

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
November 8, 2016**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

Mitch Lentz - First District

Harry Root - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

9:00 a.m. Pledge of Allegiance

Approve Agenda

Approve Consent Agenda:

1. November 1, 2016 County Board minutes.
2. Payment of SELCO 4th quarter invoice for \$54,827.25 in accordance with agreement.

Approve Commissioners' Warrants

Review Auditor's Warrants

9:05 a.m. Brenda Pohlman, Public Health Educator, and Matthew Gregg, Fillmore Central Student
1. Consider request for Eagle Scout project entitled "Buckle Up"

9:15 a.m. Jessica Erickson, Director of Nursing, Public Health
1. Consider approval for student intern
2. Discussion with possible action regarding Director of Nursing position and structure

9:30 a.m. Citizens' Input

9:35 a.m. Kristin Kohn, Human Resources Officer

1. Consider request to hire an RN/Social Worker in Community Services- Public Health, at Grade 9/Step 1 effective November 18, 2016 as recommended by the Hiring Committee
2. Consider request to hire replacement Case Aide in Community Services-Public Health from the list of eligible candidates as recommended by the Personnel Committee
3. Consider request to hire intermittent Jailer at Step 1 of LELS union scale effective November 9, 2016
4. Consider request to hire intermittent Jailer at Step 1 of LELS union scale effective November 14, 2016
5. Discussion with possible action regarding 2017 roles, responsibilities and wages for County Coordinator
6. Consider request to hire a temporary custodian in Building Maintenance at Grade 2 / Step 1, effective November 9, 2016 as recommended by the Personnel Committee

OTHER ADMINISTRATIVE ITEMS:

1. Consider request for approval of Minnesota Counties Intergovernmental Trust delegate and alternate for Annual meeting.
2. Consider approval for Association of Minnesota Counties delegates for the Annual meeting.
3. Consider approval for Wellness projects and completion of 2016 grant dollars.
4. Consider approval of annual True-up order for Microsoft Enterprise agreement.

FILLMORE COUNTY BOARD OF COMMISSIONERS

November 8, 2016 Meeting Agenda

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Calendar review and Committee reports

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

- | | | |
|------------------------|------------|--|
| Tuesday, November 8 | 7:30 a.m. | Department Head/Leadership |
| | 9:00 a.m. | County Board – Regular Meeting, Commissioner’s Board Room, Courthouse, Preston |
| Wednesday, November 9 | 8:00 a.m. | Labor/Management Safety |
| Thursday, November 10 | 8:00 a.m. | Southeastern MN Emergency Medical Services Joint Powers Board, Rochester |
| | 10:00 a.m. | Workforce Development, Rochester |
| | 2:30 p.m. | Southeast MN Area Regional Trails (SMART), Rochester |
| Friday, November 11 | All Day | Veterans Day - County Offices Closed |
| Monday, November 14 | 9:00 a.m. | Southeast MN Water Resources Joint Powers Board, Oronoco |
| | 6:00 p.m. | Developmental Achievement Center (DAC), Preston |
| | 6:30 p.m. | Semcac, St. Charles |
| | 7:30 p.m. | Winneshiak County Solid Waste Agency Joint Powers Board, Decorah |
| Tuesday, November 15 | 8:00 a.m. | Technology/Land Records/GIS |
| Wednesday, November 16 | 10:00 a.m. | Canvassing Board |
| | 5:00 p.m. | Economic Development Authority |
| | 7:00 p.m. | Extension, Extension Office Conference Room, 902 Houston Street NW, Preston |
| Thursday, November 17 | 1:00 p.m. | Historical Society, Fountain |
| | 2:00 p.m. | Southeast MN Radio Advisory Committee, Rochester |
| | 4:30 p.m. | Soil & Water Conservation District, SWCD Office, 900 Washington Street NW, Preston |

FILLMORE COUNTY COMMISSIONERS' MINUTES

November 1, 2016

This is a preliminary draft of the November 1, 2016 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 1st day of November, 2016 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Randy Dahl, Duane Bakke, Mitch Lentz, and Harry Root. Also present were: Bobbie Vickerman, Coordinator/Clerk; Thomas Kaase, Sheriff; Ronald Gregg, Highway Engineer; Brett Corson, County Attorney; Jessica Erickson, Director of Nursing; Cristal Adkins, Zoning Administrator; Kristina Kohn, Human Resources Officer; Terry Schultz, Building Maintenance Supervisor; Jon Martin; Gregory Davids, Representative; Bonita Underbakke; Matt Harter, Harter's Quick Clean Up; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

On motion by Bakke and seconded by Lentz, the agenda was unanimously approved.

On motion by Bakke and seconded by Lentz, approval of the agenda was withdrawn.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Root, the Board unanimously approved the following Consent Agenda:

- 1. October 25, 2016 County Board minutes, as presented.
- 2. Completion of probation for Kelli Jo Dornink, Social Worker, effective 11/13/2016 as recommended by the Social Services Manager.

On motion by Bakke and seconded by Lentz, the Board unanimously approved payment of the following Commissioners' warrants:

WARRANTS

The Auditor's warrants were reviewed.

Representative Gregory Davids presented a resolution regarding the State Veteran's Cemetery to each of the Board members. He thanked the Board of Commissioners for all the work they do.

By Board consensus, the December 2016 Board meeting dates will be the Regular Board meeting on December 13th at 3:00 p.m. with the Truth and Taxation public hearing at 6:30 p.m. and a Special Board meeting on December 20th.

The proposed date for the Board of Canvass for the General Election is November 15th at 10:00 a.m. and the canvassing board members will be Commissioner Bakke and Commissioner Root; Sherida Newgard, Accounting Technician, will be the back-up.

