

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA**

July 5, 2016

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

Mitch Lentz - First District

Harry Root - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

.....

9:00 a.m. Pledge of Allegiance
Approve Agenda

Approve Consent Agenda:

1. June 28, 2016 County Board minutes.
2. Payment of 3rd quarter invoice for 2016 in the amount of \$9,352.50 to Community and Economic Development Associates for economic development staffing services.
3. Merit increase for Debra Leutink, Eligibility Worker, to Merit Grade 28/Step 4 (D) effective July 5, 2016 as recommended by the Social Services Manager.
4. Family and Medical Leave for employee #1520 for up to twelve (12) weeks, effective July 13, 2016 in accordance with County Policies.
5. Family and Medical Leave for employee #1165 for up to twelve (12) weeks, effective May 7, 2016 in accordance with County Policies.

Approve Commissioners' Warrants
Review Auditor's Warrants

9:05 a.m. Travis Gransee, Director – Dodge, Fillmore, Olmsted (DFO) Community Services

1. General update on DFO Community Services
2. Consider resolution to proclaim July 17-23, 2016 as Pretrial, Probation and Parole Supervision Week

9:20 a.m. Carrie Huffman, Auditor/Treasurer

1. Consider purchase of EZ Pull Rolling Supply Bags from ElectionSource at \$159.00 each for a total of \$5,883.00 to be paid out of the Election budget
2. Consider request to move \$1,000 from the Part-time Employee Budget to the Stationary and Forms account for Elections

9:30 a.m. Citizens Input

9:35 a.m. Thomas Kaase, Sheriff

1. Consider request from the Fillmore County Fair Board to use up to five (5) Fillmore County Light Tower Generators for security lighting during the Fillmore County Fair on July 18-24., 2016
2. Consider request for approval of Prison Rape Elimination Act (PREA) Auditing Services contract for auditing services

9:45 a.m. Neva Beier, Social Services, Community Services

1. Consider request to have an unpaid intern from August to May

FILLMORE COUNTY BOARD OF COMMISSIONERS

July 5, 2016 Meeting Agenda

Page 2

- 9:55 a.m. Jessica Erickson, Public Health, Community Services
1. Consider approval for a Public Health Credit Card
 2. Consider approval of Statewide Health Improvement Program (SHIP) grants
 3. Consider approval of the Stericycle Service contract for medical waste services in the sum of \$77.47 per month
 4. Consider approval of the Veterans Choice Program (VCP) Provider Agreement
 5. Update on interns

- 10:10 a.m. Bobbie Vickerman, Coordinator
1. Consider resignation of Heidi Knepper, Property Appraiser, effective July 15, 2016
 2. Consider request to advertise for replacement Property Appraiser as recommended by the Personnel Committee

OTHER ADMINISTRATIVE ITEMS:

1. Consider payment of 3rd qtr. invoice of \$100,515.00 to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2016 appropriation in accordance with Joint Powers Agreement.
2. Consider low bid for water bottle filler stations through Wellness Program and SHIP funds as recommended by the Wellness Committee.

11:00 a.m. Airport 101

Calendar review, committee reports and announcements

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

- | | | |
|--------------------|------------|---|
| Tuesday, July 5 | 9:00 a.m. | County Board – Special Meeting, Commissioners’ Boardroom, Courthouse, Preston |
| | 11:00 a.m. | Airport 101, Commissioners’ Boardroom, Courthouse, Preston |
| Wednesday, July 6 | 9:00 a.m. | Southeast MN Water Resources Advisory, Rochester |
| Monday, July 11 | 9:00 a.m. | Southeast MN Water Resources Joint Power Board, Rochester |
| | 6:00 p.m. | Developmental Achievement Center (DAC), Preston |
| | 7:30 p.m. | Winneshiek County Solid Waste Agency, Decorah |
| Tuesday, July 12 | 8:00 a.m. | Department Head |
| | 9:00 a.m. | County Board – Regular Meeting, Commissioners’ Boardroom, Courthouse, 101 Fillmore Street W, Preston |
| | 12:00 p.m. | Technology/Land Records/GIS |
| Wednesday, July 13 | 8:00 a.m. | Labor/Management Safety |
| Thursday, July 14 | 8:30 a.m. | Fillmore County Family Services Collaborative, Conf. Rm. 108, Fillmore County Office Building, 902 Houston Street NW, Preston |
| | 4:30 p.m. | Soil & Water Conservation District, SWCD Office, Preston |
| | 7:00 p.m. | Board of Adjustment, Commissioners’ Boardroom, Courthouse, Preston |

FILLMORE COUNTY COMMISSIONERS' MINUTES

June 28, 2016

This is a preliminary draft of the June 28, 2016 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 28th day of June, 2016 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Randy Dahl, Duane Bakke, Mitch Lentz, and Harry Root. Also present were: Bobbie Vickerman, Coordinator/Clerk; James Fenske, Jail Administrator; Jon Martin, Solid Waste Administrator; Ronald Gregg, Highway Engineer; Carrie Huffman, Interim Auditor/Treasurer; Cristal Adkins, Zoning Administrator; Bonita Underbakke; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The Pledge of Allegiance was recited.

On motion by Root and seconded by Lentz, the Board unanimously approved the agenda

On motion by Dahl and seconded by Bakke, the board unanimously approved the following Consent Agenda:

- 1. June 14, 2016 County Board minutes, as presented.
- 2. June 14, 2016 Board of Appeal and Equalization minutes, as presented.

On motion by Root and seconded by Dahl, the Board unanimously approved payment of the following Commissioners' warrants:

WARRANTS

The Auditor's warrants were reviewed.

Jon Martin, Sanitation, was present.

On motion by Dahl and seconded by Root, the Board unanimously approved the hauler agreement with Winneshiek County Area Solid Waste Agency for the period of July 1, 2016 through June 30, 2017, as recommended by the Solid Waste Administrator.

Bobbie Vickerman, Coordinator/Community Services, representing Human Resources, and James Fenske, Jail Administrator, were present.

On motion by Root and seconded by Lentz, the Board unanimously approved the hire of Jeremy McCready, as replacement full time jailer effective July 15, 2016 at Step 1 of the Law Enforcement Labor Services, Inc. (LELS) union contract at \$19.5808/hr. as recommended by the Personnel Committee.

A review of the calendar was done and the following committee reports and announcements were given: Bakke – none; Lentz – Workforce Development Joint Powers Board, Technology/Land Records/GIS and State Community Health Services Advisory Committee (SCHSAC); Root – Extension – worked on budget, software for the Fair; 4-H has 359 active members; discussed Farm Safety program; and Prestby – Zumbro Valley Health – 50 year anniversary.

Bobbie Vickerman, Coordinator/Community Services, was present.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the 2015 Performance

Measures and authorized submittal to the State.

The Citizen's Input portion of the meeting was opened and closed at 9:30 a.m. as no one was present to speak.

Ronald Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the only bid from Dunn Blacktop Company in the sum of \$804,772.19 for the CSAH 11 Resurfacing Project SAP 023-611-012 with Winona County using regular State Aid funds. Fillmore County's portion is \$218,692.51.

On motion by Root and seconded by Lentz, the Board unanimously approved the purchase of an HP Z440 computer system with capability to operate a CAD program from the State Contract in the sum of \$1,781.29 for the Engineering Tech, Sr. from the Highway Fund as recommended by the Technology/Land Records/GIS Committee.

Committee reports continued: Bakke/Prestby – Highway Committee – update on projects.

Bobbie Vickerman, Coordinator/Community Services, continued.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the purchase of a replacement computer system for the Surveyor from the IS budget as recommended by the Technology/Land Records/GIS Committee.

Cristal Adkins, Zoning Administrator, was present.

On motion by Root and seconded by Bakke, the following resolution was unanimously adopted:
RESOLUTION 2016-032: Amendment to the Fillmore County Zoning Ordinance, Section 612, Shoreland; to bring the ordinance into compliance with the newly passed buffer law

Zoning Administrator Adkins also noted that she is working on the Granny Pod topic and will bring that back to the Board.

On motion by Root and seconded by Bakke, the following resolution was unanimously adopted:
RESOLUTION 2016-033: Continued participation in the MN Office of State Auditor Performance Measurement program

On motion by Bakke and seconded by Dahl, the following resolution was unanimously adopted:
RESOLUTION 2016-034: 2016 Performance Measures with 40% recycling rate

On motion by Root and seconded by Lentz, the Board unanimously approved the budget timeline for the 2017 budgeting process.

LIST

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:
RESOLUTION 2016-035: Referendum for Auditor/Treasurer and Recorder appointed or elected

On motion by Bakke and seconded by Dahl, the Board unanimously approved the Auditor's warrant process as presented by the Interim Auditor/Treasurer.

