

**FILLMORE COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA**

**May 10, 2016**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

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Mitch Lentz - First District

Harry Root - Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

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9:00 a.m. Pledge of Allegiance  
Approve Agenda

Approve Consent Agenda:

1. May 3, 2016 County Board minutes.
2. Payment of Stantec Consulting Services, Inc., invoice #1041415 in the amount of \$690.00 for Greenleafon Community Sanitary Project professional services for March 12, 2016 through April 8, 2016.

Approve Commissioners' Warrants

Review Auditor's Warrants

9:05 a.m. Brett Corson, County Attorney, and Jon Martin, Solid Waste Administrator  
1. Consider request to approve the extension for the Waste Management Agreement

9:10 a.m. Thomas Kaase, Sheriff  
1. Consider request to hire back a retired jailer as a temporary jailer, not to exceed three months.  
2. Consider request to hire intermittent deputy at Union scale

9:20 a.m. Kristina Kohn, Human Resources  
1. Consider request to reappoint Ronald Gregg, County Engineer, for four (4) years effective June 1, 2016  
2. Consider resignation for Kim Wangen, Home Health Aide, effective April 29, 2016  
3. Consider resignation for Shirl Boelter, Auditor/Treasurer, effective May 31, 2016 with approval for signature for separation agreement

9:30 a.m. Citizens Input

9:35 a.m. Neva Beier, Social Services Manager, and Tim Hunter, Crisis Coordinator; Zumbro Valley Health Center  
1. Presentation regarding Crisis Response for Southeast Minnesota  
2. Consider request to approve the revised Cooperative Agreement for the 2016 Crest Initiative

9:50 a.m. Sam Smith, Economic Development Authority Director  
1. Consider request to apply for capitalization grant through USDA Rural Development Program  
2. Consider approval of updated PACE agreement with proposed changes as requested by the County Attorney and signature of same  
3. Consider approval of resolution of support for Regional Economic Development Study

**FILLMORE COUNTY BOARD OF COMMISSIONERS**

**May 10, 2016 Meeting Agenda**

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10:10 a.m. Ronald Gregg, Highway

1. Consider request to approve the final payment resolution in the sum of \$65,140.74, CSAH 9 surface reconditioning project SAP 023-609-004, Bristol Township
2. Consider request to approve the final payment resolution in the sum of \$105,745.93 for CSAH 14 surface reconditioning project SAP 023-614-008, Bloomfield Township
3. Consider request to approve the final payment resolution in the sum of \$6,074.48 for CSAH 20 surface reconditioning project SAP 023-620-003, York Township
4. Consider request to award the CSAH 1 Reconstruction Project SAP 023-601-027, SAP 023-601-028 and SAP 023-601-031

Calendar review, committee reports and announcements

**MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

Monday, May 9	9:00 a.m.	Southeast MN Water Resources Joint Powers Board, Oronoco
	12:30 p.m.	Southeast MN Regional Emergency Communications Board, Rochester
	6:00 p.m.	Developmental Achievement Center (DAC), Preston
	6:30 p.m.	Semcac, St. Charles
	7:30 p.m.	Winneshiak County Solid Waste Agency, Decorah
Tuesday, May 10	7:30 a.m.	Personnel Meeting, Commissioners' Boardroom, Courthouse, Preston
	9:00 a.m.	County Board – Regular Meeting, Commissioners' Boardroom, Courthouse, Preston
	11:00 a.m.	Annual Safety/AWAIR Training, Commissioners' Boardroom, Courthouse, Preston
Wednesday, May 11	8:00 a.m.	Labor/Management Safety
Thursday, May 12	12:00 p.m.	Fillmore County Community Corrections Task Force
	2:30 p.m.	Southeast MN Area Regional Trails (SMART), Mineral Springs Park, Owatonna
	4:30 p.m.	Soil and Water Conservation District, SWCD Office, Preston
Tuesday, May 17	12:00 p.m.	Solid Waste
	1:00 p.m.	Technology/Land Records/GIS
Thursday, May 19	1:00 p.m.	Historical Society, Fountain
	7:00 p.m.	Planning Commission/Board of Adjustment, Commissioners' Boardroom, Courthouse, Preston
Monday, May 23	9:00 a.m.	Resource, Conservation & Development, Rochester
	6:00 p.m.	Zumbro Valley Health Center, Rochester
Tuesday, May 24	7:30 p.m.	Highway Department, Highway Office, Preston
	9:00 a.m.	County Board – Special Meeting, Commissioners' Boardroom, Courthouse, Preston
	1:00 p.m.	Fillmore-Houston Joint Board of Health, Mabel Community Center, Mabel
Thursday, May 26	5:30 p.m.	Economic Development Authority
Monday, May 30	All Day	Memorial Day Holiday – County Offices Closed

**FILLMORE COUNTY COMMISSIONERS' MINUTES**

**May 3, 2016**

This is a preliminary draft of the May 3, 2016 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 3rd day of May, 2016 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Randy Dahl, Duane Bakke, Mitch Lentz, and Harry Root. Also present were: Bobbie Vickerman, Coordinator/Clerk; Jessica Erickson, Director of Nursing; Brenda Pohlman, Health Educator; Ronald Gregg, Highway Engineer; Cristal Adkins, Zoning Administrator; Kristina Kohn, Human Resources Officer; Bonita Underbakke; Michael Jozwiak; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The Pledge of Allegiance was recited.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the agenda.

On motion by Root and seconded by Dahl, the Board unanimously approved the following Consent Agenda:

1. April 26, 2016 County Board minutes, as presented.
2. MN Lawful Gambling (LG220) Non-Profit Premises Permit application for Root River Game Protective League for raffle and tip boards at Lanesboro Gun Club on August 6, 2016.
3. Overnight stay for County Assessor to attend MN Counties Computer Cooperative (MCCC) Conference in Alexandria.
4. Overnight stays for three (3) Property Appraisers to attend Summer Seminar in St. Cloud as recommended by the County Assessor.
5. Overnight stay for Systems Administrator to attend Minnesota County IT Leaders, MNCITLA Summer Conference in Granite Falls.
6. Approve the following street closures for 2016 Preston Trout Days as approved by Sheriff Thomas Kaase and Highway Engineer Ronald Gregg:
  - a. CSAH #12 from Houston Street to St. Anthony St. from 6 a.m. to 8 p.m. on Sat., May 21.
  - b. CSAH #17 from Hwy. 52 to River St. from 3:30 p.m. to 5:30 p.m. on Sat., May 21.
  - c. CSAH #17 from Main St. to River St. from 9 a.m. Sat., May 21 to 2 a.m. Sun., May 22.
  - d. CSAH #17 from Fillmore St. to Main St. from 9 a.m. Sat., May 21 to 9 p.m. Sat., May 21.
7. Use of both east and west courthouse parking lots from 6 a.m. to 9 p.m. Saturday, May 21 for Preston Trout Days events as approved by Building Maintenance Supervisor Schultz.
8. Approve the following street closure for 2016 Harmony 4th of July Celebration
  - a. 1st Ave SW/County Rd 35 between Center St W and 3rd St SW all day July 4.

On motion by Dahl and seconded by Root, the Board unanimously approved payment of the following Commissioners' warrants:

**WARRANTS**

The Auditor's warrants were reviewed.

Cristal Adkins, Zoning Administrator, was present.

On motion by Bakke and seconded by Dahl, the following resolution was unanimously adopted:

**RESOLUTION 2016-021:** Adoption of amendment to the Fillmore County Zoning Ordinance, adding new Section 739, titled Agricultural Tourism Business

Ronald Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Root, the following resolution was unanimously adopted:  
**RESOLUTION 2016-022:** Reduce project retainage on the City of Peterson Project, SAP  
023-625-014

On motion by Root and seconded by Dahl, the Board unanimously approved to advertise for Chevron Sign Project SP 023-070-002 as recommended by the Engineer.

On motion by Dahl and seconded by Root, the Board unanimously approved to advertise for the bridge replacement project on CSAH 23, SP 023-623-026 as recommended by the Engineer.

Bobbie Vickerman, Coordinator/Community Services Director; Jessica Erickson, Director of Nursing; and Brenda Pohlman, Public Health Educator, were present.

On motion by Bakke and seconded by Lentz, the Board unanimously approved to purchase a replacement Veteran Services van from Nelson Auto Center to not to exceed the amount of \$24,999 plus associated fees, and authorized to proceed with the second bid from Rochester Ford if the van is no longer available as recommended by the Coordinator/Community Services Director.

Jessica Erickson, Director of Nursing, and Brenda Pohlman, Public Health Educator, reviewed the Toward Zero Death (TZD) grant for the year and the LifeSavers Conference.

On motion by Root and seconded by Lentz, the following resolution was unanimously adopted:  
**UNNUMBERED RESOLUTION:** Toward Zero Death grant for Public Health

On motion by Lentz and seconded by Root, the Board unanimously approved the Statewide Health Improvement Program (SHIP) projects as recommended by the Director of Nursing.

The Citizen's Input portion of the meeting was opened and closed at 9:42 a.m. as no one was present to speak.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to appoint Lantha Stevens to the Area Agency on Aging Committee.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the hire of temporary summer help, not to exceed sixty-seven (67) days at Grade 1/Step 1 in the Highway Department as recommended by the Highway Engineer.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the addition of Mary Maureen Anderson, Public Health Nurse, to the list of roster nurses in the Community Services- Public Health Division, effective May 4, 2016 at Grade 10/Step 1 as recommended by the Coordinator/Community Services Director.

A review of the calendar was done and the following committee reports and announcements were given: Lentz – Township meetings and Spring Valley Veterans Home; Dahl/Lentz – Community Services – Presentation Child Protection, Presentation MN Choices, Lifesavers Conference, Veterans Van, Veteran Services Officer is certified to train cardiopulmonary resuscitation (CPR), temporary office support person to

help with all three divisions.

Commissioner Bakke was invited to be on the Past Presidents Committee for Association of Minnesota Counties (AMC). He is on the committee list for AMC special groups and appreciates the Board's support to continue working within the Association; Bakke noted that he will be meeting with Fillmore County staff regarding the Buffer and Shoreland ordinance.

On motion by Bakke and seconded by Lentz, the Chair adjourned the meeting at 9:53 a.m.