Ronald Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2016:059: Final payment to Zenke, Inc., in the sum of \$26,375.54 for SAP 23-625-014, CSAH 25, City of Peterson

The Board thanked Engineer Gregg for all of the work on the City of Peterson project.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Root, the Board unanimously approved the resignation of Barbara Kerns, Eligibility Worker, effective December 30, 2016.

On motion by Bakke and seconded by Dahl, the Board unanimously approved to hire Jason Wetzel as a replacement Eligibility Worker from the current list of candidates at Merit Grade 5/Step 1 (A) effective Friday, November 4, 2016 as recommended by the Personnel Committee.

On motion by Bakke and seconded by Dahl, the Board unanimously approved to rescind the motion that authorized the advertisement for the Solid Waste Director, based on the suggested new structure of the Solid Waste Department.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the new structure of the Solid Waste Department with two Transfer Station Attendants and the Building Maintenance Supervisor serving as the Department Head with a \$8,000 stipend for one year for the extended duties, as recommended by the Personnel Committee.

On motion by Dahl and seconded by Root, the Board unanimously approved to post internally for a Transfer Station Attendant. Applications will be received in the Coordinator's Office until 4:30 p.m. on Wednesday, November 9, 2015.

Jessica Erickson, Director of Nursing, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to apply for WIC remodel grant dollars and authorize Public Health to seek a bid for the remodel prior to the grant being released.

Vickerman noted that after further research there was some discrepancy in the comparison of the two requests for proposals received for the waste and recycling contract. She noted that she met with Attorney Corson, Solid Waste Administrator Martin and Highway Engineer Gregg regarding the comparisons and then shared those concerns with the Solid Waste Committee. She noted that the Solid Waste Committee is recommending that the Board rescind the prior week's motion.

On motion by Root and seconded by Dahl, the Board unanimously rescinded the motion, due to lack of information for comparisons, from the October 25th meeting as follows:

On motion by Root and seconded by Bakke, the Board unanimously approved the contract with Waste Management for waste and recycling services as recommended by the Solid Waste Committee. The contract is to be done by Attorney Corson and would like the contract to go before the Board and to be completely implemented by the end of the year.

On motion by Lentz and seconded by Dahl, the Board unanimously approved to contract with Harter's Quick Clean Up as needed for staffing at the Resource Recovery Center.

The Citizen Input portion of the meeting was opened and closed at 9:35 a.m. as no one was present to speak.

Cristal Adkins, Zoning Administrator, was present.

On motion by Bakke and seconded by Root, the Board unanimously approved an access permit for

William A. Schmidt, Section 22, Sumner Township, to widen existing driveway as approved by the Zoning Administrator and County Engineer.

On motion by Bakke and seconded by Root, the Board unanimously approved the add-on feature for the compactor that allows a more efficient process for compacting for a three series compaction versus single series for an approximate sum of \$975.00.

Brett Corson, County Attorney, was present.

On motion by Root and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2016-060: Authorizing a quit claim deed from Fillmore County to Jane Gehrking to correct the legal description

A review of the calendar was done and the following committee reports and announcements were given: Root – Bluff Country HRA; Dahl/Prestby – Personnel; and Root/Prestby – Solid Waste Committee.

On motion by Lentz and seconded by Root, the Chair adjourned the meeting at 9:45 a.m.



Southeastern Libraries Cooperating

2600 19th Street NW
Rochester, MN 55901-0767
507-288-5513

Invoice Number: 042786

Invoice Date: 10/28/2016

RECEIVED

OCT 31 2016
FILLMORE COUNTY
COORDINATOR

Bill To: Fillmore County
Fillmore County Courthouse
P. O. Box 466
Preston, MN 55965

Ship To: Fillmore County
Fillmore County Courthouse
P. O. Box 466
Preston, MN 55965

Customer #	PO Number	Ship To Phone	Terms
cofillmor	4th Qtr 2016	(507) 765-4701	AR-Net 30

Quantity	Item #	Description	Unit Price	Amount
1.00	countyfunding	4th Quarter County Funding Chatfield Public Library - \$11,356.02 Harmony Public Library - \$7,149.34 Lanesboro Public Library - \$6,839.87 Mabel Public Library - \$1,689.09 Preston Public Library - \$8,364.32 Rushford Public Library - \$7,966.53 Spring Valley Public Library - \$11,462.08	\$54,827.25	\$54,827.25

Thank you for your business!

4th Quarter County Funding

Subtotal	\$54,827.25
Freight	\$0.00
Miscellaneous	\$0.00
Minnesota State / C Sales Tax Amount	\$0.00
Discount	\$0.00
Total	\$54,827.25
Amount Received	\$0.00
Net Due	\$54,827.25