WARRANT LIST

On motion by Root and seconded by Dahl, the Board unanimously approved the purchase of a Fujitsu F1-7160 Scanner from CDW-G in the sum of \$1,265.76 for the Child Support Division of Social Services, Community Services from the Child Support budget as recommended by the Technology/Land Records/GIS Committee.

On motion by Dahl and seconded by Lentz, the Chair adjourned the meeting at 10:43 a.m.



1500 South Hwy 52
PO Box 483
Chatfield, MN 55923
Phone - 507.867.3164

www.cedausa.com

June 30, 2016

Fillmore County
PO Box 466
Preston, MN 55965

RE: Economic development support services billing

Please accept this letter as a billing for economic development staffing services for the 3rd quarter of 2016.

Per contract: \$9,352.50

Please remit check to:

CEDA
PO Box 483
Chatfield, MN 55923

We appreciate the confidence you have in our organization!

Sincerely,

Ron Zeigler

Ron Zeigler
CEO/President

REQUEST FOR COUNTY BOARD ACTION

Agenda Date 7/5/16

Amount of time requested (minutes): 5

Department: Coordinator

Requested By: Kristina Kohn

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

CONSENT AGENDA:

1. Family and Medical Leave for Employee #1520 for up to twelve (12) weeks effective July 13, 2016 in accordance with County Policies.
2. Family and Medical Leave for Employee #1165 for up to twelve (12) weeks effective May 7, 2016 in accordance with County Policies.

REGULAR AGENDA:

1. Resignation of Heidi Knepper, Property Appraiser, effective July 15, 2016
2. Request to advertise for replacement Property Appraiser as recommended by the Personnel Committee

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board Of Commissioners		
15	Assoc of MN Counties 01-003-000-0000-6245		25.00	AMC Dist 9 mtg-D.B. 6/6/16	44819	Registration Fees
15	Assoc of MN Counties		25.00	1 Transactions		
3804	Bakke/Duane 01-003-000-0000-6335		218.16	6/6-6/28/16 mileage		Employee Automobile Allowance
3804	Bakke/Duane		218.16	1 Transactions		
5887	Dahl/Randy 01-003-000-0000-6335		127.98	6/1-6/28/16 mileage		Employee Automobile Allowance
5887	Dahl/Randy		127.98	1 Transactions		
3	DEPT Total:		371.14	Board Of Commissioners	3 Vendors	3 Transactions
34	DEPT			Policy Coordinator		
15	Assoc of MN Counties 01-034-000-0000-6245		25.00	AMC Dist 9 mtg- B.V. 6/6/16	44819	Registration Fees
15	Assoc of MN Counties		25.00	1 Transactions		
3185	Kohn/Kristina 01-034-000-0000-6335		123.12	5/19 & 5/20/16 mileage		Employee Automobile Allowance
	01-034-000-0000-6337		25.78	6/16-meal reimb-PH training		Other Travel Expense
3185	Kohn/Kristina		148.90	2 Transactions		
34	DEPT Total:		173.90	Policy Coordinator	2 Vendors	3 Transactions
60	DEPT			Information Systems		
2059	Cooper/Jeff 01-060-000-0000-6335		130.68	4/12/16 mileage		Employee Automobile Allowance
2059	Cooper/Jeff		130.68	1 Transactions		
60	DEPT Total:		130.68	Information Systems	1 Vendors	1 Transactions
91	DEPT			County Attorney		
8576	Corson/Brett 01-091-000-0000-6335		32.40	6/16 mileage to Rochester		Employee Automobile Allowance
	01-091-000-0000-6337		2.00	6/16 parking		Other Travel Expense

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8576 Corson/Brett		34.40	2 Transactions		
91 DEPT Total:		34.40	County Attorney	1 Vendors	2 Transactions
101 DEPT			Recorder		
15 Assoc of MN Counties 01-101-000-0000-6245		25.00	AMC Dist mtg- D.K. 6/6/16	44819	Registration Fees
15 Assoc of MN Counties		25.00	1 Transactions		
101 DEPT Total:		25.00	Recorder	1 Vendors	1 Transactions
104 DEPT			Gis		
272 Newman Signs 01-104-000-0000-6514		55.24	Film-Flat	TI-0298940	Address Signs
01-104-000-0000-6515		283.72	Film-Flat signs	TI-0298940	Streets Signs
272 Newman Signs		338.96	2 Transactions		
104 DEPT Total:		338.96	Gis	1 Vendors	2 Transactions
111 DEPT			Facilites Mtce		
5988 Preston Auto Parts 01-111-000-0000-6580		33.52	Paint supplies-Aud-Treas offic	475018	Other Repair And Maintenance Supplies
5988 Preston Auto Parts		33.52	1 Transactions		
81511 Preston Foods 01-111-000-0000-6411		14.97	Kitchen towels	Acct 2819	Custodial Supplies
81511 Preston Foods		14.97	1 Transactions		
85924 Schilling Supply Company 01-111-000-0000-6411		444.70	Custodial supplies -June	549430-00	Custodial Supplies
85924 Schilling Supply Company		444.70	1 Transactions		
111 DEPT Total:		493.19	Facilites Mtce	3 Vendors	3 Transactions
202 DEPT			Sheriff		
8085 Beck/Kevin 01-202-000-0000-6337		140.21	Reimb-mileage & meals-6/6-6/7		Other Travel Expense

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8085	Beck/Kevin		140.21		1 Transactions	
8897	Taser International 01-202-000-0000-6455		354.00	Dataport kits	S11442082	Law Enforcement Supplies
8897	Taser International		354.00		1 Transactions	
202	DEPT Total:		494.21	Sheriff	2 Vendors	2 Transactions
251	DEPT			County Jail		
3370	Haakenson Electric Inc 01-251-000-0000-6305		125.35	Wire pump arm-water heater	3010	Machinery And Equipment Repairs
3370	Haakenson Electric Inc		125.35		1 Transactions	
81511	Preston Foods 01-251-000-0000-6416		78.18	Jail supplies - June	Acct 3874	Misc Supplies
81511	Preston Foods		78.18		1 Transactions	
9206	Winona Heating & Ventilating Inc 01-251-000-0000-6305		306.12	Replace thermostat 6/17/16	88064	Machinery And Equipment Repairs
9206	Winona Heating & Ventilating Inc		306.12		1 Transactions	
746	Woxland Heating & Cooling,LLC 01-251-000-0000-6580		48.00	Refrigerant	1545	Other Repair And Maintenance Supplies
746	Woxland Heating & Cooling,LLC		48.00		1 Transactions	
251	DEPT Total:		557.65	County Jail	4 Vendors	4 Transactions
602	DEPT			County Extension Service		
1286	Brown/Keith 01-602-000-0000-6335		45.36	5/5 & 6/22 CEC mileage		Employee Automobile Allowance
1286	Brown/Keith		45.36		1 Transactions	
5109	E.O. Johnson Co.,Inc 01-602-000-0000-6310		124.25	June copier payment	18909652	Contract Repairs And Maintenance
5109	E.O. Johnson Co.,Inc		124.25		1 Transactions	
4793	FENSKE/JESSICA 01-602-000-0000-6335		27.00	5/5 & 6/22 CEC mileage		Employee Automobile Allowance



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
4793	FENSKE/JESSICA		27.00	1 Transactions	
4758	Fenske/Mike				
	01-602-000-0000-6335		54.00	5/5 & 6/22/16 CEC mileage	Employee Automobile Allowance
4758	Fenske/Mike		54.00	1 Transactions	
5308	Gathje/Andrew				
	01-602-000-0000-6335		69.12	5/5 & 6/22/16 CEC mileage	Employee Automobile Allowance
5308	Gathje/Andrew		69.12	1 Transactions	
4913	MILLER/MELISSA				
	01-602-000-0000-6335		47.52	5/5 & 6/22/16 CEC mileage	Employee Automobile Allowance
4913	MILLER/MELISSA		47.52	1 Transactions	
1671	Regents Of The University Of Minnesota				
	01-602-000-0000-6277		28,284.75	MOA contract	0300015693
1671	Regents Of The University Of Minnesota		28,284.75	1 Transactions	Alternative Funding Contract
2874	Winslow/Scott				
	01-602-000-0000-6335		19.44	5/5 & 6/22/16 CEC mileage	Employee Automobile Allowance
2874	Winslow/Scott		19.44	1 Transactions	
602	DEPT Total:		28,671.44	County Extension Service	8 Vendors 8 Transactions
1	Fund Total:		31,290.57	County Revenue Fund	29 Transactions