INVOICE

RECEIVED  
MAY -5 2016  
FILLMORE COUNTY  
COORDINATOR

Invoice Number 1041415  
Invoice Date May 2, 2016  
Customer Number 93014  
Project Number 193801677

**Bill To**

County of Fillmore  
Bobbie Joe Vickerman  
P O Box 466  
Preston MN 55965  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

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**Project Description:** Greenleafton Community Sanitary

**Stantec Project Manager:** Palen, Joseph C  
**Stantec Office Location:** Rochester MN  
**Current Invoice Due:** \$690.00  
**For Period Ending:** April 8, 2016

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**Professional Services rendered** March 12, 2016 through April 8, 2016

**INVOICE**

Invoice Number

1041415

Project Number

193801677

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**Top Task 500**

**Construction Services - Correspondence on project completion.**

**Professional Services**

**Billing Level**

Engineer

**Hours**

**Rate**

**Current  
Amount**

6.00

115.00

690.00

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**6.00**

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**690.00**

**Professional Services Subtotal**

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**6.00**

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**690.00**

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**Top Task 500 Total**

**690.00**

Total Fees & Disbursements

\$690.00

**INVOICE TOTAL (USD)**

**\$690.00**

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\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board Of Commissioners		
3804	Bakke/Duane 01-003-000-0000-6335		124.74	Mileage 04/05/2016 04/26/2016	Apr2016	Employee Automobile Allowance
3804	Bakke/Duane		124.74		1 Transactions	
2081	Lentz/Mitch 01-003-000-0000-6335		100.44	Mileage 04/05/2016 04/25/2016	Apr 2016	Employee Automobile Allowance
2081	Lentz/Mitch		100.44		1 Transactions	
1152	Prestby/Marc 01-003-000-0000-6335		64.80	Mileage 04/05/2016 05/03/2016	Apr2016	Employee Automobile Allowance
1152	Prestby/Marc		64.80		1 Transactions	
3	DEPT Total:		289.98	Board Of Commissioners	3 Vendors	3 Transactions
34	DEPT			Policy Coordinator		
3185	Kohn/Kristina 01-034-000-0000-6335		61.56	Mileage HR Training	Apr2016	Employee Automobile Allowance
3185	Kohn/Kristina		61.56		1 Transactions	
34	DEPT Total:		61.56	Policy Coordinator	1 Vendors	1 Transactions
60	DEPT			Information Systems		
111	Fillmore Co Treasurer- Credit Card/ACH 01-060-000-0000-6377		157.90	Siteground April/May 2016	4816	Fees And Service Charges
111	Fillmore Co Treasurer- Credit Card/ACH		157.90		1 Transactions	
3532	Midwest Teletron, Inc 01-060-000-0000-6640		800.20	4 Wireless Headsets	MW0416161	Equipment Purchased
3532	Midwest Teletron, Inc		800.20		1 Transactions	
60	DEPT Total:		958.10	Information Systems	2 Vendors	2 Transactions
61	DEPT			Data Processing		
111	Fillmore Co Treasurer- Credit Card/ACH					

\*\*\* Fillmore County \*\*\*



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-061-000-0000-6337		Lodging Expense	7011	Other Travel Expense
111	Fillmore Co Treasurer- Credit Card/ACH		1 Transactions		
61	DEPT Total:	100.00	Data Processing	1 Vendors	1 Transactions
62	DEPT		Elections		
111	Fillmore Co Treasurer- Credit Card/ACH				
	01-062-000-0000-6377	355.29	SB Election Training Meal&Lod	171433	Fees And Service Charges
	01-062-000-0000-6337	355.29	SN Election Training Meals&Lod	171434	Other Travel Expense
	01-062-000-0000-6255	13.58	Gas for Election Training	April 2016	Gas
	01-062-000-0000-6255	32.04	Gas for Election Training	April 2016	Gas
111	Fillmore Co Treasurer- Credit Card/ACH	756.20	4 Transactions		
62	DEPT Total:	756.20	Elections	1 Vendors	4 Transactions
91	DEPT		County Attorney		
8576	Corson/Brett				
	01-091-000-0000-6245	5.00	New Lawyer CLE	135307	Registration Fees
8576	Corson/Brett	5.00	1 Transactions		
85012	Office Depot				
	01-091-000-0000-6408	161.09	Toner	833931082001	Other Office Supplies
85012	Office Depot	161.09	1 Transactions		
4656	TREMPEALEAU COUNTY CLERK OF COUF				
	01-091-000-0000-6377	15.00	Copy/Certification	April 2016	Fees And Service Charges
4656	TREMPEALEAU COUNTY CLERK OF COUF	15.00	1 Transactions		
91	DEPT Total:	181.09	County Attorney	3 Vendors	3 Transactions
102	DEPT		Surveyor		
2223	Brand/Jeffrey R				
	01-102-000-0000-6305	114.33	GPS Battery & Charger	29300	Machinery And Equipment Repairs
2223	Brand/Jeffrey R	114.33	1 Transactions		
102	DEPT Total:	114.33	Surveyor	1 Vendors	1 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
103	DEPT			Assessor		
1191	Hoff/Brian 01-103-000-0000-6335		213.30	Mileage 03/01/2016 04/28/2016	Mar/Apr 2016	Employee Automobile Allowance
1191	Hoff/Brian		213.30	1 Transactions		
3487	Knepper/Heidi 01-103-000-0000-6335		82.62	Mileage 04/11/2016 04/25/2016	Apr 2016	Employee Automobile Allowance
3487	Knepper/Heidi		82.62	1 Transactions		
9527	MN State Board Of Assessors 01-103-000-0000-6242		270.00	License Renewals	May 2016	Membership Dues
9527	MN State Board Of Assessors		270.00	1 Transactions		
9106	Vikre/Ron 01-103-000-0000-6335		14.04	Mileage 4/26/2016	Apr 2016	Employee Automobile Allowance
9106	Vikre/Ron		14.04	1 Transactions		
103	DEPT Total:		579.96	Assessor	4 Vendors	4 Transactions
105	DEPT			Planning And Zoning		
2540	Duxbury/Steve 01-105-000-0000-6335		21.60	PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
2540	Duxbury/Steve		21.60	1 Transactions		
6896	Erickson/Brad 01-105-000-0000-6335		41.04	PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
6896	Erickson/Brad		41.04	1 Transactions		
4399	Keune/James 01-105-000-0000-6335		5.40	PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
4399	Keune/James		5.40	1 Transactions		
1277	Kuhn/Marvin 01-105-000-0000-6335		22.68	PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
1277	Kuhn/Marvin		22.68	1 Transactions		
2314	O'Connor/Ann					



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-105-000-0000-6335		PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
2314	O'Connor/Ann	9.72			
		9.72		1 Transactions	
7003	Olmsted County				
	01-105-000-0000-6459		Water Test Kits	16018	Water Kits
7003	Olmsted County	295.20			
		295.20		1 Transactions	
6904	Ruskell/Gary L				
	01-105-000-0000-6335		PC/BOA Mtg April 2016	Apr2016	Employee Automobile Allowance
6904	Ruskell/Gary L	36.72			
		36.72		1 Transactions	
105	DEPT Total:	432.36	Planning And Zoning	7 Vendors	7 Transactions
111	DEPT		Facilites Mtce		
5010	Meldahl/Nick				
	01-111-000-0000-6335		Mileage	Apr 2016	Employee Automobile Allowance
		9.18	04/06/2016	05/01/2016	
5010	Meldahl/Nick	9.18		1 Transactions	
3635	Paulson/Erik				
	01-111-000-0000-6335		Mileage	Apr 2016	Employee Automobile Allowance
		9.72	04/03/2016	04/27/2016	
	01-111-000-0000-6335		Mileage	Apr 2016	Employee Automobile Allowance
		0.54	04/28/2016	04/28/2016	
3635	Paulson/Erik	10.26		2 Transactions	
26012	Schultz/Terry				
	01-111-000-0000-6335		Automobile Mileage	Apr 2016	Employee Automobile Allowance
		58.32	04/01/2016	04/29/2016	
26012	Schultz/Terry	58.32		1 Transactions	
5050	Tufte/Blaine				
	01-111-000-0000-6335		Mileage	Apr 2016	Employee Automobile Allowance
		16.74	04/01/2016	04/29/2016	
5050	Tufte/Blaine	16.74		1 Transactions	
111	DEPT Total:	94.50	Facilites Mtce	4 Vendors	5 Transactions



Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
149	DEPT				Other General Government		
111	Fillmore Co Treasurer- Credit Card/ACH						
	01-149-000-0000-6372			160.81	April Health Screening Supplie	5047	Wellness Grant Expenses
	01-149-000-0000-6372			2,570.00	Wellness Sit/Stand Workstation	5399	Wellness Grant Expenses
	01-149-000-0000-6372			513.55	Wellness Lunch Bags	5999	Wellness Grant Expenses
111	Fillmore Co Treasurer- Credit Card/ACH			3,244.36	3 Transactions		
149	DEPT Total:			3,244.36	Other General Government	1 Vendors	3 Transactions
202	DEPT				Sheriff		
80306	Auto License Bureau						
	01-202-000-0000-6311			11.00	License Tabs 2006 Chev 2311	May 2016	Miscellaneous Repairs And Maintenance
	01-202-000-0000-6311			11.00	License Tabs 2015 Chevy	May 2016	Miscellaneous Repairs And Maintenance
80306	Auto License Bureau			22.00	2 Transactions		
7651	Lynn Peavey Company						
	01-202-000-0000-6455			114.25	Evidence Bags	317364	Law Enforcement Supplies
7651	Lynn Peavey Company			114.25	1 Transactions		
202	DEPT Total:			136.25	Sheriff	2 Vendors	3 Transactions
251	DEPT				County Jail		
5016	A+ Imaging Systems						
	01-251-000-0000-6310			98.40	Copier Mntnce Contract #1660	102888	Contract Repairs And Maintenance
5016	A+ Imaging Systems			98.40	1 Transactions		
9	AmeriPride Services, Inc						
	01-251-000-0000-6377			61.43	Laundry 4/4/2016	2800615289	Fees And Service Charges
	01-251-000-0000-6377			61.43	Laundry 4/18/2016	2800620403	Fees And Service Charges
9	AmeriPride Services, Inc			122.86	2 Transactions		
80306	Auto License Bureau						
	01-251-000-0000-6377			11.00	License Tabs Blue Van	May 2016	Fees And Service Charges
80306	Auto License Bureau			11.00	1 Transactions		
6687	Fillmore Co Resource Recovery Center						
	01-251-000-0000-6377			10.00	Appliance Disposal	46488	Fees And Service Charges

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6687	Fillmore Co Resource Recovery Center		10.00		1 Transactions	
123	Fountain Building Center Inc 01-251-000-0000-6580		26.95	Plywood	142729	Other Repair And Maintenance Supplies
123	Fountain Building Center Inc		26.95		1 Transactions	
9403	Menards Rochester South 01-251-000-0000-6416		219.63	Jail Supplies	21248	Misc Supplies
9403	Menards Rochester South		219.63		1 Transactions	
251	DEPT Total:		488.84	County Jail	6 Vendors	7 Transactions
443	DEPT			Nursing Service		
2138	Baker/Jan 01-443-000-0000-6335		187.92	Mileage 04/06/2016	Apr2016 04/29/2016	Employee Automobile Allowance
2138	Baker/Jan		187.92		1 Transactions	
4177	GATZKE/MICHELE 01-443-000-0000-6335		356.94	Mileage 04/01/2016	Apr2016 04/26/2016	Employee Automobile Allowance
4177	GATZKE/MICHELE		356.94		1 Transactions	
8205	Kruegel/Vicki 01-443-000-0000-6335		177.66	Mileage 04/01/2016	Apr2016 04/29/2016	Employee Automobile Allowance
8205	Kruegel/Vicki		177.66		1 Transactions	
4752	Logsdon/Linda 01-443-000-0000-6335		320.76	Mileage 04/01/2016	Apr2016 04/29/2016	Employee Automobile Allowance
4752	Logsdon/Linda		320.76		1 Transactions	
1089	Loven/Julie 01-443-000-0000-6335		163.08	Mileage 04/05/2016	Apr2016 04/29/2016	Employee Automobile Allowance
1089	Loven/Julie		163.08		1 Transactions	