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board Of Commissioners		
3804	Bakke/Duane 01-003-000-0000-6335		22.68	10/04-10/25 Meetings-Mileage		Employee Automobile Allowance
3804	Bakke/Duane		22.68	1 Transactions		
82132	Fillmore Co Journal 01-003-000-0000-6233		7.00	10/11-Board Min	79404	Publications
	01-003-000-0000-6233		7.00	1004-Board Min	79405	Publications
82132	Fillmore Co Journal		14.00	2 Transactions		
2081	Lentz/Mitch 01-003-000-0000-6335		126.36	10/4-10/25/16 mileage		Employee Automobile Allowance
2081	Lentz/Mitch		126.36	1 Transactions		
3731	Root/Harry 01-003-000-0000-6335		57.78	10/4-10/27/2016 mileage		Employee Automobile Allowance
3731	Root/Harry		57.78	1 Transactions		
3	DEPT Total:		220.82	Board Of Commissioners	4 Vendors	5 Transactions
11	DEPT			District Court		
5146	Nethercut-Shieber Attorneys, PLLP 01-011-000-0000-6261		310.00	Prof fees-8/11/2016	23-FA-11-1024	Court Appointed Attorneys
	01-011-000-0000-6261		160.00	Prof fees 10/4/2016	23-FA-14-935	Court Appointed Attorneys
5146	Nethercut-Shieber Attorneys, PLLP		470.00	2 Transactions		
5101	Novotny Law Office, LTD 01-011-000-0000-6261		100.00	10/10/16 Legal Services	23-JV-16-211	Court Appointed Attorneys
5101	Novotny Law Office, LTD		100.00	1 Transactions		
11	DEPT Total:		570.00	District Court	2 Vendors	3 Transactions
41	DEPT			Auditor/Treasurer		
2584	CDW Government Inc 01-041-000-0000-6408		131.87	Monitor SM A/T Office	DPV6177	Other Office Supplies
	01-041-000-0000-6408		109.05	Hard Drive laptop KJ	FPG2980	Other Office Supplies
2584	CDW Government Inc		240.92	2 Transactions		

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
41 DEPT Total:		240.92 Auditor/Treasurer	1 Vendors	2 Transactions
60 DEPT		Information Systems		
2584 CDW Government Inc				
01-060-000-0000-6640		278.44 Surveyor	FQD6050	Equipment Purchased
2584 CDW Government Inc		278.44	1 Transactions	
60 DEPT Total:		278.44 Information Systems	1 Vendors	1 Transactions
61 DEPT		Data Processing		
3288 MCCC, MI 33				
01-061-000-0000-6371		1,292.21 Marshall Swift. Cama	2Y1609015	Cama
3288 MCCC, MI 33		1,292.21	1 Transactions	
61 DEPT Total:		1,292.21 Data Processing	1 Vendors	1 Transactions
91 DEPT		County Attorney		
111 Fillmore Co Treasurer- Credit Card/ACH				
01-091-000-0000-6377		41.54 10/19/16 Insty prints of Roche	694353	Fees And Service Charges
111 Fillmore Co Treasurer- Credit Card/ACH		41.54	1 Transactions	
84760 Mower County Sheriffs Office				
01-091-000-0000-6377		80.00 Civil process fee	23-CR-16-385	Fees And Service Charges
84760 Mower County Sheriffs Office		80.00	1 Transactions	
91 DEPT Total:		121.54 County Attorney	2 Vendors	2 Transactions
101 DEPT		Recorder		
83550 Kelly Printing & Signs				
01-101-000-0000-6402		32.80 Abstract covers	SR#25181	Stationary And Forms
83550 Kelly Printing & Signs		32.80	1 Transactions	
101 DEPT Total:		32.80 Recorder	1 Vendors	1 Transactions
103 DEPT		Assessor		
9106 Vikre/Ron				
01-103-000-0000-6335		21.06 Mileage		Employee Automobile Allowance



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9106	Vikre/Ron		21.06		1 Transactions	
103	DEPT Total:		21.06	Assessor	1 Vendors	1 Transactions
105	DEPT			Planning And Zoning		
7003	Olmsted County 01-105-000-0000-6459		147.60	Water Test kits	16103 Revised	Water Kits
7003	Olmsted County		147.60		1 Transactions	
105	DEPT Total:		147.60	Planning And Zoning	1 Vendors	1 Transactions
106	DEPT			Unallocated Recording Fee		
2584	CDW Government Inc 01-106-000-0000-6639		2,826.04	Printer ctrg-hwy dept	FQR6050	Asset Inventory
2584	CDW Government Inc		2,826.04		1 Transactions	
106	DEPT Total:		2,826.04	Unallocated Recording Fee	1 Vendors	1 Transactions
111	DEPT			Facilites Mtce		
3691	Bauer Built Inc 01-111-000-0000-6580		23.39	On the salt spreader	740024547	Other Repair And Maintenance Supplies
3691	Bauer Built Inc		23.39		1 Transactions	
7183	CCP Industries,Inc 01-111-000-0000-6411		278.03	Towels and Gloves	IN01787946	Custodial Supplies
7183	CCP Industries,Inc		278.03		1 Transactions	
3435	DALCO 01-111-000-0000-6580		254.86	10/25 vacuum parts	3091979	Other Repair And Maintenance Supplies
	01-111-000-0000-6580		333.55	Vacuum parts	3092144	Other Repair And Maintenance Supplies
3435	DALCO		588.41		2 Transactions	
3370	Haakenson Electric Inc 01-111-000-0000-6317		292.48	Ballast replaced & parking lot	3198	Building Maintenance
	01-111-000-0000-6317		78.75	Replaced ballast-cthse	3274	Building Maintenance
3370	Haakenson Electric Inc		371.23		2 Transactions	
5010	Meldahl/Nick					



Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-111-000-0000-6335		16.20	Employee Mobile Mileage				Employee Automobile Allowance	
5010	Meldahl/Nick			16.20		1 Transactions				
3635	Paulson/Erik									
		01-111-000-0000-6335		9.72	Mobile Allowance				Employee Automobile Allowance	
		01-111-000-0000-6335		1.08	Mobile Allowance				Employee Automobile Allowance	
3635	Paulson/Erik			10.80		2 Transactions				
5988	Preston Auto Parts									
		01-111-000-0000-6411		15.47	Custodial supplies		488560		Custodial Supplies	
5988	Preston Auto Parts			15.47		1 Transactions				
5050	Tufte/Blaine									
		01-111-000-0000-6335		15.12	Employee Mobile Mileage				Employee Automobile Allowance	
5050	Tufte/Blaine			15.12		1 Transactions				
111	DEPT Total:			1,318.65	Facilites Mtce		8 Vendors			11 Transactions
149	DEPT				Other General Government					
4096	Canton Heating & Cooling LLC									
		01-149-000-0000-6372		1,524.80	Wellness-Bottle Filler/Cooler		1587		Wellness Grant Expenses	
4096	Canton Heating & Cooling LLC			1,524.80		1 Transactions				
149	DEPT Total:			1,524.80	Other General Government		1 Vendors			1 Transactions
202	DEPT				Sheriff					
2839	Quill Corporation									
		01-202-000-0000-6455		49.90	16Gb flash drives		1440840		Law Enforcement Supplies	
2839	Quill Corporation			49.90		1 Transactions				
3551	US AutoForce									
		01-202-000-0000-6311		457.40	4 Tires		3805190		Miscellaneous Repairs And Maintenance	
		01-202-000-0000-6311		195.94	2 Tires		3851705		Miscellaneous Repairs And Maintenance	
		01-202-000-0000-6311		316.70	2 Tires		3851706		Miscellaneous Repairs And Maintenance	
3551	US AutoForce			970.04		3 Transactions				
202	DEPT Total:			1,019.94	Sheriff		2 Vendors			4 Transactions



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
251	DEPT		County Jail		
9	AmeriPride Services, Inc 01-251-000-0000-6377		10-03-2016 Laundry	2800681055	Fees And Service Charges
	01-251-000-0000-6377	104.02	10-17-2016 Laundry	2800686124	Fees And Service Charges
9	AmeriPride Services, Inc	208.04			2 Transactions
5393	Conney Safety Products 01-251-000-0000-6431	45.85	Medicine Cups	05239968	Drugs And Medicine
5393	Conney Safety Products	45.85			1 Transactions
123	Fountain Building Center Inc 01-251-000-0000-6580	48.27	2x4's, screws, shims		Other Repair And Maintenance Supplies
	01-251-000-0000-6580	26.50	2x4's		Other Repair And Maintenance Supplies
123	Fountain Building Center Inc	74.77			2 Transactions
7506	Language Line Services 01-251-000-0000-6285	8.01	Interpretation Service	3926561	Professional Fees
7506	Language Line Services	8.01			1 Transactions
5389	LETG, LLC 01-251-000-0000-6310	1,745.80	Agreement 10/19/16-12/31/16	INV00000000000	Contract Repairs And Maintenance
5389	LETG, LLC	1,745.80			1 Transactions
251	DEPT Total:	2,082.47	County Jail	5 Vendors	7 Transactions
441	DEPT		Public Health		
111	Fillmore Co Treasurer- Credit Card/ACH 01-441-000-0000-6448	137.47	Bicycle Supplies		Ship Grant Expenses
	01-441-000-0000-6448	45.45	Bike Tool		Ship Grant Expenses
	01-441-000-0000-6448	89.92	Koala Chair		Ship Grant Expenses
	01-441-000-0000-6448	89.94	Koala Chair		Ship Grant Expenses
111	Fillmore Co Treasurer- Credit Card/ACH	362.78			4 Transactions
441	DEPT Total:	362.78	Public Health	1 Vendors	4 Transactions
443	DEPT		Nursing Service		
5428	Alexis Hall 01-443-000-0000-5512	19.44	October 2016 Mileage		School Health



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5428	Alexis Hall		19.44		1 Transactions	
2138	Baker/Jan 01-443-000-0000-6335		203.04	October 2016 Mileage		Employee Automobile Allowance
2138	Baker/Jan		203.04		1 Transactions	
111	Fillmore Co Treasurer- Credit Card/ACH 01-443-000-0000-5513		32.70	Door & Window alarm-waiver rei		Waiver Reimbursement
	01-443-000-0000-5513		234.50	Wilburn Medical-Waiver Reimbur		Waiver Reimbursement
	01-443-000-0000-6337		27.06	Other Travel		Other Travel Expense
	01-443-000-0000-6337		23.03	Other Travel		Other Travel Expense
111	Fillmore Co Treasurer- Credit Card/ACH		317.29		4 Transactions	
4177	GATZKE/MICHELE 01-443-000-0000-6335		371.52	October 2016 Mileage		Employee Automobile Allowance
4177	GATZKE/MICHELE		371.52		1 Transactions	
8205	Kruegel/Vicki 01-443-000-0000-6335		104.76	October 2016 Mileage		Employee Automobile Allowance
8205	Kruegel/Vicki		104.76		1 Transactions	
5312	Lanz/Nicole R 01-443-000-0000-6335		320.60	October 2016 Mileage		Employee Automobile Allowance
5312	Lanz/Nicole R		320.60		1 Transactions	
4752	Logsdon/Linda 01-443-000-0000-6335		238.14	October 2016 Mileage		Employee Automobile Allowance
4752	Logsdon/Linda		238.14		1 Transactions	
443	DEPT Total:		1,574.79	Nursing Service	7 Vendors	10 Transactions
1	Fund Total:		13,634.86	County Revenue Fund		55 Transactions

CHUFFMAN
 11/3/16 8:02AM
 12 INFRA FUND

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
					<u>On Behalf of Name</u>
111	DEPT			Facilites Mtce	
	9481 Norby Tree Service LLC				
	12-111-000-0000-6625		1,500.00	Removed Elm tree SW cor Cthse	Building Improvement
	9481 Norby Tree Service LLC		1,500.00	1 Transactions	
111	DEPT Total:		1,500.00	Facilites Mtce	1 Vendors 1 Transactions
12	Fund Total:		1,500.00	INFRA FUND	1 Transactions