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
390 DEPT				
8757 OSI Environmental, Inc				
14-390-000-0000-6864		50.00	2056812	Mmp Promotion
14-390-000-0000-6864		50.00	2058562	Mmp Promotion
8757 OSI Environmental, Inc		100.00		2 Transactions
85924 Schilling Supply Company				
14-390-000-0000-6411		84.94	549548-00	Custodial Supplies
85924 Schilling Supply Company		84.94		1 Transactions
390 DEPT Total:		184.94	2 Vendors	3 Transactions
391 DEPT				
2050 Liberty Tire Recycling LLC				
14-391-000-0000-6861		1,530.00	929865	Recycling Operation Expense
2050 Liberty Tire Recycling LLC		1,530.00		1 Transactions
391 DEPT Total:		1,530.00	1 Vendors	1 Transactions
14 Fund Total:		1,714.94		4 Transactions

CHUFFMAN
 6/30/16 1:39PM
 23 County Airport Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
350 DEPT		County Airport		
3691 Bauer Built Inc 23-350-000-0000-6305		Wood mower tire tube	740021344	Machinery And Equipment Repairs
3691 Bauer Built Inc		1 Transactions		
350 DEPT Total:		22.50 County Airport	1 Vendors	1 Transactions
351 DEPT		Airport Fuel Sales		
4050 AirNav LLC 23-351-000-0000-6377		Airport/fuel info on website r	1961598	Fees And Service Charges
4050 AirNav LLC		1 Transactions		
351 DEPT Total:		19.00 Airport Fuel Sales	1 Vendors	1 Transactions
23 Fund Total:		41.50 County Airport Fund		2 Transactions

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
705 DEPT			Economic Development	
1870 Reisner/Karen				
91-705-000-0000-6335		10.26	5/26 EDA mileage	Employee Automobile Allowance
1870 Reisner/Karen		10.26	1 Transactions	
5306 Smith/Sam				
91-705-000-0000-6377		13.36	Certified mail x 2	Fees And Service Charges
91-705-000-0000-6377		71.67	6/29-food-Reg'l Broadband inte	Fees And Service Charges
91-705-000-0000-6377		9.93	Drinks-6/29/16-reg'l broadband	Fees And Service Charges
5306 Smith/Sam		94.96	3 Transactions	
705 DEPT Total:		105.22	Economic Development	2 Vendors 4 Transactions
91 Fund Total:		105.22	Economic Development Author	4 Transactions
Final Total:		33,152.23	33 Vendors	39 Transactions

CHUFFMAN
6/30/16 1:40PM
13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
320	DEPT			Highway Construction		
2674	Short Elliott Hendrickson Inc-Seh 13-320-000-0000-6265		100.00	CONSULTING 070816	316544	Consulting
2674	Short Elliott Hendrickson Inc-Seh		100.00	1 Transactions		
320	DEPT Total:		100.00	Highway Construction	1 Vendors	1 Transactions
330	DEPT			Equipment Maintenance Shops		
3691	Bauer Built Inc 13-330-000-0000-6516		35.00	LABOR 070816	21478	Tires & Repairs
	13-330-000-0000-6516		15.00	TIRES/PARTS 070816	21478	Tires & Repairs
	13-330-000-0000-6516		12.00	LABOR 070816	21613	Tires & Repairs
	13-330-000-0000-6516		20.70	TIRES/PARTS 070816	21613	Tires & Repairs
	13-330-000-0000-6516		34.00	LABOR 070816	21664	Tires & Repairs
	13-330-000-0000-6516		528.96	TIRES/PARTS 070816	21664	Tires & Repairs
	13-330-000-0000-6516		35.00	LABOR 070816	21920	Tires & Repairs
	13-330-000-0000-6516		15.00	TIRES/PARTS 070816	21920	Tires & Repairs
	13-330-000-0000-6516		10.00	LABOR 070816	22046	Tires & Repairs
	13-330-000-0000-6516		475.00	TIRES/PARTS 070816	22046	Tires & Repairs
	13-330-000-0000-6516		228.00	TIRES/PARTS 070816	22328	Tires & Repairs
3691	Bauer Built Inc		1,408.66	11 Transactions		
2322	Carquest 13-330-000-0000-6575		203.11	FILTERS 070816	1537219348	Machinery Parts
	13-330-000-0000-6575		135.96	FILTERS 070816	1537219477	Machinery Parts
2322	Carquest		339.07	2 Transactions		
6617	Chatfield Parts House 13-330-000-0000-6575		8.67	PARTS 070816	592301	Machinery Parts
6617	Chatfield Parts House		8.67	1 Transactions		
5005	Cintas Corporation- First Aid & Safety 13-330-000-0000-6576		131.02	SUPPLIES 070816	5005386029	Shop Supplies & Tools
5005	Cintas Corporation- First Aid & Safety		131.02	1 Transactions		
4598	Class C Solutions Group 13-330-000-0000-6576		77.74	SUPPLIES 070816	167283	Shop Supplies & Tools
4598	Class C Solutions Group		77.74	1 Transactions		

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4590 Debauche Truck & Diesel				
13-330-000-0000-6575		1,039.74	LABOR 070816	106773 Machinery Parts
13-330-000-0000-6575		715.13	PARTS 070816	106773 Machinery Parts
4590 Debauche Truck & Diesel		1,754.87		2 Transactions
3627 FleetPride				
13-330-000-0000-6575		407.21	PARTS 070816	77887201 Machinery Parts
3627 FleetPride		407.21		1 Transactions
3714 Hovey Oil Co Inc				
13-330-000-0000-6561		2,692.20	GAS 070816	91310 Gasoline Diesel And Other Fuels
13-330-000-0000-6561		384.60	GAS 070816	91312 Gasoline Diesel And Other Fuels
13-330-000-0000-6561		1,233.00	#2 DIESEL 070816	91922 Gasoline Diesel And Other Fuels
13-330-000-0000-6561		193.30	GAS 070816	91922 Gasoline Diesel And Other Fuels
3714 Hovey Oil Co Inc		4,503.10		4 Transactions
4043 Minnesota Wanner Co				
13-330-000-0000-6575		116.59	PARTS 070816	115526 Machinery Parts
4043 Minnesota Wanner Co		116.59		1 Transactions
8757 OSI Environmental, Inc				
13-330-000-0000-6565		100.00	OIL DISPOSAL 070816	2058208 Motor Oil And Lubricants
8757 OSI Environmental, Inc		100.00		1 Transactions
303 Preston Equipment Co				
13-330-000-0000-6575		33.64	PARTS 070816	01-8071 Machinery Parts
13-330-000-0000-6575		433.81	PARTS 070816	01-8533 Machinery Parts
13-330-000-0000-6575		215.00	PARTS 070816	01-8871 Machinery Parts
13-330-000-0000-6561		94.31	FUEL ADDITIVE 070816	01-9141 Gasoline Diesel And Other Fuels
13-330-000-0000-6575		15.11	PARTS 070816	01-9361 Machinery Parts
13-330-000-0000-6575		186.78	PARTS 070816	01-9452 Machinery Parts
13-330-000-0000-6575		58.65	PARTS 070816	01-9621 Machinery Parts
303 Preston Equipment Co		1,037.30		7 Transactions
3580 Rye, Wayne				
13-330-000-0000-6317		450.00	BLDG REPAIR 070816	731436 Building Maintenance
3580 Rye, Wayne		450.00		1 Transactions

CHUFFMAN

6/30/16 1:40PM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
330	DEPT Total:		Equipment Maintenance Shops	12 Vendors	33 Transactions
13	Fund Total:		County Road & Bridge		34 Transactions
	Final Total:		13 Vendors	34 Transactions	

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	13	10,434.23	County Road & Bridge	
	All Funds	10,434.23	Total	Approved by,
			
			



Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
5016	A+ Imaging Systems 01-251-000-0000-6310			105.80	Copier Contract 1660	103832	Contract Repairs And Maintenance
5016	A+ Imaging Systems			105.80	1 Transactions		
8110	Information Systems Corp 01-100-000-0000-6637			645.00	12 mth mtce agrmt	8105	Software Expenses
8110	Information Systems Corp			645.00	1 Transactions		
7213	Metro Sales Inc 01-100-000-0000-6310			515.90	Ricoh contract 6/22-9/21/16	INV555105	Contract Repairs And Maintenance
7213	Metro Sales Inc			515.90	1 Transactions		
2521	Pitney Bowes Global Financial Svcs,LLC 01-149-000-0000-6310			373.02	Mail machine-Cthse	00154599LN	Maintenance Agreement
2521	Pitney Bowes Global Financial Svcs,LLC			373.02	1 Transactions		
5954	US Bank						
	01-202-000-0000-6245			575.00	6/6 Sheriff.org-conf/reg		Registration Fees
	01-202-000-0000-6337			7.65	5/18 Culver's-meal		Other Travel Expense
	01-202-000-0000-6337			5.47	5/18 HyVee meal		Other Travel Expense
	01-202-000-0000-6337			9.29	5/19 Culver's- meal		Other Travel Expense
	01-202-000-0000-6337			487.15	5/20 Ramada-lodging		Other Travel Expense
	01-202-000-0000-6337			10.12	5/20 Marshall Pizza Ranch		Other Travel Expense
	01-202-000-0000-6337			10.93	Applebees-5/19 meal		Other Travel Expense
	01-202-000-0000-6337			10.27	Hardee's 5/20-meal		Other Travel Expense
	01-202-000-0000-6337			5.00-	6/3 Airport parking		Other Travel Expense
	01-202-000-0000-6337			226.20	5/18 SunCountry-airfare		Other Travel Expense
	01-202-000-0000-6337			40.00	SunCountry 5/18-airfare		Other Travel Expense
	01-202-000-0000-6337			94.90	6/3 Airport Parking		Other Travel Expense
	01-202-000-0000-6337			11.69	Cine Cafe-6/8-meal		Other Travel Expense
	01-202-000-0000-6337			9.61	6/8 Subway-meal		Other Travel Expense
	01-202-000-0000-6337			8.00	6/9 The Donut Bar-meal		Other Travel Expense
	01-202-000-0000-6337			757.62	6/10 Hard Rock Hotel-lodging		Other Travel Expense
	01-202-000-0000-6337			172.53	6/10 Hard Rock Hotel-lodging		Other Travel Expense
	01-202-000-0000-6337			9.61	6/10 Subway-meal		Other Travel Expense
	01-202-000-0000-6337			25.92	6/8 Don Chido-meal		Other Travel Expense
	01-202-000-0000-6337			11.99	6/9 Subway-meal		Other Travel Expense
	01-202-000-0000-6337			18.15	6/9-MCPS Irish Pub-meal		Other Travel Expense
	01-202-000-0000-6561			36.01	5/20 Kwik trip-fuel		Gasoline Diesel And Other Fuels
	01-202-000-0000-6561			25.86	5/19 Casey's Gen Store-fuel		Gasoline Diesel And Other Fuels

CJOHNSON

6/30/16 12:07PM

1 County Revenue Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
01-205-000-0000-6386		15.98	6/8 Netflix.com	Jail Phone Comm 16A.72
5954 US Bank		2,574.95	24 Transactions	
1 Fund Total:		4,214.67	County Revenue Fund	5 Vendors 28 Transactions

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3205	Centurylink 13-300-000-0000-6203		50.08	TELEPHONE 070116	5078673784	Telephone
3205	Centurylink		50.08	1 Transactions		
1829	Frontier 13-300-000-0000-6203		41.83	TELEPHONE 070116	5079373211	Telephone
1829	Frontier		41.83	1 Transactions		
6094	MN Energy Resources Corporation 13-330-000-0000-6255		51.70	NATURAL GAS 070116	0502458275	Gas
	13-330-000-0000-6255		67.77	NATURAL GAS 070116	0506251865	Gas
	13-330-000-0000-6255		56.30	NATURAL GAS 070116	0507313281	Gas
	13-330-000-0000-6255		13.30	NATURAL GAS 070116	0507351562	Gas
6094	MN Energy Resources Corporation		189.07	4 Transactions		
13 Fund Total:			280.98	County Road & Bridge	3 Vendors	6 Transactions
Final Total:			4,495.65	8 Vendors	34 Transactions	

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	4,214.67	County Revenue Fund	
	13	280.98	County Road & Bridge	
All Funds		4,495.65	Total	Approved by,
			
			

Proclamation

pretrial, probation and
parole supervision week
JULY 17-23, 2016



- WHEREAS, DFO Community Corrections is an essential part of the justice system; and
- WHEREAS, DFO Community Corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and
- WHEREAS, DFO Community Corrections professionals are responsible for supervising adult and juvenile clients in the community; and
- WHEREAS, DFO Community Corrections professionals are trained professionals who provide services and referrals for clients; and
- WHEREAS, DFO Community Corrections professionals work in partnership with community agencies and groups; and
- WHEREAS, DFO Community Corrections professionals promote prevention, intervention and advocacy; and
- WHEREAS, DFO Community Corrections professionals provide services, support, and protection for victims; and
- WHEREAS, DFO Community Corrections professionals advocate community and restorative justice; and
- WHEREAS, DFO Community Corrections professionals are a true Force for Positive Change in their communities.

NOW
THEREFORE, I, Marc Prestby, Chair of the Fillmore County Board of Commissioners, do hereby proclaim July 17th through July 23rd as:

PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK

And I also encourage all citizens to honor these DFO Community Corrections professionals and to recognize their achievements.

Dated at Preston, Minnesota this 5th day of July 2016.

Marc Prestby, Chair
Fillmore County Board of Commissioners

ATTEST:



Bobbie Vickerman, County Coordinator

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 5 minutes

Department: Auditor/Treasurers-Elections

Requested By: Carrie Huffman

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

I am requesting that we take out of the Election budget to order EZ Pull Rolling Supply Bags for 37 precincts. They have wheels and are much more durable to hold up for many years. They are \$159.00 per bag/ \$5,883.00. We currently are using a cardboard box for election supplies for elections. This would come out of the PT election employee budget

Also, a request to move funds from PT employee budget of \$1,000.00 to the stationary and Forms account for Elections. Had to order all new absentee ballot envelopes due to the wording on them are different this year. Only budgeted \$1,400.00 and the bill is \$2,204.66 to Government Forms and Supplies

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

Voting Bags & Containers

A Best Seller!



BA-EZPULL
EZ Pull Rolling Supply Bag with Extendable Arm and Wheels

Made in the U.S.A.! This large bag comes preassembled with wheels and extendable arm for easy transport. Features two windowed pockets on the exterior, with only one accessible from the inside of the bag. Dark blue in color and measures 23" L x 15" W x 17" H making this bag more than capable for storing up to 2,000, 23" L ballots.

~~\$179.00~~ **NOW \$159.00**



BA-65

EZ Collapsible Supply Bag

Features two windowed pockets on the exterior, with one only accessible from the inside of the bag. Dark blue in color, and measures 23" L x 15" W x 17" H, storing up to 2,000, 23" L ballots. Will collapse flat for EZ storage!

\$95.00



IN-51
Large Ballot Bin with Cover for Inside Optech Insight Ballot Box

Bin is sealable. 13½" W x 18½" D x 21" H.

\$124.00



BA-22
Canvas Ballot Bag
With zipper and hood sealing mechanism. 19" W x 27" H.

\$19.00



Keep your ballots moisture-free!



BA-95K
Waterproof Ballot Kit

Includes desiccant pack, humidity indicator and 24" x 24" 3 mil waterproof ballot bag. Can accommodate 600 ballots.

\$4.00



Custom Bags and Bag Printing Available!

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 5

Department: Fillmore County Sheriff / Emergency Management

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Emergency Light Tower-Generator request by the Fillmore County Agricultural Society.

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**



**MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST
CERTIFICATE OF COVERAGE**

MEMBER

Fillmore County Agricultural Society
Post Office Box 364
Preston, MN 55954

COVERAGE AFFORDED BY:

Minnesota Counties
Intergovernmental Trust
100 Empire Drive
Suite 100
St. Paul, MN 55103-1885

This certificate is issued as a matter of coverage confirmation only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the coverage documents listed below but only certifies that the coverage documents have been issued to the member named above for the coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the coverage documents described herein is subject to all the terms, exclusions and conditions of such coverage documents.