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
443 DEPT Total:		1,206.36	Nursing Service	5 Vendors	5 Transactions
444 DEPT			Home Health		
4841 ROCHESTER CITY LINES 01-444-000-0000-6433		219.00	Bus Pass May 2016 32321	May 2016	Waiver Reimbursables
4841 ROCHESTER CITY LINES		219.00		1 Transactions	
5141 Schmidt/Larry 01-444-000-0000-6433		2,616.00	Living Rm Safety Remodel	Apr2016	Waiver Reimbursables
5141 Schmidt/Larry		2,616.00		1 Transactions	
444 DEPT Total:		2,835.00	Home Health	2 Vendors	2 Transactions
603 DEPT			Feedlot		
110 Fillmore Co Treasurer 01-603-000-0000-6561		48.67	March Fuel	32	Gasoline Diesel And Other Fuels
110 Fillmore Co Treasurer		48.67		1 Transactions	
603 DEPT Total:		48.67	Feedlot	1 Vendors	1 Transactions
1 Fund Total:		11,527.56	County Revenue Fund		52 Transactions

JSCHREIBER  
 5/5/16 3:36PM  
 12 INFRA FUND

\*\*\* Fillmore County \*\*\*



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
111	DEPT		Facilites Mtce		
111	Fillmore Co Treasurer- Credit Card/ACH				
	12-111-000-0000-6377		630.00	MN Safety Council TS&SP	8299 Fees And Service Charges
111	Fillmore Co Treasurer- Credit Card/ACH		630.00	1 Transactions	
111	DEPT Total:		630.00	Facilites Mtce	1 Vendors 1 Transactions
12	Fund Total:		630.00	INFRA FUND	1 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
300	DEPT			Highway Administration		
5138	Eide Bailly LLP 13-300-000-0000-6377		450.00	SINGLE AUDIT 051316	151862	Fees And Service Charges
5138	Eide Bailly LLP		450.00	1 Transactions		
3861	Gregg/ Ronald 13-300-000-0000-6242		120.00	PE LICENSE RENEWAL 051316		Membership Dues
	13-300-000-0000-6245		15.00	REGISTRATION 051316		Registration Fees
	13-300-000-0000-6337		8.00	PARKING 051316		Other Travel Expense
3861	Gregg/ Ronald		143.00	3 Transactions		
300	DEPT Total:		593.00	Highway Administration	2 Vendors	4 Transactions
310	DEPT			Highway Maintenance		
1982	Dunn Blacktop Co Inc 13-310-000-0000-6528		2,483.00	COLD MIX 051316	440060	Bituminous Materials
1982	Dunn Blacktop Co Inc		2,483.00	1 Transactions		
5245	Feldmeier/Wayne 13-310-000-0000-6342		150.00	EQUIPMENT RENTAL 051316		Machinery And Equipment Rental
5245	Feldmeier/Wayne		150.00	1 Transactions		
310	DEPT Total:		2,633.00	Highway Maintenance	2 Vendors	2 Transactions
320	DEPT			Highway Construction		
324	Rochester Sand & Gravel Inc 13-320-000-0000-6343		83,030.74	609-004 R/C Fnl	SAP 23-609-004	Regular Construction Contracts
	13-320-000-0000-6343		114,150.60	614-08 R/C Fnl	SAP 23-614-08	Regular Construction Contracts
	13-320-000-0000-6343		6,074.48	620-03 R/C Fnl	SAP 23-620-03	Regular Construction Contracts
324	Rochester Sand & Gravel Inc		203,255.82	3 Transactions		
4907	Zenke Inc. 13-320-000-0000-6344		17,417.34	625-14 Rtg Red to 2%	SAP 23-625-014	Sap Municipal Construction
	13-320-000-0000-6347		11,392.41	625-14 Rtg Red to 2%	SAP 23-625-014	Local Cost Csh Share Construction
4907	Zenke Inc.		28,809.75	2 Transactions		
320	DEPT Total:		232,065.57	Highway Construction	2 Vendors	5 Transactions

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
330	DEPT			Equipment Maintenance Shops		
5005	Cintas Corporation- First Aid & Safety 13-330-000-0000-6576		128.83	SUPPLIES 051316	5004996428	Shop Supplies & Tools
5005	Cintas Corporation- First Aid & Safety		128.83	1 Transactions		
5826	Culligan Water Conditioning 13-330-000-0000-6317		32.95	DRINKING WATER 051316	913778	Building Maintenance
5826	Culligan Water Conditioning		32.95	1 Transactions		
111	Fillmore Co Treasurer- Credit Card/ACH 13-330-000-0000-6575		64.71	PARTS 051316		Machinery Parts
111	Fillmore Co Treasurer- Credit Card/ACH		64.71	1 Transactions		
3714	Hovey Oil Co Inc					
	13-330-000-0000-6561		1,228.59	#2 DIESEL 051316	91090	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		241.78	#2 DIESEL 051316	91091	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		322.20	GAS 051316	91091	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		1,014.45	#2 DIESEL 051316	91117	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		431.25	GAS 051316	91117	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		998.86	#2 DIESEL 051316	91118	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		3,622.50	GAS 051316	91118	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		1,219.20	#2 DIESEL 051316	91676	Gasoline Diesel And Other Fuels
	13-330-000-0000-6561		262.80	GAS 051316	91676	Gasoline Diesel And Other Fuels
3714	Hovey Oil Co Inc		9,341.63	9 Transactions		
9403	Menards Rochester South 13-330-000-0000-6576		159.94	SUPPLIES 051316	20999	Shop Supplies & Tools
9403	Menards Rochester South		159.94	1 Transactions		
3032	Motor Parts & Equipment Inc 13-330-000-0000-6576		7.97	SUPPLIES 051316	22604	Shop Supplies & Tools
	13-330-000-0000-6576		12.71	SUPPLIES 051316	22697	Shop Supplies & Tools
3032	Motor Parts & Equipment Inc		20.68	2 Transactions		
3541	Nuss Truck Group Inc					
	13-330-000-0000-6575		230.00-	PARTS 051316	1152895P	Machinery Parts
	13-330-000-0000-6576		66.95	SUPPLIES 051316	1153139P	Shop Supplies & Tools
	13-330-000-0000-6576		128.41	SUPPLIES 051316	1153405P	Shop Supplies & Tools
	13-330-000-0000-6575		43.86	PARTS 051316	1154184P	Machinery Parts

JSCHREIBER

5/5/16 3:36PM

13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3541	Nuss Truck Group Inc		9.22	4 Transactions		
618	Scharf Auto Supply Inc					
	13-330-000-0000-6575		188.53	PARTS 051316	1744	Machinery Parts
618	Scharf Auto Supply Inc		188.53	1 Transactions		
1551	Whitewater Wireless, Inc					
	13-330-000-0000-6576		387.62	SUPPLIES 051316	R16109935	Shop Supplies & Tools
1551	Whitewater Wireless, Inc		387.62	1 Transactions		
330	DEPT Total:		10,334.11	Equipment Maintenance Shops	9 Vendors	21 Transactions
13	Fund Total:		245,625.68	County Road & Bridge		32 Transactions

JSCHREIBER

5/5/16 3:36PM

21 Mpc Septic Loans Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
608	DEPT		Mpc Septic System Loan		
	6477 MN Pollution Control Agency				
	21-608-000-0000-6819		Payment #14	SRF0129	Mpc Principal Payments
	6477 MN Pollution Control Agency		5,407.13		
			5,407.13		1 Transactions
608	DEPT Total:		5,407.13	Mpc Septic System Loan	1 Vendors 1 Transactions
21	Fund Total:		5,407.13	Mpc Septic Loans Fund	1 Transactions

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
350	DEPT		County Airport		
111	Fillmore Co Treasurer- Credit Card/ACH 23-350-000-0000-6337		2016 MN Airport Conf Lodging	XX69506	Other Travel Expense-Meals
111	Fillmore Co Treasurer- Credit Card/ACH	512.19	1 Transactions		
5899	MN Pollution Control Agency - MPCA 23-350-000-0000-6377	400.00	2016 MPCA Storm Wtr Permit Fee	10000005425	Fees And Service Charges
5899	MN Pollution Control Agency - MPCA	400.00	1 Transactions		
1671	Regents Of The University Of Minnesota 23-350-000-0000-6245	195.00	2016 MN Airport Conf	2110001266	Registration Fees
1671	Regents Of The University Of Minnesota	195.00	1 Transactions		
3984	Schroeder/Pamela 23-350-000-0000-6335	264.60	2016 Conf MIge(Maddens)	Apr 2016	Employee Automobile Allowance
	23-350-000-0000-6335	15.12	2016 Mar/April Mileage	Mar/Apr2016	Employee Automobile Allowance
3984	Schroeder/Pamela	279.72	2 Transactions		
350	DEPT Total:	1,386.91	County Airport	4 Vendors	5 Transactions
23	Fund Total:	1,386.91	County Airport Fund		5 Transactions

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
705	DEPT			Economic Development		
2888	Brown/Kim R 91-705-000-0000-6335		19.44	4/28/2016 EDA Mileage	Apr 2016	Employee Automobile Allowance
2888	Brown/Kim R		19.44		1 Transactions	
8055	Marzolf/Corwin 91-705-000-0000-6335		21.60	Mileage 04/28/2016 04/28/2016	Apr 2016	Employee Automobile Allowance
8055	Marzolf/Corwin		21.60		1 Transactions	
1870	Reisner/Karen 91-705-000-0000-6335		20.52	Mileage 3/24 and 4/28	Mar/Apr 2016	Employee Automobile Allowance
1870	Reisner/Karen		20.52		1 Transactions	
705	DEPT Total:		61.56	Economic Development	3 Vendors	3 Transactions
91	Fund Total:		61.56	Economic Development Author		3 Transactions
	Final Total:		264,638.84	68 Vendors	94 Transactions	

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	11,527.56	County Revenue Fund	
	12	630.00	INFRA FUND	
	13	245,625.68	County Road & Bridge	
	21	5,407.13	Mpc Septic Loans Fund	
	23	1,386.91	County Airport Fund	
	91	61.56	Economic Development Authori	
	All Funds	264,638.84	Total	Approved by, .....
				.....
				.....



Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3219 Centurylink					
01-149-000-0000-6203		162.64	April 2016-Cthse	1373354638	Telephone
01-149-000-0000-6203		206.15	April 2016 - FCOB	1373356290	Telephone
3219 Centurylink		368.79			2 Transactions
6094 MN Energy Resources Corporation					
01-251-000-0000-6255		465.16	901 NW Houston St-natural gas	0502907328-000	Gas
01-111-000-0000-6255		668.10	April invoice-gas at Cthse	1632735072-000	Gas
01-111-000-0000-6255		426.09	April invoice-gas invoice-FCOB	1632735072-000	Gas
6094 MN Energy Resources Corporation		1,559.35			3 Transactions
5954 US Bank					
01-202-000-0000-6245		270.00	MN Sheriff's Assoc		Registration Fees
01-202-000-0000-6245		125.00	Paypal-registration		Registration Fees
01-202-000-0000-6337		12.98	Potbelly-meal		Other Travel Expense
01-202-000-0000-6337		73.02	Craguns Lodge-lodging		Other Travel Expense
01-202-000-0000-6337		19.81	Big 10-meal		Other Travel Expense
01-202-000-0000-6337		14.02	Smashburger-Meal		Other Travel Expense
01-202-000-0000-6337		627.54	Comfort Inn-Lodging		Other Travel Expense
01-202-000-0000-6337		9.74	Taco Bell-meal		Other Travel Expense
01-202-000-0000-6337		396.74	Arrowwood Resort-lodging		Other Travel Expense
01-202-000-0000-6337		396.74	Arrowwood Resort-lodging		Other Travel Expense
01-202-000-0000-6337		14.95	Fraternal Order of Eag-food		Other Travel Expense
01-202-000-0000-6337		5.34	KFC-food		Other Travel Expense
01-202-000-0000-6337		129.66	lodging		Other Travel Expense
01-202-000-0000-6337		17.05	Cedars Lounge-food		Other Travel Expense
01-202-000-0000-6337		12.69	Applebees Poke-food		Other Travel Expense
01-202-000-0000-6455		225.40	HC Warehouse-L.E. supplies		Law Enforcement Supplies
01-202-000-0000-6561		61.82	Holiday Stationstore-gas		Gasoline Diesel And Other Fuels
01-202-000-0000-6561		10.00	BP Fowlers-gas		Gasoline Diesel And Other Fuels
01-202-000-0000-6561		18.40	Caseys Gen Store-gas		Gasoline Diesel And Other Fuels
01-202-000-0000-6561		14.75	Cenex-gas		Gasoline Diesel And Other Fuels
01-202-000-0000-6561		30.16	Holiday Stationstore-gas		Gasoline Diesel And Other Fuels
01-205-000-0000-6386		15.98	Netflix		Jail Phone Comm 16A.72
01-251-000-0000-6205		3.16	USPS-postage		Postage And Postal Box Rent
5954 US Bank		2,504.95			23 Transactions
1 Fund Total:		4,433.09	County Revenue Fund	3 Vendors	28 Transactions



Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4369	AcenTek 13-300-000-0000-6203		41.53	TELEPHONE 050616	10460353	Telephone
	13-300-000-0000-6203		29.07	TELEPHONE 050616	10461453	Telephone
4369	AcenTek		70.60	2 Transactions		
2208	Canton City 13-330-000-0000-6251		70.78	UTILITIES 050616	45	Electricity
2208	Canton City		70.78	1 Transactions		
288	City Of Peterson 13-330-000-0000-6251		151.04	UTILITIES 050616	108A	Electricity
288	City Of Peterson		151.04	1 Transactions		
6094	MN Energy Resources Corporation 13-330-000-0000-6255		335.86	NATURAL GAS 050616	502458275	Gas
	13-330-000-0000-6255		263.69	NATURAL GAS 050616	502625354	Gas
6094	MN Energy Resources Corporation		599.55	2 Transactions		
343	Spring Valley Public Utilities 13-330-000-0000-6251		216.26	UTILITIES 050616	1124	Electricity
343	Spring Valley Public Utilities		216.26	1 Transactions		
1487	Waste Management - WI-MN 13-330-000-0000-6251		46.85	UTILITIES 050616	310295127602	Electricity
1487	Waste Management - WI-MN		46.85	1 Transactions		
13 Fund Total:			1,155.08	County Road & Bridge	6 Vendors	8 Transactions

CJOHNSON  
 5/6/16 12:02PM  
 14 Sanitation Fund

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
5882 Winneshiek County Landfill 14-390-000-0000-6374		1,250.70	4/25/16 household	20663 Landfill Tipping Fees
5882 Winneshiek County Landfill		1,250.70	1 Transactions	
14 Fund Total:		1,250.70	Sanitation Fund	1 Vendors 1 Transactions
Final Total:		6,838.87	10 Vendors	37 Transactions

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	4,433.09	County Revenue Fund	
	13	1,155.08	County Road & Bridge	
	14	1,250.70	Sanitation Fund	
	All Funds	6,838.87	Total	Approved by, .....
				.....
				.....

**TEMPORARY SETTLEMENT AGREEMENT AND FIRST AMENDMENT TO FOR  
LANDFILL SERVICES AND RECYCLING, PROCESSING AND MARKETING SERVICES**

This Temporary Settlement Agreement and First Amendment to the Agreement for Landfill Services and Recycling, Processing and Marketing Services (the "First Amendment") is entered into on **May 10, 2016** by and between **Waste Management of Minnesota, Inc.** ("WM") and **Fillmore County** ("County").

**Recitals**

- A. County and WM entered into an Agreement for Landfill Services and Recycling, Processing and Marketing Services on or about May 1, 2006 (the "Agreement");
- B. WM provided the County with notice of non-renewal/termination on March 22, 2016, notifying the County that the Agreement would terminate as of April 30, 2016 (the "Notice of Termination");
- C. The County disagreed with WM's interpretation of Section 1 of the Agreement and with denied that WM had the ability to unilaterally terminate the Agreement as WM proposed to do in its Notice of Termination, and as subsequent correspondence between the parties; and,
- D. In order to avoid costly litigation, the Parties desire to enter into this First Amendment and temporarily extend the term of the Agreement without waiving or otherwise prejudicing their existing arguments and interpretations of Section 1 of the Agreement, and otherwise amend the Agreement as further discussed below.

**Agreement**

The parties agree to amend the Agreement in the following manner:

- 1) **Term**. The Parties agree that the Agreement will extend through July 30, 2016.
- 2) **No Admission**. This First Amendment is entered into as an expedient and cost-effective alternative to costly litigation. The Parties make no acknowledgement or admission as to any particular interpretation of Section 1. WM does not prejudice its ability or otherwise undermine its position that the Agreement terminated on April 30, 2016. The County does not prejudice its ability or otherwise undermine its position that the term of the Agreement extends for an additional five years.

The parties have caused this First Amendment to be executed by their authorized representatives.

**Waste Management of Minnesota, Inc.**

**Fillmore County**

By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/10/2016

Amount of time requested (minutes): 5

Department: Fillmore County Sheriff's Office

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Our Sheriff's Office Jail staff has a full-time staffing shortage due to a full-time employee being out on FMLA, due to an emergency, for possibly up to 3 months. As a result of this, even with the current part-time employees, we will have difficulty covering the shifts needed to be covered. This may cause the forcing of other full-time staff to work additional shifts and over-time shifts. This forced over-time can have a negative impact on our employees and their performance. We have the opportunity to hire back a recent retired full-time jailer, Geralyn Stevens, to help fill in these shifts that need to be covered. Steven was an employee who left/retired in good standing. Stevens would be hired back as part-time for a period to not exceed 3 months, or the duration of the FMLA. Stevens requests that she be compensated at the hourly rate of pay she was receiving at the time she retired. Although Stevens is requesting an hourly amount higher than we normally pay a part-time jailer, she is recently retired, would not need any training, can immediately begin filling shifts, and higher over-time compensated shifts would be avoided. This information has been presented to Commissioner Prestby and Commissioner Lentz, who sit on the Law Enforcement Committee, and has their approval. I request that Geralyn Stevens be hired as requested, effective immediately. Thank you.

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/10/2016

Amount of time requested (minutes): 5

Department: Fillmore County Sheriff's Office

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Request approval to hire Shane McKee as a part-time deputy. We recently had a resignation of one of our part-time deputies, Michael Fort, which again causes a shortage in the number of part-time deputies we have available to work. With this hire, we are still below the total number of part-time deputies our office is allowed. The hire of McKee allows us to decrease the potential of expense of over-time shifts by our full-time staff. McKee is the next candidate on our current list and has passed/meets all our requirements. Thank you.

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/10/2016

Amount of time requested (minutes): 15

Department: Coordinator

Requested By: Kristina Kohn

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

CONSENT AGENDA:

REGULAR AGENDA:

1. Request reappointment of Ron Gregg, County Engineer, for four (4) years effective June 1, 2016
2. Resignation for Kim Wangen, Home Health Aide, effective April 29, 2016
  - Following 28 years of service
3. Resignation for Shirl Boelter, Auditor/Treasurer, effective May 31, 2016 and approval of separation agreement
  - Follow 8 years of service as an employee and 9 years of service as elected official

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**



# CRISIS RESPONSE

---

For Southeast Minnesota

# Mission

- Crisis Response teams inspire hope in adults and children (and their families) by delivering compassionate, person-centered, recovery-based mental health support during a crisis.

# Funding

- 2015 Legislation
  - Focused on child and adult mental health in MN
  - Including a push for mobile crisis services
  - The goal is to have 24/7 mobile teams state wide
- Grant funding through DHS
- MA billable services covered under the crisis umbrella
  - Assessment, intervention and stabilization

# What is a Mental Health Crisis

- A *mental health crisis or emergency* is a behavioral, emotional or psychiatric situation which without timely mental health intervention would result in a significant reduced level of functioning or placement

# Examples

- Suicidal ideation
- Self-injurious behavior
- Suffering from a major loss
- Hallucinations/Delusions/Bizarre Thinking
- Situational or chronic concerns that cause extreme duress
- A marked decline from a baseline level of functioning

# Why Crisis Response is Needed

- Mental illness affects 20-25% of Americans ages 18+ in a given year.
- Only half of all Americans experiencing an episode of major depression receive treatment.
- Research has consistently shown a strong link between suicide and depression, with 90% of the people who die by suicide having an existing mental illness or substance abuse problem at the time of their death.
- Suicide is the 10<sup>th</sup> leading cause of death in the US for all ages. (CDC)
- Suicide is the 2<sup>nd</sup> leading cause of death for 15 to 24 year old Americans. (CDC)
- Suicide is the 4<sup>th</sup> leading cause of death for adults ages 18-65.

# MN suicide rate trends

- Increase in overall rate from 2009 to 2011
- 2<sup>nd</sup> leading cause of death 15-34 year olds
- In 2010, accidents, homicides and suicide accounted for 73 percent of deaths to teens ages 15 to 19.
- Reference Bureau's analysis of data from the Centers for Disease Control and Prevention, National Center for Health Statistics, Mortality Data File 2010. Retrieved from [http://webappa.cdc.gov/sasweb/ncipc/leadcaus10\\_us.html](http://webappa.cdc.gov/sasweb/ncipc/leadcaus10_us.html)
- 3rd cause 10-14 year olds
  - Source of data MN Dept of Health
  - Accessed at [http://www.health.state.mn.us/injury/docs/suicide/suicide\\_data\\_brief\\_2011.pdf](http://www.health.state.mn.us/injury/docs/suicide/suicide_data_brief_2011.pdf)

# Program Goals

- Consumers
  - Accessibility of service in a crisis
  - Safety
  - Assistance in the relief of crisis symptoms
  - Assistance in further prevention of mental health emergencies
- Community
  - Decreased numbers in Emergency Departments
  - Decrease in the number of MH calls taken by Law Enforcement
  - Greater services for rural communities
  - A service that can be added to case plans to assist afterhours

# Our region's model

- Three hub partnership between mental health centers
- Zip code response system
- 2 Practitioner model
- Contracted 24/7 crisis phone line

# Our services

- 24/7 phone support
  - Risk Assessment
  - Phone counseling
  - Safety planning
  - Dispatch of our mobile teams

# Our services

- Mobile Assessment
  - Comprehensive look at current risk to self and others
  - History of suicidal ideation and behaviors
  - Current mental health symptoms
  - Substance use
  - Current stressors
  - Strengths
  - Resources

# Our services

- Mobile Intervention
  - Face-to-face therapeutic response to a consumer experiencing a behavioral health crisis
  - Stabilization of acute crisis symptoms
    - De-escalation and stress management techniques
  - Identifying current providers, including state agency involvement
  - Identifying natural supports and community resources that can assist in stabilizing the situation
  - Linkage to professional resources that can provide on-going support
  - Engagement in the development/update of a Crisis Plan