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
300	DEPT			Highway Administration		
81511	Preston Foods 13-300-000-0000-6377		35.49	meeting supplies 111016	3854	Fees And Service Charges
81511	Preston Foods		35.49	1 Transactions		
300	DEPT Total:		35.49	Highway Administration	1 Vendors	1 Transactions
310	DEPT			Highway Maintenance		
1891	Bruening Rock Products, Inc. 13-310-000-0000-6505		887.03	rock 111016	29879	Aggregate
	13-310-000-0000-6505		283.17	rock 111016	29879	Aggregate
	13-310-000-0000-6505		268.29	rock 111016	29879	Aggregate
	13-310-000-0000-6505		444.68	rock 111016	29879	Aggregate
	13-310-000-0000-6505		97.77	rock 111016	30447	Aggregate
	13-310-000-0000-6505		448.80	rock 111016	30447	Aggregate
	13-310-000-0000-6505		158.40	rock 111016	30447	Aggregate
1891	Bruening Rock Products, Inc.		2,588.14	7 Transactions		
5191	Houston County D O T 13-310-000-0000-6629		13,442.28	seal coat 27 111016		Infrastructure Improvement
5191	Houston County D O T		13,442.28	1 Transactions		
9109	Thompson Sand 13-310-000-0000-6506		1,996.00	sand 111016		Sand
9109	Thompson Sand		1,996.00	1 Transactions		
310	DEPT Total:		18,026.42	Highway Maintenance	3 Vendors	9 Transactions
320	DEPT			Highway Construction		
6175	Carolan/Jared 13-320-000-0000-6466		200.00	safety shoes 111016		Safety Materails
6175	Carolan/Jared		200.00	1 Transactions		
111	Fillmore Co Treasurer- Credit Card/ACH 13-320-000-0000-6245		2,025.00	registration 111016		Registration Fees
	13-320-000-0000-6377		100.00	MPCA permit 111016		Fees And Service Charges
111	Fillmore Co Treasurer- Credit Card/ACH		2,125.00	2 Transactions		



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4844	Stonebrooke Engineering 13-320-000-0000-6265		875.88	consulting 111016	427.9	Consulting
4844	Stonebrooke Engineering		875.88		1 Transactions	
4907	Zenke Inc. 13-320-000-0000-6344		18,479.65	625-14 M/C Fnl		Sap Municipal Construction
	13-320-000-0000-6347		7,895.89	625-14 Pete Fnl		Local Cost Csh Share Construction
4907	Zenke Inc.		26,375.54		2 Transactions	
320	DEPT Total:		29,576.42	Highway Construction	4 Vendors	6 Transactions
330	DEPT			Equipment Maintenance Shops		
1425	Continental Research Corp 13-330-000-0000-6576		869.11	supplies 111016	439417crc1	Shop Supplies & Tools
1425	Continental Research Corp		869.11		1 Transactions	
8165	Dave Syverson Freightliner 13-330-000-0000-6575		53.49	parts 111016	258118	Machinery Parts
	13-330-000-0000-6575		251.96	parts 111016	258396	Machinery Parts
	13-330-000-0000-6575		19.37	parts 111016	259254	Machinery Parts
8165	Dave Syverson Freightliner		324.82		3 Transactions	
155	Hammell Equipment Inc 13-330-000-0000-6575		45.64	parts 111016		Machinery Parts
155	Hammell Equipment Inc		45.64		1 Transactions	
4867	Lacrosse Truck Center Inc 13-330-000-0000-6575		172.01	parts 111016	316278	Machinery Parts
4867	Lacrosse Truck Center Inc		172.01		1 Transactions	
4122	M & M Lawn & Leisure 13-330-000-0000-6575		37.50	labor 111016	231654	Machinery Parts
	13-330-000-0000-6575		4.00	parts 111016	231654	Machinery Parts
4122	M & M Lawn & Leisure		41.50		2 Transactions	
3032	Motor Parts & Equipment Inc 13-330-000-0000-6575		11.82	parts 111016	32820	Machinery Parts
3032	Motor Parts & Equipment Inc		11.82		1 Transactions	



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3541	Nuss Truck Group Inc 13-330-000-0000-6575		186.20	parts 111016	1160187p	Machinery Parts
	13-330-000-0000-6575		14.80	parts 111016	1160187p	Machinery Parts
3541	Nuss Truck Group Inc		201.00	2 Transactions		
303	Preston Equipment Co 13-330-000-0000-6575		199.36	parts 111016	0116271	Machinery Parts
	13-330-000-0000-6575		1,865.64	parts 111016	0116446	Machinery Parts
303	Preston Equipment Co		2,065.00	2 Transactions		
5753	RDO Equipment Co 13-330-000-0000-6575		840.56	parts 111016	p60909	Machinery Parts
5753	RDO Equipment Co		840.56	1 Transactions		
3444	Ruffridge Johnson Equipment Co Inc 13-330-000-0000-6575		87.02	parts 111016	ia04091b	Machinery Parts
3444	Ruffridge Johnson Equipment Co Inc		87.02	1 Transactions		
618	Scharf Auto Supply Inc 13-330-000-0000-6575		147.04	parts 111016	1744	Machinery Parts
	13-330-000-0000-6575		147.04	parts 111016	1744	Machinery Parts
618	Scharf Auto Supply Inc		294.08	2 Transactions		
3634	Spring Valley Overhead Door Company I 13-330-000-0000-6317		1,554.10	bldg maint 111016	43412	Building Maintenance
3634	Spring Valley Overhead Door Company I		1,554.10	1 Transactions		
4630	Truck Utilities, Inc 13-330-000-0000-6575		454.25	parts 111016	303707	Machinery Parts
4630	Truck Utilities, Inc		454.25	1 Transactions		
7757	Universal Truck Equipment Inc 13-330-000-0000-6575		73.85	parts 111016	42480	Machinery Parts
	13-330-000-0000-6575		253.20	parts 111016	42480	Machinery Parts
7757	Universal Truck Equipment Inc		327.05	2 Transactions		
330	DEPT Total:		7,287.96	Equipment Maintenance Shops	14 Vendors	21 Transactions