GENERAL LIABILITY DOCUMENT # **PC573016** TERM **01/1/2016** thru **01/1/2017** LIMITS

Occurrence

Bodily Injury and Property Damage	
Per Claimant Limit	\$ 500,000
Per Occurrence Limit	\$ 1,500,000
Personal and Advertising Injury	
Per Claimant Limit	\$ 500,000
Per Occurrence Limit	\$ 1,500,000
Fire Damage Limit, Per Fire	\$ 100,000
Medical Payments, Any One Person Limit	\$ 2,500

AUTOMOBILE LIABILITY DOCUMENT # TERM thru LIMITS

Any Auto

Hired/Non-Owned Auto Liability Only

Bodily Injury and Property Damage	
Per Claimant Limit	\$
Per Occurrence Limit	\$

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY DOCUMENT # TERM thru LIMITS

Workers' Compensation Statutory

Employer's Liability

Bodily Injury By Accident - Each Employee	\$
Bodily Injury By Accident - Each Accident	\$
Bodily Injury By Disease - Each Employee	\$
Bodily Injury By Disease - Each Coverage Document Limit	\$

PUBLIC EMPLOYEES LIABILITY DOCUMENT # TERM thru LIMITS

Claims Made

Per Claimant Limit	\$
Per Wrongful Act Limit	\$

INLAND MARINE DOCUMENT# **PC573016** TERM **01/1/2016** thru **01/1/2017**

Actual Cash Value - \$9,000 Each - (4) Wacker LTC4L Portable Lighting Units - Direct physical loss of or damage to covered property resulting from a covered loss - \$1,000 Deductible

Additional Covered Party, General Liability: Fillmore County only as respects to the negligent acts of Fillmore County Agricultural Society while in possession of the Portable Lighting units above

CERTIFICATE HOLDER

Issue Date: 06/21/2016

Fillmore County
Attn: Kevin Beck
101 Fillmore St
Preston, MN 55965

CANCELLATION

Should any of the above described coverages be canceled before the expiration date thereof, the Trust will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon Minnesota Counties Intergovernmental Trust or its representatives.

Stacey Chamberlind

Authorized Representative

MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST

Liability Schedule for Fillmore County Agricultural Society as of 1/1/2016

Fillmore County Agricultural Society Post Office Box 364 Preston, MN 55954	Minnesota Counties Intergovernmental Trust 100 Empire Drive Suite 100 Saint Paul, MN 55103-1885
--	--

Document #: PC573016

Effective From: 1/1/2016 to 1/1/2017

Description

COMMERCIAL GENERAL LIABILITY

LIMITS

OTHER COVERAGES/RESTRICTIONS/, AND/OR ENDORSEMENTS

	PER CLAIMANT	PER OCCURRENCE	
GENERAL LIABILITY	\$500,000	\$1,500,000	
PUBLIC EMPLOYEES LIAB	\$500,000	\$1,500,000	Retro Date 04/11/2000

DEDUCTIBLES

GENERAL LIABILITY PER OCC	\$1,000
PUBLIC EMPLOYEES LIAB PER OCC	\$2,500

LIMITS

FIRE DAMAGE (ANY 1 FIRE)	\$100,000
MED EXP (ANY 1 PERSON)	\$2,500

BUSINESS AUTO

LIMITS

LIABILITY

	PER CLAIMANT	PER OCCURRENCE	DEDUCTIBLE
BODILY INJURY	\$500,000	\$1,500,000	
UNINSURED MOTORISTS			
UNDERINSURED MOTORISTS			
HIRED/BORROWED AUTO LIABILITY	\$500,000	\$1,500,000	
GARAGEKEEPERS LIABILITY	\$100,000		

Minnesota Counties Intergovernmental Trust
 Inland Marine Schedule for
 Fillmore County Agricultural Society
 as of 1/1/2016

Fillmore County Agricultural Society Post Office Box 364 Preston, MN 55954	Minnesota Counties Intergovernmental Trust 100 Empire Drive Suite 100 Saint Paul, MN 55103-1885
--	--

Document #: PC573016

Effective From: 1/1/2016 to 1/1/2017

Sch #	Description	Limit	Deductible	Valuation
-------	-------------	-------	------------	-----------

Miscellaneous Equipment

1	(4) Portable Lighting Units @ \$9,000 each	\$36,000	\$1,000	Actual Cash Value
---	--	----------	---------	-------------------

Dept:

Unit #: N/A

Serial #: N/A

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 10-15

Department: Fillmore County Sheriff

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Discussion and request for approval of PREA Auditing contract

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 5 mn

Department: Social Services

Requested By: THE Neva Beier

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

SS will have Kurt Njos interning from August to May (Thursday and Friday's, 8 hours). He is completing his Masters of Social Work degree from the U of W/Madison. Elizabeth Fuglestad will be his direct supervisor and he will only require one hour of supervision while he is assigned his own caseload. He will be trained on how to help families with the Parent Support Outreach Program which is a state-funded grant as well as access to the SSIS program. The Board should know he may at times turn in mileage forms for reimbursement.

- ✓ Check if there will be additional documentation for any item(s) listed above.
(Please see attached resume.)

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 5 mn

Department: Social Services

Requested By: THE Neva Beier

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

SS will have Kurt Njos interning from August to May (Thursday and Friday's, 8 hours). He is completing his Masters of Social Work degree from the U of W/Madison. Elizabeth Fuglestad will be his direct supervisor and he will only require one hour of supervision while he is assigned his own caseload. He will be trained on how to help families with the Parent Support Outreach Program which is a state-funded grant as well as access to the SSIS program. The Board should know he may at times turn in mileage forms for reimbursement.

- ✓ Check if there will be additional documentation for any item(s) listed above.
(Please see attached resume.)

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/5/2016

Amount of time requested (minutes): 15

Department: Public Health

Requested By: Jessica Erickson

State item(s) of business. Please provide relevant material for documentation. Outline in detail

Approval for Public Health Credit Card

Approval of SHIP Grants

Stericycle Contract

VA Contract

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

Balance ~\$55,000

- Approvals requested for the following items noted below. Up to \$20,000 to 6 Trail Towns for bikes plus promotion. Up to \$3000 each per school noted below. Total \$26,000
- Salary \$22,000 (July to October)
- Remaining Balance \$7,000 to be used to finish projects with current partners and/or add additional partners.

SHIP Pending Projects (Seeking Approval for on July 5, 2016)

- Trails Town Community Bike Program: Program to lend bikes to residents and visitors throughout all trail towns interested in participating. Thus far all of the communities are interested. There would be no cost for rental but any damages incurred would need to be paid for by bike users. This is a big project with funds that could be up to \$3,000 per participating city (\$20,000). The project parallels that of Lake City. http://www.ci.lake-city.mn.us/index.asp?Type=B_BASIC&SEC={6435D2D6-3A57-45B8-B32E-CFAD11FE61FE}&DE={D6F4645C-BB80-4D10-A20D-53CEC9DC6C1D}
- Fillmore-Central School District: Funding to support school-based agriculture and healthy eating/active living in childcare.

Kingsland School District: Funding to support school-based agriculture and healthy eating/active living in childcare

Service Address

Customer: Fillmore County Public Health
 Address 1: 902 Houston St NW
 Address 2: _____
 City/State/Zip: Preston, MN 559651093
 Phone #: (507) 765-3898
 E-Mail: _____
 Sales Rep: Rich Sizelove

Billing Address

Name: Fillmore County Public Health
 Address 1: 902 Houston St NW
 Address 2: _____
 City/State/Zip: Preston, MN 55965
 Phone #: (507) 765-3898
 Fax #: (507) 765-2139
 Generator ID #: _____



**Steri-SafeSM
 OSHA
 Compliance
 Solutions**

The **online resources**
 and **support** you
 need to satisfy OSHA
 requirements and
 create a safe,
 healthful workplace.



MEDICAL WASTE SERVICES

Trusted handling of Biohazardous Waste/Sharps from collection through treatment to final documented disposal. Service frequency options to meet state-specific regulations.
Manifest & Shipping Paper Archive for convenient storage and retrieval of RMW records.
Biohazardous Waste Training on state-specific regulations and proper waste segregation and handling.
DOT Training as required by Department of Transportation every 3 years and within 90 days of hire.



COMPLIANCE PORTAL 24x7 on MyStericycle.com

Online Training Center streamlines training delivery, attendance tracking, and reporting. Modules include Quiz, Answer Key, and Certificate of Completion.

- **Award-winning Bloodborne Pathogens Training:** Provides employee education necessary to comply with OSHA's annual training requirement 1910.1030(g).
- **Hazard Communication/GHS Awareness Training:** Education on the revised 29 CFR 1910.1200 standard.

Safety Data Sheet Management: Online system, over 5 million safety data sheets.

Safety Meeting Library: Multi-media training covering 22+ infection control, risk reduction, and hazard communication topics.

Automated Safety Plan Builder: Makes it easy to complete 4 site and state-specific OSHA plans.

Workplace Posters & Labels: OSHA Labor, Hazard Communication Safety, RMW, Sharps and Waste Packaging Posters; workplace safety labels.

Ongoing Awareness, Regulatory Updates: Bi-monthly *Safety Matters* newsletter; unlimited access to live and recorded webinars.

10% Discount On Healthcare Products: Steri-SafeSM Compliance Solutions customers enjoy 10% savings on sharps containers, and the infection control and safety products we offer.