# Crisis Planning

- A **Crisis Plan** is a document that is developed to address actions that need to be taken in the event that the member is experiencing a behavioral health crisis. Your plan will include the following:
  - Goals to lessen your current symptoms
  - Your available resources and personal strengths
  - Coping skills you can utilize
  - Crisis prevention skills
  - Referrals to identified service providers
  - Presenting symptoms
  - Identified triggers
  - Support people available to you

# Expansion

- Adolescents started in 2016
- 24/7 mobile teams in 2016
- Crisis stabilization services in 2017
- Grant dollars are being put towards residential crisis bed costs
- Peer support specialists role in crisis response
- Continued work with ED and Law Enforcement

# 2015 Numbers

- 415 callers have used the services in 2015
  - Only adults
  - Started in late July
- Majority of callers identified as having a crisis related to their mental health
- Relationship troubles was a distant 2nd
- 248 calls were self-referrals
- 37 mobile teams have been dispatched
  - 11.2% conversion rate

# Contact information

- 1-844-CRISIS2
- Tim Hunter
  - Coordinator
  - 507-535-5719
  - [Tim.hunter@zvhc.org](mailto:Tim.hunter@zvhc.org)

**COOPERATIVE AGREEMENT  
CREST INITIATIVE  
2016**

WHEREAS, Fillmore County, Goodhue County, Houston County, Mower County, Olmsted County, Minnesota Prairie County Alliance which is comprised of Dodge County, Steele County and Waseca County, Wabasha County, and Winona County (“Participating Counties”) have agreed to integrate State financial resources into the CREST Initiative (“CREST”); and

WHEREAS, CREST was established in 1995 under the authority of the County Mental Health Authorities, in accordance with Minn. Stat. 245.465 and the Commissioner of Human Services; and

WHEREAS, Participating Counties adopted the CREST Compact Council Operating Procedures and By-Laws developed on July 16, 2004; and

WHEREAS, CREST is responsible for allocating State financial resources to provide Adult Mental Health Initiative services in Participating Counties; and

WHEREAS, CREST membership is comprised of: representatives from each Participating County including one representative from the 3 counties which make up the Minnesota Prairie County Alliance and one representative from the Department of Human Services, Mental Health Division; and

WHEREAS, by integrating State financial resources into CREST, Participating Counties are therefore allowed maximum flexibility in using such resources in a manner best suited to client and regional needs; and

NOW THEREFORE, in consideration of the mutual promises and consideration contained herein among Participating Counties and the authority provided in Minn. Stat. 471.59, Participating Counties agree as follows:

1. The purpose of this Agreement is to jointly agree that Participating Counties will continue integrating State financial resources into CREST for Calendar Year 2016, from January 1, 2016 to December 31, 2016. The State funded allocation for calendar year 2016 is \$2,650,681.00.
2. CREST may apply for and receive grants related to adult mental health services provided in Participating Counties. If grant funds are received, this Agreement shall be amended to add the additional grant fund amount to the \$2,650,681.00 total.
3. CREST funds will be allocated as determined by the regional management team throughout the 8 participating CREST County agencies and reviewed quarterly.
4. If the State requests that allocated funds distributed through CREST be returned, Participating Counties shall return such funds.
5. Olmsted County shall receive \$80,000.00 to act as fiscal host for these CREST funds. Fiscal host duties shall include, but are not limited to:

- a. Establishing an account to ensure proper record keeping of all the receipts and expenditures
- b. Performing all CREST accounting and fiscal reporting duties, including:
  - 1) Review of documentation of expenses to ensure that the expense is allowable, including but not limited to both the type of expense and timing of the expense within the proper grant period, subject to the following restrictions:
    - a) All expenditures must be for services, or items necessary for the delivery of those services.
    - b) "Capital" purchases are prohibited. Capital purchases are defined as something which has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$10,000 and is 1) land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; or 2) additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations of the items listed above that materially increase their value or useful life (not ordinary repairs and maintenance). Exceptions to the prohibition of capital purchases will be considered on a case-by-case basis.
    - c) The budgets, expenditures, and programs are subject to periodic review by the Commissioner of DHS.
    - d) Expenditures shall be reported by Olmsted County to DHS on the quarterly SEAGR report (DHS-2557) and on the BRASS-Based Grant Fiscal Report (DHS-2895), in accordance with the latest version of the *DHS Summarizes Mental Health Grant Fiscal Reporting Requirements Bulletin* and *Changes to DHS BRASS Manual for Calendar Year 2015 Bulletin* for instruction.
    - e) Olmsted County will submit DHS Form 2895 to DHS on behalf of the Region.
  - 2) Implement CREST-specific contracts with existing and potential providers of CREST-funded services.
  - 3) Ensure that the contracted providers are billing eligible insurance before accessing CREST grant funding.
  - 4) Ensure that participating Counties cooperate with Olmsted County on following DHS Policy 08-10 which involves Monitoring Contracts, Risk Assessment and Fiscal Reconciliation of those contracts over \$50,000.
  - 5) Ensure that Participating Counties and contracted providers are completing all required data reporting, including the Adult AMHI Reporting Tool.
    - a) Participating Counties will complete and submit to Olmsted County on a quarterly basis the Adult AMHI Reporting Tool within 15 days of the end of the quarter.

6. Each Participating County who receives grant dollars passed through Olmsted County agrees to indemnify and hold harmless Olmsted County for any determinations by any authority that grant dollars used by or received by the Participating County were not used and/or must be repaid to the State or Federal government. The affected Participating County agrees to pay any necessary amounts, including any penalties, interest, or fees of any kind, on the time schedule determined by the State or Federal government to the payee determined by the State or Federal government. If Olmsted County, solely in its own discretion, agrees to be an intermediary in any repayments for the affected Participating County, that County agrees to cooperate fully with Olmsted County and to not delay any necessary payments. The affected Participating County agrees to reimburse Olmsted County for any reasonable costs incurred by Olmsted County related to assisting the affected Participating County or caused by complying with requests of the granting authority related to funds received by that Participating County.
7. Olmsted County will make reasonable efforts to disburse budgeted funds to each Participating County and/or contracted provider as soon as practicable through Olmsted County's normal accounts payable processes.
8. Each Participating County acknowledges that if the grant terms require provision of documentation by the fiscal support entity for any purpose including securing reimbursement from the grantor that it must provide the documentation to Olmsted County on the schedule established by Olmsted County so that sufficient processing time is available to pass the information through to the grantor. Olmsted County will make reasonable efforts to gather and pass on required documentation but staff absences or work load may delay this process. Olmsted County is not responsible for any interest or fees due to delayed pass through of funds which result from the Participating County's failure to provide documentation on a timely basis. Olmsted County is not responsible for requesting, editing, reviewing, changing, or verifying any information provided to it by Participating Counties for this grant unless specifically stated elsewhere in this Agreement.
9. Participating Counties may audit records related to CREST and services provided under this Agreement. Participating Counties agree to cooperate with any records disclosure request made by any Participating County or the State Auditor related to an audit of this program. Parties agree to be bound by the requirements of the Minnesota Government Data Practices Act as it applies to any data which may be created in the course of this program.
10. Participating Counties shall save and hold harmless all other Participating Counties and its officers, agents, employees, and members, from all claims, suits, or actions of whatsoever nature resulting from or arising out of the activities of Participating Counties or its subcontractors, agents, or employees under this Agreement.
11. The failure of any Participating County to enforce any provisions of this Agreement shall not constitute a waiver by such County of that or any other provision.

12. The Participating Counties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
13. The term of this Agreement shall be from January 1, 2016 through December 31<sup>st</sup>, 2016 and/or shall remain in effect until one of the following occurs: 1) a new Agreement is signed by all Participating Counties 2) the term of this Agreement is extended via an Addendum or 3) the Participating Counties choose to terminate the Agreement in accordance with section 14 below.
14. The Participating Counties may also terminate this Agreement effective upon mailing of 90 days of written notice to other affected parties, under any of the following conditions:
  - a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. The Agreement may at the parties' discretion be modified to accommodate a reduction in funds.
  - b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.
  - c. If any Participating County chooses to opt out of providing CREST-funded adult mental health services, it will provide written notice to the other Participating Counties at least 90 days prior to the proposed termination date. In this event, the remaining Participating Counties shall jointly determine whether to terminate this Agreement or redistribute the CREST funds amongst the remaining Participating Counties.

Any such termination of the Agreement shall not reduce or negate any obligations or liabilities of any party already accrued prior to such termination.

15. Participating Counties shall individually sign and return this Agreement by the due date specified by Contract Management to: Olmsted County Community Services – Contracting Division, Attention: Jill Schmidt, 2100 Campus Drive S.E., Rochester, MN 55904. Funds cannot be disbursed to the Participating County until the signed agreement has been received by Contract Management
16. Upon request, Olmsted County shall provide each Participating County with a copy of all of the fully signed Cooperative Agreements.
17. This Agreement constitutes the final expression of the parties' agreement, and the complete and exclusive statement of the terms agreed upon. This Agreement supersedes all prior negotiations, understanding, agreements, and representations. There are no oral or written understandings, agreements or representations not specified herein. Furthermore, no waiver, consent, modification, or change of terms of this Agreement

shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change shall be effective only in the specific instance and for the specific purpose given.

COUNTY OF \_\_\_\_\_

By: \_\_\_\_\_  
Title: Board of Commissioners' Chairperson

Dated: \_\_\_\_\_

ATTESTED TO:

By: \_\_\_\_\_  
Title: County Administrator

Dated: \_\_\_\_\_

APPROVED AS TO FORM AND EXECUTION:

By: \_\_\_\_\_  
Title: Lead County Attorney

Dated: \_\_\_\_\_

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/10/2016

Amount of time requested (minutes): 20 minutes

Department: Economic Development Authority

Requested By: Sam Smith

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

1. Request approval to apply for RLF capitalization grant through the USDA's Rural Development Program. EDA has committed to sourcing matching funds (minimum 25% of grant) not to come from additional levy support. County does not need to have cash-in-hand at time of application. Letters of intent and commitment are sufficient during grant application and review.
2. Update on PACE Program, including revised language at Attorney Corson's request. Saint Paul Port Authority (SPPA) made revisions and included enclosed document. Attorney Corson has approved changes and endorses revisions. Further, SPPA endorses and supports Fillmore County's assessment of administrative fees, in accordance with the County's existing policies/procedures for special assessments.



Revised PACE Joint Powers Agreement



Email correspondence

3. Request adoption of enclosed Resolution of Support for Regional Economic Development Study. EDA Board recommended adoption at regular April meeting. No financial commitment from Fillmore County. Counties of Dodge, Goodhue and Houston have already endorsed.



2016 County Support for SE MN F



SF3379 - Regional Economic Developm

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

**SENATE**  
**STATE OF MINNESOTA**  
**EIGHTY-NINTH SESSION**

**S.F. No. 3379**

(SENATE AUTHORS: NELSON, Sparks, Rosen, Miller and Jensen)

DATE	D-PG	OFFICIAL STATUS
03/31/2016	5425	Introduction and first reading Referred to Finance
04/06/2016	5707	Author added Jensen

1.1 A bill for an act  
 1.2 relating to economic development; appropriating money for a study of the  
 1.3 economic growth in southeast Minnesota.