340 DEPT

Local Option Sales Tax

CHUFFMAN

11/3/16 8:02AM

13 County Road & Bridge

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1891	Bruening Rock Products, Inc. 13-340-000-0000-6505		rock 111016	30447	Aggregate
1891	Bruening Rock Products, Inc.			1 Transactions	
340	DEPT Total:		2,266.03	Local Option Sales Tax	1 Vendors 1 Transactions
13	Fund Total:		57,192.32	County Road & Bridge	38 Transactions

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
390 DEPT		Resource Recovery Center		
4666 Dynamic Recycling 14-390-000-0000-6456		Recycling	order#-I-20278	Recycling Materials
4666 Dynamic Recycling		2,862.98	1 Transactions	
111 Fillmore Co Treasurer- Credit Card/ACH 14-390-000-0000-6245		Registration-Randy B		Registration Fees
111 Fillmore Co Treasurer- Credit Card/ACH		375.00	1 Transactions	
5988 Preston Auto Parts 14-390-000-0000-6408		Duct tape & 3M spray	485951	Other Office Supplies
5988 Preston Auto Parts		31.46	1 Transactions	
6378 Winona Co Household Hazardous Waste 14-390-000-0000-6377		10/6/2016 Fees	492	Fees And Service Charges
6378 Winona Co Household Hazardous Waste		1,005.48	1 Transactions	
390 DEPT Total:		4,274.92	Resource Recovery Center	4 Vendors 4 Transactions
14 Fund Total:		4,274.92	Sanitation Fund	4 Transactions
Final Total:		76,602.10	67 Vendors	98 Transactions

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	13,634.86	County Revenue Fund	
	12	1,500.00	INFRA FUND	
	13	57,192.32	County Road & Bridge	
	14	4,274.92	Sanitation Fund	
	All Funds	76,602.10	Total	Approved by,
			
			

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4176	ABILITY NETWORK INC 01-444-000-0000-6310		174.00	Medicare Billing Sept 2016 09/01/2016 09/30/2016	16M-0168152	IT Upkeep
4176	ABILITY NETWORK INC		174.00	1 Transactions		
3219	Centurylink 01-149-000-0000-6203		120.66	Oct 2016 - Courthouse	1391277493	Telephone
	01-149-000-0000-6203		204.06	Oct 2016 - FCOB	1391278955	Telephone
3219	Centurylink		324.72	2 Transactions		
76	Craig/Sheila M 01-443-115-0000-5506		30.00	Refund flu vaccine due to MC 09/27/2016 09/27/2016		PP Imunization
76	Craig/Sheila M		30.00	1 Transactions		
5660	De Lage Landen Financial Services 01-034-000-0000-6310		56.31	Oct 2016 Maintenance	51818400	Contract Repairs And Maintenance
	01-105-000-0000-6310		56.31	Oct 2016 Maintenance	51818400	Contract Repairs And Maintenance
	01-603-000-0000-6310		56.31	Oct 2016 Maintenance	51818400	Contract Repairs And Maintenance
	01-443-000-0000-6310		201.01	Sharp Copier Lease 10/15/2016 11/14/2016	52059428	Contract Repairs & Maintenance
5660	De Lage Landen Financial Services		369.94	4 Transactions		
1479	Loffler Companies, Inc 01-251-000-0000-6310		107.90	Sharp Copier Contract 09/22/2016 10/21/2016	2356787	Contract Repairs And Maintenance
1479	Loffler Companies, Inc		107.90	1 Transactions		
7213	Metro Sales Inc 01-061-000-0000-6377		219.00	Ricoh/MP Contract Lease 10/23/2016 11/22/2016	INV646541	Fees And Service Charges
7213	Metro Sales Inc		219.00	1 Transactions		
6094	MN Energy Resources Corporation 01-251-000-0000-6255		198.33	Natural Gas 09/26/2016 10/25/2016		Gas
6094	MN Energy Resources Corporation		198.33	1 Transactions		
5412	MN Home Care Association 01-444-000-0000-6245		498.00	2016 Policy Conf:Paula & Julie	200002400	Registration Fees