Monthly Service Fee \$

\$77.47

OSHA Program Level: Steri-Safe OSHA

*Additional Waste Services (Not available in all areas)

Billing Schedule: Quarterly

Contract Effective Date: 7-1-2016

CATEGORY	FREQUENCY(STOPS/YR)	\$/EA ADD'L STOP	MAX YEARLY CONTAINERS	\$/EA ADD'L CONTAINER
RMW	3	\$75.00	5	Current container rate plus 10%

*Customer certifies that they will properly classify and segregate special waste streams and that they will not co-mingle those waste streams with any other.

Any additional services or products selected by Customer shall be billed separately according to current Stericycle pricing.

During the Original Term of the Agreement, Stericycle will not increase the Monthly Service Fee listed above by more than 8% annually.

By signing below I acknowledge that I am Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by the terms and conditions that appear on the second page hereof and comply with Stericycle's Waste Acceptance Policy, both of which are integral parts of this Agreement.

CUSTOMER: X
 STERICYCLE: X

Name
 Name Rich Sizelove Title

Title
 Date

Minneapolis VA Health Care System

5/12/2016

Dear Community Provider,

I am pleased to inform you that new Department of Veterans Affairs (VA) business and clinical processes for the Veterans Choice Program (VCP) allow VA medical facilities to partner directly with community care providers to deliver health care services not readily available under existing contract vehicles.

If you currently provide care to Veterans as a result of individual authorizations, VA requests you migrate to the new VCP Provider Agreement. The agreement establishes a direct relationship with VA and does not involve a contracting network. It will be the primary vehicle through which VA will authorize and pay for services not covered by Patient-Centered Community Care (PC3)/Choice contracts with Health Net and TriWest. If you have not provided care to Veterans in the past, VA invites you to become a VA Community Care provider through the agreement.

Enclosed please find a VCP Provider Agreement, a VCP Provider Agreement Quick Reference Guide outlining the need to submit credential and licensing policy/process for group practices, or qualification and licensure documentation requirements for individual practitioners. A Frequently Asked Questions (FAQ) document is included for additional information.

If you have any questions regarding the VCP Provider Agreement initiative please contact your local VA medical facility at 612-467-1326. Join us at the Minneapolis VA for a Provider Fair and Appreciation Event on June 15, 2016. Please see the invitation enclosed.

Once VCP Provider Agreements are finalized, VA expects to begin authorizing care under the agreements nationwide in April 2016. I appreciate your continued support of our mission to provide quality health care to Veterans and look forward to our partnership.

Please fax or mail (see pre-paid envelope enclosed) the completed provider agreement packet to the VA Care in the Community Department at:

Fax: 612-869-0244 Mail: Minneapolis VA HCS
Attn: 17A2
1 Veterans Dr
Minneapolis, MN 55417

Sincerely,

Kurt Thielen
Acting Director
Minneapolis VA Health Care System

Encl:
VCP Provider Agreement
VCP Provider Agreement Quick Reference Guide
VCP Provider Agreement FAQ Document
Provider Fair and Appreciation Invitation
Minneapolis VAMC Pre-Paid Envelope

A. GENERAL

1. In accordance with section 101 of the Veterans Access, Choice, and Accountability Act of 2014 (the Act) (Public Law 113-146, 128 Stat. 1754), as amended, and 38 C.F.R. §§ 17.1500-1540, the Department of Veterans Affairs (VA) shall pay for non-VA hospital care and medical services that are authorized by VA for eligible Veterans.
2. In order to receive payment for hospital care or medical services furnished under the Veterans Choice Program, the non-VA hospital care or medical services provider (hereafter "provider") shall sign this agreement to provide eligible Veterans with hospital care and/or medical services authorized by VA. The term provider includes dental services providers and the term medical services shall be deemed to include dental services.
3. The provider shall be one of the following: a) A health care provider that is participating in the Medicare program under title XVIII of the Social Security Act (42 U.S.C. § 1395 et seq.), including any physician furnishing services under such program and a Federally-qualified health center as defined in section 1905(1)(2)(B) of the Social Security Act; b) a Department of Defense medical treatment facility; c) an Indian Health Service medical facility; or d) a provider not otherwise covered by a) - c) who meets criteria established by VA through regulations.
4. The provider shall maintain the same or similar credentials and licenses as those required of VA health care providers as defined in VHA Handbook 1100.19, Credentialing and Privileging, and VHA Directive 2012-030, or subsequent issue, available online at: <http://www.va.gov/vhapublications/>. These include but are not limited to full and unrestricted licensure in the State in which hospital care and/or medical services are being delivered; and Federal and when required State authority to prescribe controlled substances. Providers shall submit current verification of their licenses and credentials to VA at least once per 12-month period. Any entity that provides hospital care or medical services under this agreement shall ensure that its providers who are furnishing hospital care and/or medical services under this agreement meet these standards. An entity may submit verification information on behalf of its individual providers. Additionally providers shall certify that they have acquired and maintain medical malpractice insurance in an amount in accordance with the laws of the State and locality in which the furnished hospital care and/or medical services shall be provided that will cover acts and omissions that occur during the entire period of this agreement.
5. If the provider is or has been licensed, registered, or certified in more than one State, the provider shall certify that none of those States has terminated such license, registration, or certification for cause, and that the provider has not voluntarily relinquished such license, registration, or certification in any of those States after being notified in writing by that State of potential termination for cause.

**DEPARTMENT OF VETERANS AFFAIRS
VETERANS HEALTH ADMINISTRATION (VHA)
VETERANS CHOICE PROGRAM PROVIDER AGREEMENT (continued)**

6. The provider shall notify VA within 15 days if any State in which the provider is licensed, registered, or certified terminates such license, registration, or certification for cause, or if the provider voluntarily relinquishes such license, registration, or certification after being notified in writing by that State of potential termination for cause. Termination or relinquishment of license, registration, or certification is cause for immediate termination of this agreement. See Section G herein.
7. All services, facilities, and providers shall be in compliance with all applicable Federal and State regulatory requirements. Any provider on the Health and Human Services Office of Inspector General (HHS OIG) exclusionary HHS OIG/LEIE Exclusionary List or the Excluded Parties List System (EPLS) now known as System for Award Management (SAM) <https://www.sam.gov/portal/SAM/#1#1> list shall be prohibited from providing hospital care or medical services under this agreement. The Excluded Parties List System (EPLS) was a Web-based system where a Federal agency can "exclude," i.e, suspend or debar, businesses or individuals from receiving contracts or assistance for various Reasons, such as a conviction of or indictment for a criminal or civil offense or a serious failure to perform to the terms of a contract. This Web-based system has now merged with System for Award Management (SAM) by Federal General Services Administration (GSA).
8. Payment shall be made under this agreement only for the hospital care or medical services authorized by VA in the supporting documents for this agreement. The provider shall contact VA to receive authorization prior to providing any hospital care and/or medical services the provider believes are necessary that are not identified in the authorization VA submits to the provider. This agreement shall not cover emergency care that is not ancillary to authorized care. In certain situations, VA shall reimburse for emergency care consistent with 38 C.F.R. §§ 17.120-132 and 17.1000-1008.
9. The provider shall submit a copy of all medical and dental records related to a Veteran's care provided under this agreement to VA within 30 days of the appointment to the VA facility responsible for the issuance of this agreement.
10. The provider shall inform the VA facility responsible for the issuance of this agreement of any scheduled appointments for hospital care and/or medical services authorized under this agreement that are missed by a Veteran. This information should be shared with VA within 5 business days of the missed appointment. VA is not responsible for the reimbursement of any fees or costs associated with missed appointments and shall only reimburse the provider in accordance with section C of this agreement for authorized hospital care and/or medical services that are actually furnished.

**DEPARTMENT OF VETERANS AFFAIRS
VETERANS HEALTH ADMINISTRATION (VHA)
VETERANS CHOICE PROGRAM PROVIDER AGREEMENT (continued)**

B. SCOPE OF AGREEMENT

1. Subject to the limitations in other provisions of this agreement, this agreement covers all authorized hospital care and medical services.

C. COVERED SERVICES

1. The provider agrees to furnish only medically necessary hospital care and/or medical services authorized by an authorized VA official on the supporting documents for this agreement. If the provider determines that additional hospital care and/or medical services are needed beyond the scope of the initial authorization, the provider shall contact VA to request an authorization to furnish such additional hospital care and/or medical services. The provider shall follow VA National Formulary policy for medication orders; however, if the clinical justification is consistent with VA Non-Formulary Policy, non-formulary medication may be dispensed by VA. The Pharmacy Benefits Management Services (<http://www.pbm.va.gov/nationalformulary.asp>) Web site contains the VA National Formulary.