1.4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.5 Section 1. **APPROPRIATION; COMMUNITY ECONOMIC DEVELOPMENT**  
 1.6 **ASSOCIATION.**

1.7 (a) \$275,000 in fiscal year 2017 is appropriated from the general fund to the  
 1.8 commissioner of employment and economic development for a grant to the Community  
 1.9 Economic Development Association (CEDA) for an economic development study and  
 1.10 analysis of the effects of current and projected economic growth in southeast Minnesota.

1.11 (b) The study must address:

1.12 (1) current and projected economic, fiscal, and demographic effects and issues;

1.13 (2) direct and indirect costs and benefits;

1.14 (3) positive and negative effects, including those upon workforce, taxation, and  
 1.15 transportation; and

1.16 (4) economic challenges and opportunities for economic growth or diversification.

1.17 The study must be objective, evidence-based, and designed to produce empirical data.

1.18 Study data must be used to formulate policy recommendations on how the state, the  
 1.19 collective southeastern region of the state, and cities in southeast Minnesota may respond  
 1.20 to the challenges and opportunities for economic growth and financial investment that  
 1.21 may be derived from the projected regional economic changes.

1.22 (c) The study and analysis must be conducted by an independent entity with  
 1.23 demonstrated knowledge in the following areas:

1.24 (1) the economy and demography of Minnesota;

- 2.1 (2) the medical and technology fields of southeast Minnesota;
- 2.2 (3) technologies, markets, and other factors that have an impact on current and
- 2.3 future economic growth in the region; and
- 2.4 (4) the transportation, housing, and current infrastructure of southeast Minnesota.
- 2.5 (d) CEDA shall report on the findings and recommendations of the study to the
- 2.6 committees of the house of representatives and senate with jurisdiction over economic
- 2.7 development and workforce issues by February 15, 2017. All results and information
- 2.8 gathered from the study shall be made available for use by cities in southeast Minnesota
- 2.9 by March 15, 2017.



Sam Smith <sam.smith@cedausa.com>

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## RE: PACE/Fillmore County

10 messages

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**Vickerman, Bobbie** <bvickerman@co.fillmore.mn.us>

Tue, Mar 22, 2016 at 7:40 AM

To: "plindst@umn.edu" <plindst@umn.edu>

Cc: Sam Smith <sam.smith@cedausa.com>

Hi Peter,

I just wanted to follow up regarding the email I had sent below in February.

Were you able to review the attorney's suggested changes?

I am cc'ing Sam Smith our EDA contact for the County and am hoping that he can help keep this project moving forward!

Thanks Peter,

Bobbie

*Bobbie Vickerman*

*Fillmore County Coordinator*

*Fillmore County*

*PO Box 466*

*Preston, MN 55965*

**507.765.4566**

---

**From:** Vickerman, Bobbie

**Sent:** Friday, February 19, 2016 2:12 PM

**To:** 'plindst@umn.edu'

**Subject:** FW: PACE/Fillmore County

Good day Peter!

Below find the questions/concerns from the County attorney for the agreement! Please review and let me know your thoughts!

I apologize for the delay as I was out for quite a few days with illness!

Thanks

Bobbie

*Bobbie Vickerman*

*Fillmore County Coordinator*

*Fillmore County*

*PO Box 466*

*Preston, MN 55965*

**507.765.4566**

---

**From:** Corson, Brett  
**Sent:** Wednesday, February 10, 2016 12:04 PM  
**To:** Vickerman, Bobbie  
**Subject:** RE: PACE/Fillmore County

Bobbie:

I looked over the JPA and my comments are as follows:

1. Paragraph 3 indicates that the Port Authority can charge fees. Do we want to know what those fees are if they are charging them to people in Fillmore County and/or placing liens against the property (which we collect through assessments) for the loan and fees?
2. Can we charge fees for the work of placing and collecting the assessments? For example, we do charge an administrative fee for collecting assessments on the Greenleafon wastewater treatment project.
3. It is good that in paragraph 4 the Port is solely responsible for enforcing the terms and covenants of the Program Documents. However, do we want to know how they would intend to enforce? I would assume they enforce through foreclosure on the mortgage or civil lawsuits.
4. As paragraph 5 indicates, we collect the monies through special assessments on the property and will

have some costs associated with that collection. Fees to County?

5. It is good that paragraph 6 contains language indicating that the Port indemnifies and holds us harmless.
6. Paragraph 8 needs typographical/grammatical correction in first sentence of "...boundaries of the County, the County will transfer all collections...".
7. Paragraph 6 should reference County Coordinator rather than County Manager.

Otherwise, looks good.

Brett A. Corson

Fillmore County Attorney

P.O. Box 307

Preston, MN 55965

(phone)507-765-2530

(FAX)507-765-4543

e-mail: [bcorson@co.fillmore.mn.us](mailto:bcorson@co.fillmore.mn.us)

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---

**From:** Vickerman, Bobbie  
**Sent:** Wednesday, February 10, 2016 7:27 AM  
**To:** Corson, Brett  
**Subject:** Fwd: PACE/Fillmore County

Brett can you review the attached contract?

Sent from my iPhone

Begin forwarded message:

**From:** "Ann M. Kosel" <AMK@sppa.com>  
**Date:** February 9, 2016 at 2:22:01 PM CST  
**To:** "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us>  
**Cc:** Dana Krueger <djk@sppa.com>, "Peter M. Klein" <pmk@sppa.com>, Peter Lindstrom <plindstr@umn.edu>, Chris Meyer <chris@cleanenergyresourceteams.org>  
**Subject:** RE: PACE/Fillmore County

Good afternoon Bobbie,

On behalf of Pete Klein, I am forwarding you the attached PACE Joint Powers Agreement for Fillmore County.

If you need anything else, please let me know.

Warm regards,

Ann

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CONFIDENTIALITY NOTICE: This e-mail (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. , 2510-2521, is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received this message in error, then delete it. Thank you.

---

**Sam Smith** <sam.smith@cedausa.com>  
To: "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us>  
Cc: "plindst@umn.edu" <plindst@umn.edu>

Tue, Mar 22, 2016 at 8:22 AM

Thanks, Bobbie.

And hi, Pete.

Looks like Fillmore County Attorney Brett Corson is recommending some amendments to the JPA with the Port Authority for PACE. Could you please let us know how we might go about discussing a few changes and/or discussing Brett's concerns? For reference, I include them here:

1. Paragraph 3 indicates that the Port Authority can charge fees. Do we want to know what those fees are if they are charging them to people in Fillmore County and/or placing liens against the property (which we collect through assessments) for the loan and fees?
2. Can we charge fees for the work of placing and collecting the assessments? For example, we do charge an administrative fee for collecting assessments on the Greenleafon wastewater treatment project.
3. It is good that in paragraph 4 the Port is solely responsible for enforcing the terms and covenants of the Program Documents. However, do we want to know how they would intend to enforce? I would assume they enforce through foreclosure on the mortgage or civil lawsuits.
4. As paragraph 5 indicates, we collect the monies through special assessments on the property and will have some costs associated with that collection. Fees to County?
5. It is good that paragraph 6 contains language indicating that the Port indemnifies and holds us harmless.
6. Paragraph 8 needs typographical/grammatical correction in first sentence of "...boundaries of the County, the County will transfer all collections...".
7. Paragraph 6 should reference County Coordinator rather than County Manager.

Thanks for your help in this, Pete. Much appreciated.  
Sam

--

Sam Smith  
Community and Business Development Specialist  
Community and Economic Development Associates (CEDA)  
[www.cedausa.com](http://www.cedausa.com)  
815-535-1902 (mobile)

[Quoted text hidden]

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**Mail Delivery Subsystem** <mailer-daemon@googlemail.com>  
To: sam.smith@cedausa.com

Tue, Mar 22, 2016 at 8:22 AM

Delivery to the following recipient failed permanently:

[plindst@umn.edu](mailto:plindst@umn.edu)

Technical details of permanent failure:

Google tried to deliver your message, but it was rejected by the server for the recipient domain [umn.edu](http://umn.edu) by [mx-wb.umn.edu](mailto:mx-wb.umn.edu). [134.84.196.213].

The error that the other server returned was:

550 5.1.1 <[plindst@umn.edu](mailto:plindst@umn.edu)>: Recipient address rejected: User unknown in local recipient table

----- Original message -----

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Tue, 22 Mar 2016 06:22:58 -0700 (PDT)

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E90F6DF04EB9@fcmail>

<5DC4DA2D409FF14296872A1189C9E3E90F6E1E6BD0@fcmail>

From: Sam Smith <sam.smith@cedausa.com>

Date: Tue, 22 Mar 2016 08:22:39 -0500

Message-ID: <CAKxCOv+0pKHmHYNA=mGk9fNRn+2vK2rBwMA9EU4KoNXMtS3E1w@mail.gmail.com>

Subject: Re: PACE/Fillmore County

To: "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us>

Cc: "plindst@umn.edu" <plindst@umn.edu>

Content-Type: multipart/alternative; boundary=001a113b1b20a72e05052ea31c33

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----- Message truncated -----

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**Sam Smith** <sam.smith@cedausa.com>

Tue, Mar 22, 2016 at 9:27 AM

To: Peter Lindstrom <plindstr@umn.edu>

Hi, Pete.

Looks like Fillmore County Attorney Brett Corson is recommending some amendments to the JPA with the Port Authority for PACE. County Coordinator Bobbie Vickerman asked me to followup on this...

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[Quoted text hidden]

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**Peter Lindstrom** <plindstr@umn.edu>

Thu, Mar 24, 2016 at 10:11 AM

To: Sam Smith <sam.smith@cedausa.com>

Good questions Sam. I am running this by the port authority and hope to get back to you soon. My contact is out until the 28th so it may be a few days.

Pete

[Quoted text hidden]

—

Peter Lindstrom  
Local Government Outreach Coordinator  
[Clean Energy Resource Teams \(CERTs\)](#)  
University of Minnesota Regional Sustainable Development Partnerships  
612-625-9634 (office) 651-324-4831 (cell).  
Twitter: [@plindstrom](#)

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Twitter: [www.twitter.com/mncerts](http://www.twitter.com/mncerts)

---

**Peter Lindstrom** <[plindstr@umn.edu](mailto:plindstr@umn.edu)> Thu, Mar 24, 2016 at 10:23 AM  
To: Sam Smith <[sam.smith@cedausa.com](mailto:sam.smith@cedausa.com)>, "Vickerman, Bobbie" <[bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us)>

Just a quick follow up to the note I just sent - it looks like you tried to send this to me last month but had a bad email address for me (missing the "r" in [plindstr@umn.edu](mailto:plindstr@umn.edu)).

Anyways...just wanted to make sure you didn't think I was ignoring you :)

We'll get these questions answered soon!

Pete

[Quoted text hidden]

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**Peter Lindstrom** <[plindstr@umn.edu](mailto:plindstr@umn.edu)> Thu, Mar 31, 2016 at 1:44 PM  
To: Sam Smith <[sam.smith@cedausa.com](mailto:sam.smith@cedausa.com)>, "Vickerman, Bobbie" <[bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us)>  
Cc: "Peter M. Klein" <[pmk@sppa.com](mailto:pmk@sppa.com)>, Dana Krueger <[djk@sppa.com](mailto:djk@sppa.com)>

Bobbie and Sam,

Thanks for your patience on this response. I've taken a crack at answering the questions below. The St. Paul Port Authority is more than willing to work with the county to modify the language as you see fit. It's unlikely they'll be too much of a stickler.