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5412	MN Home Care Association		498.00		1 Transactions	
81511	Preston Foods 01-441-000-0000-6448		111.69	SHIP Training 09/26/2016 09/26/2016	001002781734	Ship Grant Expenses
81511	Preston Foods		111.69		1 Transactions	
5954	US Bank 01-201-000-0000-6310		222.50	Lodging 09/28/2016 09/28/2016		Contract Repairs And Maintenance
	01-201-000-0000-6310		222.50	Lodging 09/28/2016 09/28/2016		Contract Repairs And Maintenance
	01-201-000-0000-6310		31.66	Meals 09/28/2016 09/28/2016		Contract Repairs And Maintenance
	01-202-000-0000-6337		96.02	Lodging 09/23/2016 09/23/2016		Other Travel Expense
	01-202-000-0000-6337		95.09	Lodging 09/21/2016 09/21/2016		Other Travel Expense
	01-202-000-0000-6337		31.77	Meals 09/16/2016 09/16/2016		Other Travel Expense
	01-202-000-0000-6337		22.50	Meals 10/13/2016 10/13/2016		Other Travel Expense
	01-202-000-0000-6337		102.26	Lodging 10/13/2016 10/13/2016		Other Travel Expense
	01-202-000-0000-6357		250.00	Glock training - J Harmening 09/30/2016 09/30/2016		Peace Officer Training Expense
	01-202-000-0000-6357		179.52	Targets 09/16/2016 09/16/2016		Peace Officer Training Expense
	01-202-000-0000-6561		26.00	Gas 09/23/2016 09/23/2016		Gasoline Diesel And Other Fuels
	01-202-000-0000-6561		29.00	Gas 09/20/2016 09/20/2016		Gasoline Diesel And Other Fuels
	01-202-000-0000-6561		35.01	Gas 09/26/2016 09/26/2016		Gasoline Diesel And Other Fuels
	01-202-000-0000-6561		17.00	Gas 09/28/2016 09/28/2016		Gasoline Diesel And Other Fuels
	01-202-000-0000-6561		42.00	Gas 09/16/2016 09/16/2016		Gasoline Diesel And Other Fuels
	01-205-000-0000-6386		17.98	Netflix		Jail Phone Comm 16A.72

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
				10/08/2016 10/08/2016		
01-251-000-0000-6337			257.00	Lodging		Other Travel Expense
				09/17/2016 09/17/2016		
01-251-000-0000-6337			257.00	Lodging		Other Travel Expense
				09/17/2016 09/17/2016		
01-251-000-0000-6337			257.00	Lodging		Other Travel Expense
				09/17/2016 09/17/2016		
01-251-000-0000-6337			257.00	Lodging		Other Travel Expense
				09/17/2016 09/17/2016		
01-251-000-0000-6455			9.14	Adapter		Law Enforcement Supplies
				09/24/2016 09/24/2016		
01-251-000-0000-6455			48.60	Key holders		Law Enforcement Supplies
				09/22/2016 09/22/2016		
01-251-000-0000-6580			374.00	Latchbolt		Other Repair And Maintenance Supplies
				09/22/2016 09/22/2016		
01-281-000-0000-6244			6.96	Meal		Continuing Education
				09/18/2016 09/18/2016		
01-281-000-0000-6244			6.71	Meal		Continuing Education
				09/18/2016 09/18/2016		
01-281-000-0000-6244			7.05	Meal		Continuing Education
				09/20/2016 09/20/2016		
01-281-000-0000-6244			7.72	Meal		Continuing Education
				09/20/2016 09/20/2016		
01-281-000-0000-6244			194.08	Lodging		Continuing Education
				09/20/2016 09/20/2016		
5954	US Bank		3,103.07		28 Transactions	
1 Fund Total:			5,136.65	County Revenue Fund	10 Vendors	41 Transactions

smensink
 11/3/16 7:12AM
 13 County Road & Bridge

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4369	AcenTek 13-300-000-0000-6203		46.85	telephone 110416	10600673	Telephone
	13-300-000-0000-6203		30.60	telephone 110416	10601748	Telephone
4369	AcenTek		77.45	2 Transactions		
1829	Frontier 13-300-000-0000-6203		42.30	telephone 110416	5079373211	Telephone
1829	Frontier		42.30	1 Transactions		
6094	MN Energy Resources Corporation 13-330-000-0000-6255		53.47	natural gas 110416	502458275	Gas
	13-330-000-0000-6255		65.96	natural gas 110416	502625354	Gas
	13-330-000-0000-6255		83.06	natural gas 110416	506251865	Gas
6094	MN Energy Resources Corporation		202.49	3 Transactions		
343	Spring Valley Public Utilities 13-330-000-0000-6251		167.96	utilities 110416	1124	Electricity
343	Spring Valley Public Utilities		167.96	1 Transactions		
1487	Waste Management - WI-MN 13-330-000-0000-6251		46.85	utilities 110416	314269327602	Electricity
1487	Waste Management - WI-MN		46.85	1 Transactions		
13 Fund Total:			537.05	County Road & Bridge	5 Vendors	8 Transactions

smensink
 11/3/16 7:12AM
 14 Sanitation Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
5882 Winneshiek County Landfill 14-390-000-0000-6374		2,648.33	10/24 & 10/25 Household	021093 Landfill Tipping Fees
5882 Winneshiek County Landfill		2,648.33	1 Transactions	
14 Fund Total:		2,648.33	Sanitation Fund	1 Vendors 1 Transactions
Final Total:		8,322.03	16 Vendors	50 Transactions

*** Fillmore County ***

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	5,136.65	County Revenue Fund	
	13	537.05	County Road & Bridge	
	14	2,648.33	Sanitation Fund	
	All Funds	8,322.03	Total	Approved by,
			
			

November 2, 2016

Fillmore County Board of Commissioners
Courthouse-101 Fillmore Street
P.O Box 466
Preston, MN 55965

Dear, Fillmore County Board Of Commissioners

I am Matthew Gregg a member of Boy Scouts Troop 67 of Harmony, Preston, and Lanesboro. I am working on my Eagle Scout project which is the last step in achieving the rank of Eagle Scout.

My project is entitled "Buckle Up" which consists of pavement markings that remind people to Buckle Up when driving. I am working with Brenda Pohlman the Fillmore County Health Educator in supplying the stencils for the pavement markings.

My hope is to install the pavement markings in key locations in the city of Harmony and Preston. I am requesting permission from the Fillmore County Board of Commissioners to install Buckle Up pavement markings on the county parking lots and other locations on County property here in Preston.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Gregg", written in a cursive style.