D. PAYMENT

1. Payment for hospital care and medical services provided under this agreement shall be at the rates paid by the United States to a provider of services or a supplier under the Medicare program under title XVIII of the Social Security Act for the same hospital care or medical services (applicable Medicare Fee Schedule or Prospective Payment System (PPS)), if applicable, or at rates determined in accordance with 38 C.F.R. 17.1535 and 38 C.F.R. 17.55 and 17.56, as applicable.

E. PAYMENT RESPONSIBILITY

1. VA shall notify the provider if VA will be solely responsible for payment for authorized hospital care and medical services. If so notified, the provider shall accept VA payment as payment in full for such services and shall not bill the Veteran or any other entity for such hospital care or medical services.

2. VA shall notify the provider if VA will be secondarily responsible for payment for authorized hospital care or medical services furnished under this agreement. In that circumstance, a health-care plan of an eligible Veteran, excluding Medicare, Medicaid and TRICARE, is primarily responsible for payment, to the extent the furnished hospital care or medical services are covered by the health-care plan.

**DEPARTMENT OF VETERANS AFFAIRS
VETERANS HEALTH ADMINISTRATION (VHA)
VETERANS CHOICE PROGRAM PROVIDER AGREEMENT (continued)**

3. When VA is secondarily responsible as described in paragraph (2), VA shall supply the provider with information about the health-care plan under which the Veteran is covered. The provider shall be responsible for seeking payment from such health-care plan and providing VA with an itemized claim for payment that includes, if applicable, health care and health-care plan prior payment information, to include with no exceptions, claims that have been satisfied and/or fully paid by the health-care plan. VA shall pay only for the costs of VA authorized hospital care and/or medical services not covered by such health-care plan except that such payment shall not exceed the rate determined for such hospital care and/or medical services pursuant to section D of this agreement.

4. The provider shall not collect any VA copayment amount from the Veteran. The VA copayment rate for hospital care and medical services under this agreement is \$0 at the time of service.

F. CLAIMS SUBMISSION

1. The provider shall submit all invoices to VA electronically, where possible. Payments by VA to the provider shall be made by electronic funds transfer (EFT). Payments to the provider shall be made in accordance with the payment responsibilities identified in section E of this agreement only after the completion of the necessary course of treatment, including follow-up appointments.

2. Under this agreement, a provider shall not collect any amount that is greater than the rate determined for hospital care and/or medical services provided pursuant to section D of this agreement.

G. CANCELLATION AGREEMENT

1. Either Party may cancel this agreement at any time by providing a 45 day written notice of the intent to cancel the agreement to the signatories, or their official representatives. Cancellation shall take effect at the end of the 45 day period established by the written notice.

2. Provider cancellation shall not be effected prior to the completion of the episode of care authorized by VA and if an episode of care extends beyond the 45-day period, cancellation shall be effective upon completion of the episode of care.

3. Cancellation of this agreement by VA shall be immediately effective when licensure, safety, and quality requirements are not met. See paragraphs 4-7 of section A of this agreement.

**DEPARTMENT OF VETERANS AFFAIRS
VETERANS HEALTH ADMINISTRATION (VHA)
VETERANS CHOICE PROGRAM PROVIDER AGREEMENT (continued)**

H. PERIOD OF PERFORMANCE

1. Except for the provisions in section G, this agreement shall continue in effect until expiration of the authority provided by the Act but shall not exceed beyond five (5) years from the effective date of this agreement.

I. COMPLIANCE WITH FEDERAL LAWS

1. This agreement is governed by the Veterans Access, Choice, and Accountability Act of 2014 (the Act) (Public Law 113-146, 128 Stat. 1754), as amended, and 38 C.F.R. §§ 17.1500-1540.

2. This agreement shall not be treated as a Federal contract for the acquisition of goods or services and, except as expressly provided in this agreement, is not subject to any provisions of law governing Federal contracts for the acquisition of goods or services.

3. The provider shall not be required to comply with reporting and auditing requirements imposed under the Service Contract Act of 1965, as amended (41 U.S.C. § 351, et seq.).

4. The provider shall comply with applicable Federal laws governing employment and hiring practices.

J. ADMINISTRATIVE APPEALS

1. Appeals regarding VA payments under this agreement are governed by the procedures set forth in 38 C.F.R. §§17.132 - 17.133, and 38 C.F.R. Parts 19 and 20. A provider may request consideration of the initial decision by submitting a reconsideration request in writing to the VA facility that processed the reimbursement request.

K. PROVIDER AGREEMENT SIGNATURE

1. By the signatures of their authorized representatives below, this Provider Agreement is made and entered into between the provider and the Department of Veterans Affairs, effective upon the date of last signature below.

2. VA Medical Facility Director is authorized to sign this agreement on behalf of VA. This authority may be delegated by the Medical Facility Director in writing.

3. By the signature below, the provider acknowledges that any materially false, fictitious, or fraudulent statement or representation, made knowingly, is punishable by a fine and/or imprisonment pursuant to 18 U.S.C. §§ 287 and 1001.

**DEPARTMENT OF VETERANS AFFAIRS
VETERANS HEALTH ADMINISTRATION (VHA)
VETERANS CHOICE PROGRAM PROVIDER AGREEMENT (continued)**

4. The Parties acknowledge that they have read and understand this Provider Agreement in its entirety and represent and warrant that they shall abide by all of its terms and conditions.

Name of Provider Practice / Facility

Department of Veterans Affairs

Title

Title

Print Name of Provider

Print Name of VA Medical
Facility Director or Designee

Signature of Provider

Signature of VA Medical Facility
Director or Designee

Date Signed

Date Signed

Veterans Choice Program (VCP) Provider Agreement Qualifications and Licensing Quick Reference Guide

This document is a quick reference guide for the Veterans Choice Program (VCP) Provider Agreement. To participate as a VA Community Care Provider under the agreement, Individual or Group Practice/Agency providers must submit qualifications and licensing documents based on the type of practice providing services to VA under the *Department of Veterans Affairs, Veterans Health Administration (VHA) VCP Provider Agreement*.

Required Packet, Qualifications & Licensing Documents:

- 1) **Provider Agreement – 10-10145** (Dated and Signed by Practice/Agency Designee)
- 2) **Tax ID number (TIN)** (Mandatory for all Individual or Group Practice/Agency)
Note: EIN Number can be obtained as applicable
- 3) **National Provider Identifier (NPI)** (For Individual or Group Practice/Agency)
NOTE: Tax ID numbers are mandatory along with NPIs. In some instances, providers will not have assigned NPI, these providers must submit their Tax ID or Employer Identification Number (EIN) number. NPI is required for H/HHA agencies. Agencies who do not have an NPI must obtain one.
- 4) **Credentialing and Licensing Policy/Process**
Based on the type of practice, requirements vary and are outlined below:
 - **Group Practice** – submit credentialing and licensing policy.
 - **Individual Provider** – submit state license and Drug Enforcement Agency (DEA) registration.
 - **Homemaker/Home Health Aide (H/HHA) or Veteran Directed Home and Community Based Services (VD-HCBS) Agency** – submit staff training and competency policy/process.
NOTE: VD-HCBS Agencies must meet state or CMS training standards for self-directed programs and have VA Readiness Review process verified by VA Central Office (VACO).

NOTE: In states that do not require H/HHA agencies to have a health care license, the agency must have a formal relationship, e.g., a contract or provider agreement or an approval certification with State Medicaid, State Aging Unit, Aging and Disability Resource Center, Area Agency on Aging or Center for Independent Living.

All providers must notify VA immediately if there are changes in practice or agency status, or changes regarding provider(s) under the Individual or Group Practice/Agency.

GROUP PRACTICE: One VCP Provider Agreement is required for the Group Practice. The practice designee submits mandatory Tax ID (TIN) or EIN; and NPI number (if applicable) along with the signed VCP Provider Agreement and the credentialing and licensing policy documentation or qualification documents as outlined above.

INDIVIDUAL PROVIDER: Individual providers need only submit the signed VCP Provider Agreement, mandatory Tax ID (TIN) or EIN; and NPI number (if applicable) and individual qualification documents – state license and DEA registration.

All qualification and licensing documents, per the practice type, must be renewed within 12 months of the VA Medical Center Director or Designee signature on the agreement to maintain an active VCP Provider Agreement. VCP Provider Agreements expire within five years of the effective date of the signed agreement or until the VCP is cancelled by either party.

Please complete and sign the VCP Provider Agreement found in the **VCP Provider Agreement Outreach Packet** and return the required information as highlighted in this guide to your local VA Medical Center by mail, fax or e-mail scanning.