Pete/Dana: See some minor changes in #6 & #7 below.

I hope this helps and please let us know if you have any questions.

Pete

On Tue, Mar 22, 2016 at 9:27 AM, Sam Smith <[sam.smith@cedausa.com](mailto:sam.smith@cedausa.com)> wrote:

Hi, Pete.

Looks like Fillmore County Attorney Brett Corson is recommending some amendments to the JPA with the Port Authority for PACE. County Coordinator Bobbie Vickerman asked me to followup on this... Could you please let us know how we might go about discussing a few changes and/or discussing Brett's concerns? For reference, I include them here:

1. Paragraph 3 indicates that the Port Authority can charge fees. Do we want to know what those fees are if they are charging them to people in Fillmore County and/or placing liens against the property (which we collect through assessments) for the loan and fees?

The port authority takes a modest cut from the interest rate to administer the program. Their cut is .5 (50 points) if the money to fund the project comes from the authority's revolving loan fund, called Trillion BTU, or .25 (25 points) if the project is funded by another financier (were the funds come from an outside group but the SPPA

reviews, underwrites and manages the project).

2. Can we charge fees for the work of placing and collecting the assessments? For example, we do charge an administrative fee for collecting assessments on the Greenleafon wastewater treatment project.

Yes. Typically the charge is whatever the county charges for what you normally charge for other assessments.

3. It is good that in paragraph 4 the Port is solely responsible for enforcing the terms and covenants of the Program Documents. However, do we want to know how they would intend to enforce? I would assume they enforce through foreclosure on the mortgage or civil lawsuits.

The port authority is solely responsible for ensuring that the project abides by the PACE statute that calls for energy audits, current on their mortgage and property tax payments, the principal amount not to exceed 20% of the assessed value of the property, etc.

If the property fails to make payment the JPA notes that the county shall do what it normally does when a property is delinquent in paying taxes.

4. As paragraph 5 indicates, we collect the monies through special assessments on the property and will have some costs associated with that collection. Fees to County?

Yes. The county can charge a fee to the port authority (see #2 above). Counties collect the assessment, deduct their fee, and pass the rest on to the port authority.

5. It is good that paragraph 6 contains language indicating that the Port indemnifies and holds us harmless.

Correct. You may have also seen that in paragraph 8 it makes clear that the county has "no obligation to make any payment on the applicable loan or bond other than by the imposition and collection of special assessments..."

6. Paragraph 8 needs typographical/grammatical correction in first sentence of "...boundaries of the County, the County will transfer all collections...".

Good catch.

7. Paragraph 6 should reference County Coordinator rather than County Manager.

You got it.

[Quoted text hidden]

—  
Peter Lindstrom  
Local Government Outreach Coordinator  
Clean Energy Resource Teams (CERTs)  
University of Minnesota Regional Sustainable Development Partnerships  
612-625-9634 (office) 651-324-4831 (cell).  
Twitter: @plindstrom

Looking for great energy stories and project models? Subscribe to the MN Energy Stories Weekly Digest! <http://bit.ly/mnenstories>

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Twitter: [www.twitter.com/mncerts](http://www.twitter.com/mncerts)

---

**Dana Krueger** <djk@sppa.com>

Mon, Apr 4, 2016 at 2:24 PM

To: Peter Lindstrom <plindstr@umn.edu>, Sam Smith <sam.smith@cedausa.com>, "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us>

Cc: "Peter M. Klein" <pmk@sppa.com>

All,

I edited the draft for items 6 & 7. Please let me know if you need any other changes.



**Dana J. Krueger**

**Executive Assistant**

Saint Paul Port Authority

380 Saint Peter Street, Suite 850 | Saint Paul, MN | 55102

**Web:** [sppa.com](http://sppa.com) | **Twitter:** [@sppa\\_cleandeals](https://twitter.com/sppa_cleandeals) | [@DKrueger\\_sppa](https://twitter.com/DKrueger_sppa)

**O:** 651.204.6214 | **F:** 651.223.5198 | **✉:** [djk@sppa.com](mailto:djk@sppa.com)

**From:** Peter Lindstrom [mailto:[plindstr@umn.edu](mailto:plindstr@umn.edu)]

**Sent:** Thursday, March 31, 2016 1:44 PM

**To:** Sam Smith; Vickerman, Bobbie

**Cc:** Peter M. Klein; Dana Krueger

**Subject:** Re: PACE/Fillmore County

[Quoted text hidden]



**Draft PACE Fillmore County Joint Powers Agreement.docx**

52K

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**Vickerman, Bobbie** <bvickerman@co.fillmore.mn.us>

Mon, Apr 4, 2016 at 2:55 PM

To: "Corson, Brett" <bcorson@co.fillmore.mn.us>, "sam.smith@cedausa.com" <sam.smith@cedausa.com>

Brett see below the responses to your changes regarding the PACE agreement, please let Sam and I know if you are ok with the changes made! Thanks!

Bobbie

Sent from my iPhone

Begin forwarded message:

From: Dana Krueger <djk@sppa.com<mailto:djk@sppa.com>>  
Date: April 4, 2016 at 2:24:13 PM CDT  
To: 'Peter Lindstrom' <plindstr@umn.edu<mailto:plindstr@umn.edu>>, Sam Smith <sam.smith@cedausa.com<mailto:sam.smith@cedausa.com>>, "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us<mailto:bvickerman@co.fillmore.mn.us>>  
Cc: "Peter M. Klein" <pmk@sppa.com<mailto:pmk@sppa.com>>  
Subject: RE: PACE/Fillmore County

All,

I edited the draft for items 6 & 7. Please let me know if you need any other changes.

[Quoted text hidden]

---

**4 attachments**



**image001.png**  
10K

 **ATT00001.htm**  
42K

 **Draft PACE Fillmore County Joint Powers Agreement.docx**  
52K

 **ATT00002.htm**  
1K

---

**Corson, Brett** <bcorson@co.fillmore.mn.us>

Tue, Apr 5, 2016 at 11:29 AM

To: "Vickerman, Bobbie" <bvickerman@co.fillmore.mn.us>, "sam.smith@cedausa.com" <sam.smith@cedausa.com>

Yes, changes look great. We are "good to go".

Bobbie:

Please make sure that you visit with Shirl to assess the appropriate fees to the County as per my notes. Thanks and let me know if any questions.

Brett A. Corson

Fillmore County Attorney

P.O. Box 307

Preston, MN 55965

(phone)507-765-2530

(FAX)507-765-4543

e-mail: [bcorson@co.fillmore.mn.us](mailto:bcorson@co.fillmore.mn.us)

**CONFIDENTIALITY NOTICE:** This e-mail (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. , 2510-2521, is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received this message in error, then delete it. Thank you.

---

**From:** Vickerman, Bobbie  
**Sent:** Monday, April 04, 2016 2:55 PM  
**To:** Corson, Brett; [sam.smith@cedausa.com](mailto:sam.smith@cedausa.com)  
**Subject:** Fwd: PACE/Fillmore County

Brett see below the responses to your changes regarding the PACE agreement, please let Sam and I know if you are ok with the changes made! Thanks!

Bobbie

Sent from my iPhone

Begin forwarded message:

**From:** Dana Krueger <[djk@sppa.com](mailto:djk@sppa.com)>  
**Date:** April 4, 2016 at 2:24:13 PM CDT  
**To:** 'Peter Lindstrom' <[plindstr@umn.edu](mailto:plindstr@umn.edu)>, Sam Smith <[sam.smith@cedausa.com](mailto:sam.smith@cedausa.com)>, "Vickerman, Bobbie" <[bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us)>  
**Cc:** "Peter M. Klein" <[pmk@sppa.com](mailto:pmk@sppa.com)>  
**Subject:** RE: PACE/Fillmore County

All,

I edited the draft for items 6 & 7. Please let me know if you need any other changes.

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**Port Authority of the City of Saint Paul  
Property Assessed Clean Energy Program  
(PACE OF MN)  
JOINT POWERS AGREEMENT**

Saint Paul Port Authority  
850 Lawson Commons  
380 St. Peter Street  
Saint Paul, MN 55102  
(651) 224-5686  
(651) 223-5198 (fax)  
[www.sppa.com](http://www.sppa.com)

Revised 11/30/2015

## JOINT POWERS AGREEMENT

This Agreement, made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the Port Authority of the City of Saint Paul (the “Port Authority”), a body corporate and politic, and the County of Fillmore, Minnesota, a political subdivision under the laws of Minnesota (the “County”), provides as follows:

WHEREAS, the Port Authority has been engaged in governmental programs for providing financing in the County of Ramsey and in other areas of the State of Minnesota (the “State”) by making loans evidenced by various financing leases and loan agreements, and in the process of operating these programs the Port Authority has developed a high degree of financial expertise and strength; and

WHEREAS, Minnesota Statutes, Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 (collectively the “Act”) authorize the County to provide for the financing of the acquisition and construction or installation of energy efficiency and conservation improvements (the “Cost Effective Energy Improvements” as defined in the Act or “Improvements”) on Qualifying Real Properties” as defined in the Act (the “Properties” or “Property”) located within the boundaries of the County through the use of special assessments; and

WHEREAS, the Act authorizes the County to designate a local government unit other than the County to implement the program under the Act on behalf of the County; and

WHEREAS, the County has one or more projects within the boundaries of the County that have Improvements in need of financing, and has adopted its Resolution No. \_\_\_\_\_ (a copy of which is attached hereto as Exhibit A) to designate the Port Authority to implement and administer a program on behalf of the County to finance such Improvements; and

WHEREAS, the Port Authority has created a program under the Act known as the Property Assessed Clean Energy Program (“PACE OF MN”) for purposes of implementing and administering the activities described in the Act, and the Port Authority is willing to implement and administer that program on behalf of the County as requested herein; and

WHEREAS, the County has expressed a desire to make energy improvement financing programs of the kind managed by the Port Authority available for improvements of eligible properties within its boundaries, including but not limited to the Energy Savings Partnership, Trillion BTU and PACE OF MN, and a joint powers agreement is required between the County and the Port Authority for PACE OF MN; and

WHEREAS, the Improvements will serve citizens of Fillmore County and the State of Minnesota.

NOW THEREFORE, in consideration of the mutual covenants herein made, the parties to this Agreement hereby agree as follows:

1. The Port Authority will exercise the powers of the Act on behalf of the County by providing financing for Improvements located within the boundaries of the County. Except as otherwise provided in this Joint Powers Agreement, the Port Authority shall be solely responsible for the implementation and administration of PACE OF MN and the financing of the Improvements.

2. In connection with its implementation and administration of PACE OF MN, and its financing of the Improvements located within the boundaries of the County, it is anticipated that the Port Authority will enter into various agreements with persons wishing to obtain financing for Improvements located within the boundaries of the County as well as with sources of financing for such Improvements (collectively the “Program Documents”).

3. The Port Authority may and is permitted to charge fees for its implementation and administration of PACE OF MN, which fee will be described in, and payable under, the Program Documents.

4. The Port Authority will have the sole duty and responsibility to comply with or enforce covenants and agreements contained in the Program Documents. This power specifically includes the responsibility for monitoring and enforcing compliance with the provisions of the Program Documents.