Matthew Gregg

2017 Coordinator Roles

In 2015, the County Board approved to have the Coordinator assume the responsibility of oversight and budget for the Community Services department for 2016. The three (3) Division Leaders all report to her, utilize her knowledge and expertise with both budget and general supervision matters. During this time, the Community Services department has seen marked improvement in reporting, budget management, personnel issues, and oversight. When the elected Auditor/Treasurer retired, an interim A/T was placed by the Board with the directive to the Coordinator to lead the accounting functions and assist with general supervision. During that time, employee issues have greatly improved and processes have been and are continuing to be put into place for efficient, effective and timely processing of all responsibilities of that department.

When the Board approved the oversight of Community Services, they approved a wage move to Grade 18/Step 5 which is the range for the Community Services Director. Going into 2017, the question arises if the Coordinator should continue to be paid in a different pay grade or if she should be again placed within the pay range for the County Coordinator. From an HR perspective, I believe it is wise to consider keeping the Coordinator within the range of her position, noting that this will need to be addressed based on the 2017 goals of the County Board for her roles and responsibilities. The options I would like to ask the Board to consider are as follows:

1. If the Board wishes to have the Coordinator position continue on an ongoing basis as the overall supervision and accountability of Community Services and/or A/T, I would recommend revising the Coordinator job description and sending to Bjorklund for review consistent with our current policy.
2. If the Board wishes to have the Coordinator position do these roles on a temporary basis (ie: until the A/T is either elected or appointed and Community Services is believed to be able to run without additional assistance) then I would recommend placing the position back on the Coordinator pay plan at 1 step higher than her current range. The Coordinator is due to receive a step increase in her true pay grade to step 5 on 12/3/2016, so I would then recommend placing her on step 6 for the tenure of the temporary need.
3. If the Board believes the Coordinator position is no longer needed for any supervision of either Community Services or A/T, then I would recommend that in 2017 the position be placed back to its original pay plan at the appropriate step.

Though I listed it as an option, I do not believe option #3 is realistic as both departments still rely on the Coordinator regularly to maintain their current levels of success. There are many accounting items in A/T that need the education and experience of the Coordinator (at least until one is either elected or appointed) and the Director of Nursing has just put in her resignation, meaning that there will be an interim DON and a new person fulfilling that role in the near future.

With that, I recommend that, once the Board decides on the long term goals for the Coordinator position, that they consider adopting either option #1 or #2 for 2017.



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBIUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B05703831
 Invoice date 10/31/2016
 Customer number 1007063
 Sales order S42879905

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To

MN FILLMORE COUNTY IS DEPT
 902 Houston Street
 Suite 5, Attn:A/P
 PRESTON, MN 55965
 USA

Ship To

MN FILLMORE COUNTY IS DEPT
 902 Houston St.
 Suite 5
 Preston, MN 55965
 USA
 1835/Jeff Cooper

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
10/31/2016	Greg Rohleder	1835	UPS GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
18344354 269-12442 ESD MICROSOFT CORPORATION	OfficeProPlus ALNG SA MVL Pltfrm Windows - Multiple Windows Platform English ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	160	160	87.00	13,920.00
30759376 KV3-00353 ESD MICROSOFT SELECT	WINENT ALNG SA MVL Pltfrm Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	160	160	39.00	6,240.00
18356919 W06-01072 ESD MICROSOFT CORPORATION	CoreCAL ALNG SA MVL Pltfrm UsrCAL Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	170	170	43.00	7,310.00
27775584 FUD-01148 ESD MICROSOFT SELECT	CISDataCtr ALNG LicSAPk MVL woWinSvrLic 2Proc Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	2	2	1,824.00	3,648.00



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBIUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B05703831
 Invoice date 10/31/2016
 Customer number 1007063
 Sales order S42879905

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To

MN FILLMORE COUNTY IS DEPT
 902 Houston Street
 Suite 5, Attn:A/P
 PRESTON, MN 55965
 USA

Ship To

MN FILLMORE COUNTY IS DEPT
 902 Houston St.
 Suite 5
 Preston, MN 55965
 USA
 1835/Jeff Cooper

27775582 FUD-00938 ESD MICROSOFT SELECT	CISDataCtr ALNG SA MVL 2Proc Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	2	2	1,327.00	2,654.00
27775906 YJD-01077 ESD MICROSOFT SELECT	CISStd ALNG SA MVL 2Proc Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	4	4	274.00	1,096.00
20977650 312-02257 ESD MICROSOFT SELECT	Microsoft Exchange Server - software assurance Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	1	1	116.00	116.00
26691440 5HU-00216 ESD MICROSOFT CORPORATION	LyncSvr ALNG SA MVL Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	1	1	595.00	595.00



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBIUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B05703831
 Invoice date 10/31/2016
 Customer number 1007063
 Sales order S42879905

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To

MN FILLMORE COUNTY IS DEPT
 902 Houston Street
 Suite 5, Attn:A/P
 PRESTON, MN 55965
 USA

Ship To

MN FILLMORE COUNTY IS DEPT
 902 Houston St.
 Suite 5
 Preston, MN 55965
 USA
 1835/Jeff Cooper

25377506 7NQ-00302 ESD MICROSOFT SELECT	SQLSvrStdCore ALNG LicSAPk MVL 2Lic CoreLic Windows - Multiple Windows Platform All Languages ESD Software Contract number: Open Market Enrollment No.: 83785898 Agreement No.: 01E73816 Country of Usage: USA Maintenance From date: 11/1/2016 Maintenance To date: 10/31/2017	4 4 1,365.00 5,460.00
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Quote: 10561598

Sales Balance	41,039.00
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	41,039.00
Currency	USD