediate
Minnesota Department of Veterans Affairs
Direct 651.201.8225 | Fax 651.757.1534
20 West 12th Street, 2nd Floor | St. Paul, MN 55155
www.mdva.state.mn.us www.minnesotaveteran.org



From: Marquardt, Jason [mailto:jmarquardt@co.fillmore.mn.us]
Sent: Thursday, March 31, 2016 4:23 PM
To: Kelly, Liz (MDVA)
Cc: Barth, Heather; Lindsay, Brad (MDVA)
Subject: RE: Office Furniture Request - APPROVED

Liz just an FYI it is for Fillmore County ☺ And thank you for your quick response.

From: Kelly, Liz (MDVA) [mailto:Liz.Kelly@state.mn.us]
Sent: Wednesday, March 30, 2016 4:28 PM
To: Marquardt, Jason
Cc: Barth, Heather; Lindsay, Brad (MDVA)
Subject: Office Furniture Request - APPROVED

Hello Jason,

Thank you for your thorough explanation of your request for Office Furniture for the Houston County CVSO Office.

Yes... this request is approved.

Thank you,

Liz Kelly

Liz Kelly | Grants Specialist, Intermediate
Minnesota Department of Veterans Affairs
Direct 651.201.8225 | Fax 651.757.1534
20 West 12th Street, 2nd Floor | St. Paul, MN 55155
www.mdva.state.mn.us www.minnesotaveteran.org



From: Marquardt, Jason [<mailto:jmarquardt@co.fillmore.mn.us>]
Sent: Wednesday, March 30, 2016 3:23 PM
To: Kelly, Liz (MDVA)
Cc: Barth, Heather
Subject: RE: requesting permission to expend grant funds for office improvements (office furniture)

My apologies I did not add the attachment.

From: Marquardt, Jason
Sent: Wednesday, March 30, 2016 3:22 PM
To: Kelly, Liz (MDVA) (Liz.Kelly@state.mn.us)
Cc: Barth, Heather
Subject: requesting permission to expend grant funds for office improvements (office furniture)

Good afternoon Liz,

The Fillmore County Veterans Office is requesting permission to expend grant funds for office improvements (office furniture) as noted in Attachment A of the grant contract.

As of January 1st the Fillmore County Board made the CVSO position full time. Along with that it has been decided and agreed on that the CVSO office and Extension office will combine by the CVSO Office moving in to their space. This is good because the Veterans Office will gain more assistance in regards to keeping the office doors open. Along with this move the Veterans Office is going to be gaining .4 FTE office support person that will work for Extension but be use in the absence of Veterans Office personal. Also the current Office Support will be more dedicated to the Veterans and not other offices as in the past.

This request is to use \$4,683.00 of grant dollars to purchase a new desk for the current office support that will be placed in the new office space. (Attached quote)

One other reason for the move is our current office would then be used for Corner House interviews that are necessary for child protection cases that involve sexual misconduct.

Jason Marquardt
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