5. Either the Port Authority or a lending institution (the “Lender”) will use its own financial resources to finance the Improvements (the “Loan”), or a taxable special assessment revenue bond(s) (the “Bond(s)”) issued by the Port Authority in favor of the Lender will be used to finance the Improvements. Regardless of the financing mechanism, the Lender will advance funds under the Program Documents to be paid from levied special assessments.

6. The Loan(s) or Bond(s) must be a special/limited obligation of the Port Authority, payable solely from special assessments levied by the County as provided herein. The Loan(s) or Bond(s) and interest thereon must neither constitute nor give rise to a general indebtedness or pecuniary liability, or a general or moral obligation, or a pledge or loan of credit of the Port Authority, the County, the City of Saint Paul or the State of Minnesota, within the meaning of any constitutional or statutory provision. To that end, the Port Authority hereby agrees to indemnify and hold harmless the County from and against any claims or losses arising out of the failure of the Port Authority to provide for the payment of principal of, and the interest or any premium on the Loan(s) or Bond(s), from special assessment payments actually paid to the Port Authority by the County. This indemnity must not, however, be construed to relate to any claims or losses which might arise by virtue of the exercise, by the County, of its governmental powers in connection with the Project, or by virtue of the failure of the County to levy and collect special assessments with respect to the Improvements or promptly remit such special assessment payments to the Port Authority as provided in the Program Documents.

7. As and for its contribution to the financing of the Improvements, and as provided in the Act, the County must impose and collect special assessments necessary to pay debt service on that portion of the Loan(s) or Bond(s) attributable to the Improvements located within the boundaries of the County. Evidence that the County has imposed such special assessments is a

precondition to the Port Authority's obligation to provide financing to any Improvements located within the boundaries of the County in accordance with the following process:

A. The Port shall provide to County an application from an Applicant under the Program which includes the following documentation:

1) A copy of the Application containing the legal name of the Applicant, its legal status, its legal address, a description of the Project, the cost of the Improvements, the total amount to be assessed against the Property and the address, legal description and tax identification code for the Property upon which the Improvements are to be constructed or installed.

2) A statement from the Port that the proposed Project as described in the Application qualifies under the requirements of the Act and the Port Authority.

3) A fully-executed copy of the Applicant's Petition and Assessment Agreement suitable for evidencing, and recording if necessary, Applicant's agreement to be assessed for the amount of the Improvements.

B. Upon receipt of the documentation described in Subparagraph A above, County agrees that it will levy an assessment against the Property for the amount to be assessed as set forth in Section 7.A. above.

C. Evidence that the County has imposed such special assessments is a precondition to the Port Authority's obligation to provide financing to any Improvements located within the boundaries of the County.

D. In the event that, after the County levies an assessment against the Property for the costs of the Improvements and related costs as provided for in Subparagraph B above, the Port does not fund the cost of the Improvements as contemplated by this Agreement, the Port shall promptly notify County that it has not and will not fund the costs of the Improvements under the Program and County shall thereafter inform the County Auditor to remove the subject assessment from the Property.

8. Once the County has imposed special assessments to finance Improvements located within the boundaries of the County, the County will transfer all collections of the assessments received by it upon receipt to the Port Authority for application to the payment of the applicable Loan(s) or Bond(s). The County will take all actions permitted by law for the recovery of the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4. The County has no obligation to make any payment on the applicable Loan(s) or Bond(s) other than by the imposition and collection of special assessments pursuant to the Act. The County acknowledges that the Lender is a third-party beneficiary of the County's covenants herein with respect to the imposition and transfer of special assessments described herein.

9. Unless otherwise provided by concurrent action of the Port Authority and the County, this Agreement will terminate upon a 30-day's advanced written notice to the other Joint Powers Agreement partner or upon the retirement or defeasance of all Loan(s) or Bond(s), whichever is later; and notwithstanding any other provisions, this Agreement may not be terminated in advance of such retirement or defeasance.

10. This Agreement may be amended by the Port Authority and the County, at any time, by an instrument executed by both of them. The Port Authority or the County may not amend this Agreement, however, if the effect of the amendment would impair the rights of the holder of the Loan(s) or Bond(s), unless the holder has consented to the amendment.

11. This Agreement may be executed in any number of counterparts, each of which when taken together will constitute a single agreement.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the Port Authority and the County have caused this Agreement to be executed on their behalf, by their duly authorized officers, as of the day and year first above written.

PORT AUTHORITY OF THE  
CITY OF SAINT PAUL

By: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_  
Its: Chief Financial Officer

COUNTY OF FILLMORE, MINNESOTA

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

EXHIBIT A

Extract of Minutes of Meeting of the  
Board of Commissioners of the County of Fillmore, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the Board of Commissioners of the County of Fillmore (the "County"), was duly held at the Fillmore County Government Center in the County, on \_\_\_\_\_, \_\_\_\_\_, 2016, at \_\_\_\_\_ P.M.

The following members were present:

and the following were absent:

\* \* \* \* \*

The Chair announced that the next order of business was consideration of the designation of the Port Authority of the City of Saint Paul to implement and administer a program under Minnesota Statutes, Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 on behalf of the County.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, the reading of which had been dispensed with by unanimous consent:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DESIGNATING THE PORT AUTHORITY TO IMPLEMENT AND ADMINISTER A PROJECT ASSESSED CLEAN ENERGY IMPROVEMENT FINANCING ON BEHALF OF THE COUNTY, AND PROVIDING FOR THE IMPOSITION OF SPECIAL ASSESSMENTS AS NEEDED IN CONNECTION WITH THAT PROGRAM

**BE IT RESOLVED** by the Board of Commissioners of the County of Fillmore (the "County"), as follows:

1. The Port Authority of the City of Saint Paul (the "**Port Authority**") has established the Property Assessed Clean Energy Program ("**PACE OF MN**") to finance the acquisition and construction or installation of energy efficiency and conservation improvements

(the “**Improvements**”), on properties located throughout the State of Minnesota through the use of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 (the “Act”).

2. In order to finance the Improvements, the County hereby determines that it is beneficial to participate in PACE OF MN, and to designate the Port Authority as the implementor and administrator of that program on behalf of the County for purposes of financing Improvements located within the County.

3. The County understands that the Port Authority may obtain funding from designated lending institutions or may issue its PACE OF MN special assessment revenue bond(s) to finance the Improvements, and that the sole security for the loan(s) or bond(s) will be special assessments imposed by the governmental entity participating in PACE OF MN.

4. To facilitate and encourage the financing of Improvements located within the County, the County covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the Property and approved by the Port Authority. The interest rate on the Special Assessments shall be the interest rate on the Loan(s) or Bond(s), and may include additional interest.

5. After imposition of the special assessments, the County shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s). The County will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4.

6. The County Coordinator or Assistant County Manager are authorized to execute on behalf of the County, any documents, certificates or agreements necessary to implement the program authorized by this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA            )  
  ) ss.  
COUNTY OF FILLMORE         )

I, the undersigned, being the duly qualified and acting \_\_\_\_\_ of the County of Fillmore, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of the Board of Commissioners of said County held \_\_\_\_\_, with the original thereof on file and of record in my office and the same is a full, true and complete transcript therefrom.

**WITNESS** My hand officially and the seal of the County this \_\_\_\_\_ of \_\_\_\_\_.

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
County of Fillmore

(Seal)

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS
Preston, Minnesota 55965

Date Resolution No.

Motion by Commissioner Second by Commissioner

WHEREAS, Southeast Minnesota faces unprecedented economic growth in the coming years from a variety of sources and projects.

WHEREAS, the Southeastern MN League of Municipalities (SEMLM) is working with legislators in our region on behalf of over 60 SEMLM cities to provide our communities with needed economic development information as they plan to address the changes coming to our region.

WHEREAS, without a Regional Development Commission, our part of the state lacks the same level of regional economic development support as seen in the rest of the state.

WHEREAS, the SEMLM has put this proposal forward to create a forecasting tool for communities.

WHEREAS, while geared for cities in our region, it will produce useful information for our counties and townships, too.

WHEREAS, the SEMLM seeks county support of the HF3637/SF3379 Southeast Minnesota Regional Economic Study Bill for the planning data it will generate for entities throughout the eight county area.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF FILLMORE, MINNESOTA, AS FOLLOWS:

The Fillmore County Board of Commissioners asks the Minnesota State Legislature to fund the Southeast Minnesota Regional Economic Study as outlined in HF3637 and SF3379.

VOTING AYE Commissioners Prestby Dahl Root Lentz Bakke

VOTING NAY Commissioners Prestby Dahl Root Lentz Bakke

STATE OF MINNESOTA
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the \_\_\_ day of \_\_\_\_, 2016.

Witness my hand and official seal at Preston, Minnesota the \_\_\_ day of \_\_\_\_, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk
Fillmore County Board of Commissioners

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 5/10/2016

Amount of time requested (minutes): 10 minutes

Department: Highway

Requested By: Ron Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

1. Consider a final payment resolution for CSAH 9 surface reconditioning project SAP 023-609-004. Final payment is \$65,140.74.
2. Consider a final payment resolution for CSAH 14 surface reconditioning project SAP 023-614-008. Final Payment is \$105,745.93.
3. Consider a final payment resolution for CSAH 20 surface reconditioning project SAP 023-620-003. Final Payment is \$6,074.48
4. Consider awarding the CSAH 1 Reconstruction Project SAP 023-601-027,028 & 031 with only partial State Bridge Bonding.

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965

Date May 10, 2016 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS,** Rochester Sand & Gravel has in all things completed SAP 23-609-004 in Bristol Township, and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 10th day of May, 2016

Contract Price: \$ 1,433,092.84

Value of Work: \$ 1,320,705.49

**Final Payment: \$ 65,140.74**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners Prestby  Dahl  Root  Lentz  Bakke

**VOTING NAY**

Commissioners Prestby  Dahl  Root  Lentz  Bakke

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Vickerman, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the \_\_\_\_ day of \_\_\_\_\_, 2016.

Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
Fillmore County Board of Commissioners

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965

Date May 10, 2016 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

WHEREAS, Rochester Sand & Gravel has in all things completed SAP 23-614-008 in Bloomfield Township, and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED:

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 10th day of May, 2016

Contract Price: \$ 2,316,076.13

Value of Work: \$ 2,123,324.17

**Final Payment: \$ 105,745.93**

\_\_\_\_\_, Chairman of the Board

VOTING AYE

Commissioners Prestby  Dahl  Root  Lentz  Bakke

VOTING NAY

Commissioners Prestby  Dahl  Root  Lentz  Bakke

STATE OF MINNESOTA  
COUNTY OF FILLMORE

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Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
Fillmore County Board of Commissioners

RESOLUTION

FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965

Date May 10, 2016 Resolution No. \_\_\_\_\_

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

WHEREAS, Rochester Sand & Gravel has in all things completed SAP 23-620-003 in York Township, and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED:

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 10th day of May, 2016

Contract Price: \$ 71,861.21

Value of Work: \$ 121,489.83

**Final Payment: \$ 6,074.48**

\_\_\_\_\_, Chairman of the Board

VOTING AYE

Commissioners Prestby  Dahl  Root  Lentz  Bakke

VOTING NAY

Commissioners Prestby  Dahl  Root  Lentz  Bakke

STATE OF MINNESOTA  
COUNTY OF FILLMORE

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Witness my hand and official seal at Preston, Minnesota the \_\_\_\_ day of \_\_\_\_\_, 2016.

SEAL

Bobbie Vickerman, Coordinator/Clerk  
Fillmore County Board of Commissioners