Once reviewed and approved by the VA Medical Center Director or designee, you will receive a VCP Provider Agreement approval letter confirming your activation as a VA Community Care provider.

Veterans Choice Program (VCP) Provider Agreements Provider FAQ

ABOUT

What are VCP Provider Agreements?

- Veterans Choice Program (VCP) Provider Agreements will help VA expand its provider networks to offer Veterans more health care options in their local communities. The agreements will be issued under two paths (see question below for details), and will help VA meet requirements of *The Surface Transportation and Veterans Health Care Choice Improvement Act of 2015*.

How will VCP Provider Agreements be used?

- VCP Provider Agreements will provide health care coverage when contractors, TriWest and Health Net, are unable to schedule Veterans for services covered in contract under specific reasons for return ("Contractor Unable to Appoint").

Why should I sign-up for a VCP Provider Agreement?

- VCP Provider Agreements will be the primary vehicle through which VA will authorize and pay for services not covered by Patient-Centered Community Care (PC3)/Choice contracts. VCP Provider Agreements are the preferred non-Federal Acquisition Regulation (FAR) mechanism for purchasing community care when contracts are not feasible.

IMPLEMENTATION TIMELINE

When can I sign-up for a VCP Provider Agreement?

- VA will deploy VCP Provider Agreements in a phased approach and initial provider outreach will focus on "Contractor Unable to Appoint". Please note that VA will only exercise provider agreements for "Contractor Unable to Appoint" in instances where the contractor is unable to schedule an appointment under specific reasons for return.
- Providers may contact their local VA community care office for more information on initial provider agreement outreach. VCP Provider Agreement approval decisions will be based on provider qualifications, demand for a specific service in a specific market, its population density, and the quality of the services offered.
Note: For more on qualification requirements, please see the FAQ requirements section.

When will VA begin authorizing care under the VCP Provider Agreement?

- VA's goal is to begin authorizing and executing care under provider agreements for "Contract Unable to Appoint" in March 2016. Additional information will be distributed to key stakeholders when VA is ready to authorize and execute care under the new agreements.

When will VA offer VCP Provider Agreements for services not covered in existing contracts?

- Provider agreements are currently being tested for Homemaker and Home Health Aide services at the White River Junction, Lexington, and Manchester VA Medical Centers. VA will begin national outreach for Homemaker Home Health Aide services after test site evaluation and analysis is complete. Other services not included in PC3 or VCP contracts will be phased in under provider agreements over time.

REQUIREMENTS

What are the general requirements for the VCP Provider Agreement?

- Providers will be responsible for submitting licensing and qualification data on an annual basis to the local VA Medical Center (VAMC). VA will check all providers on two exclusionary lists.
- All qualification and licensing documents expire per VA guidelines within 12 months from the time of submission and require annual renewal to remain active. VCP Provider Agreements expire within five years of the approved VCP Provider Agreement or until the VCP expires.
- Providers shall certify that they have acquired and maintain medical malpractice insurance in an amount, in accordance with the laws of the state and locality in which the furnished hospital care and/or medical services shall be provided, that will cover acts and omissions that occur during the entire period of this agreement.
- If the provider is or has been licensed, registered, or certified in more than one state, the provider shall certify that none of those states has terminated such license, registration, or certification for cause, and that the provider has not voluntarily relinquished such license, registration, or certification in any of those states after being notified in writing by that state of potential termination for cause.
- For additional details, please consult the provider quick reference guide included in your provider outreach packet.

Who will gather provider qualifications?

- VA Medical Center Directors will assign a VCP Provider Agreement Champion to lead the Facility Qualification Review (FQR) Team and related processes for verifying, gathering and storing licensures and qualification documentation. These processes are based on legislative requirements.
- Providers may be able to participate both under the PC3/Choice contract and through a VCP Provider Agreement; however, priority for use will continue to be the PC3/Choice vehicle.

OTHER DETAILS

What is the VCP Provider Agreement reimbursement rate?

- Payment for hospital care and medical services provided under this agreement shall be at the rates paid by the United States to a provider of services or a supplier under the Medicare program under title XVIII of the Social Security Act for the same hospital care or medical services (applicable Medicare Fee Schedule or Prospective Payment System (PPS), if applicable, or at rates determined in accordance with Title 38 Code of Federal Regulations (C.F.R.)17.1535, 38 C.F.R. 17.55, and 38 CFR 17.56, as applicable.

How long is my agreement active?

- The agreement is active for 5 years or until VCP expires, but qualifications must be updated yearly. For more details please consult the provider agreement.

Can I terminate the agreement at any time?

- Yes. Either party may cancel by providing a 45-day written notice of the intent to cancel the agreement. Please consult the provider agreement for details.

What if I am part of a practice and leave my practice while the agreement is active?

- If you leave your practice, please be sure to notify local VA Community Care staff of your departure so we may update your status accordingly.

Can I designate which VA facilities I want to enter into an agreement with?

- Yes; however, VA prefers that providers are available to the widest number of Veterans possible.

Can my practice submit for all of its providers under one agreement if they wish to?

- Yes; however, you must provide the licensing and qualification and other required information for each provider covered under the agreement.

AUTHORIZING CARE

How will care be authorized?

- Care under VCP Provider Agreements must be authorized the same as any other episode of care, and VA is currently updating processes to allow VA staff to execute care against established provider agreements. Specific details on this process will be shared with providers prior to full implementation in March 2016. These details will outline all aspects of the authorization and execution of care process under the new VCP Provider Agreements.

How will we be paid? Who will pay the claims?

- Please consult the payment section of the provider agreement for details on how all providers will be reimbursed. Specifics on this step will be released in detail when VA begins authorizing care in March 2016.

POINTS OF CONTACT

Who do I contact with questions?

- Providers should consult their local VA Community Care office with questions about recruitment and anticipated timelines for executing care under VCP Provider Agreements.

REQUEST FOR COUNTY BOARD ACTION

Agenda Date 7/5/16

Amount of time requested (minutes): 5

Department: Coordinator

Requested By: Kristina Kohn

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

CONSENT AGENDA:

1. Family and Medical Leave for Employee #1520 for up to twelve (12) weeks effective July 13, 2016 in accordance with County Policies.
2. Family and Medical Leave for Employee #1165 for up to twelve (12) weeks effective May 7, 2016 in accordance with County Policies.

REGULAR AGENDA:

1. Resignation of Heidi Knepper, Property Appraiser, effective July 15, 2016
2. Request to advertise for replacement Property Appraiser as recommended by the Personnel Committee

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**



Invoice

Date: 12/14/2015
 Invoice #: CSFI-110001
 Account #: 101314

Human Services

FILLMORE COUNTY COORDINATOR
 AUDRY INGLETT
 PO BOX 466
 101 FILLMORE STREET
 PRESTON MN 55965

REMIT PAYMENT TO:
 Olmsted County Finance
 Attn: Human Services
 2117 Campus Dr. SE Suite 200
 Rochester, MN 55904-4825

Date of Service	Services Rendered To	Facility Name
7/1/16-9/30/16	FILLMORE COUNTY DFO TAX LEVY	
Description		Amount
Fillmore County Appropriation		\$100,515.00
Total Due		\$100,515.00
Terms		Net-30

Notes

- DUE 7/1/2016

I declare that such account, claim, or demand is just and correct
 and that no part of it has been paid.
 Payable To: Olmsted Co. Community Services
 Acct: 01-252 \$ 100,515
 Authorized Signature: _____
 Dept. Head Signature: _____
 Date: 6/26/16 Vendor No: 25073
 Description: 3rd Qtr 7/1-9/30 FC Approp.

Please reference the above Invoice # when making payment.

Questions?

PHONE: 507.328.6464
 FAX: 507.328.6734
 E-MAIL: csaccountsreceivable@co.olmsted.mn.us
 WEB SITE: http://www.co.olmsted.mn.us

~ A dynamic, world class County delivering excellence every day ~



Canton Heating & Cooling LLC

100 S Main
PO Box 98
Canton, MN 55922

Estimate

Date	Estimate #
5/4/2016	139

Name / Address
Fillmore County Courthouse Attn: Terry Schultz PO Box 466 Preston, MN 55965

			Project
Description	Qty	Rate	Total
Supply and install: Retrofit Elkay bottle Filler ELKLZWSRK Water supply and drain connections Price includes Labor Price Per each unit	1	1,082.54	1,082.54
Supply and install: ELKLZS8WSL Water Cooler ELKLZWSR Bottle Filler Remove Existing unit and disposal Water and drain connections Price includes Labor Price Per each unit	1	1,710.90	1,710.90
Total			\$2,793.44

Phone #
507-450-1534

E-mail
cantonheatingandcooling@gmail.com

