

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
July 12, 2016**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

Mitch Lentz - First District

Harry Root – Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

-
- 9:00 a.m. Pledge of Allegiance
Approve Agenda
Approve Consent Agenda:
 1. July 5, 2016 County Board minutes.
 2. Payment of Stantec Consulting Services, Inc. invoice #1067453 in the amount of \$2,222.80 for Greenleafon Community Sanitary project professional services for May 7, 2016 through June 10, 2016.
 3. Payment of 2016 2nd quarter invoice of \$14,769.77 to Mayo Clinic for medical examiner/autopsy services in accordance with agreement and 2016 budget.

Approve Commissioners’ Warrants
Review Auditor’s Warrants

 - 9:05 a.m. R. Ross Reichard, M.D., Southern MN Regional Medical Examiner Office
 1. Update on medical examiner services

 - 9:30 a.m. Citizen Input

 - 9:35 a.m. Tim Penny, President and CEO, Southern MN Initiative Foundation (SMIF)
Sue Kolling, SMIF Board Member
 1. Review of annual report
 2. Consider appropriation request

 - 9:50 a.m. Thomas Kaase, Sheriff
 1. Consider starting the process to establish a part-time jailer eligibility list
 2. Consider change of part-time status to full-time status for current jailer
 3. Consider quote from Horsman Fence in the amount of \$950.00

Calendar review, committee reports and announcements.

MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

- | | | | |
|--------------------|-------------------|------------|---|
| | Monday, July 11 | 9:00 a.m. | Southeast MN Water Resources Joint Power Board, Rochester |
| | | 6:00 p.m. | Developmental Achievement Center (DAC), Preston |
| | | 7:30 p.m. | Winneshiek County Solid Waste Agency, Decorah |
| | Tuesday, July 12 | 9:00 a.m. | County Board – Regular Meeting, Commissioners’ Boardroom, Courthouse, 101 Fillmore Street W, Preston |
| Wednesday, July 13 | | 8:00 a.m. | Labor/Management Safety |
| Thursday, July 14 | | 8:30 a.m. | Fillmore County Family Services Collaborative, Conf. Rm. 108, Fillmore County Office Building, 902 Houston Street NW, Preston |
| | | 4:30 p.m. | Soil & Water Conservation District, SWCD Office, Preston |
| | | 7:00 p.m. | Board of Adjustment, Commissioners’ Boardroom, Courthouse, Preston |
| | Monday, July 18 | 10:00 a.m. | Southeast MN Emergency Communications Board/Regional Advisory Sub-Committee Joint Meeting, Rochester |
| | Tuesday, July 19 | 12:00 p.m. | Technology/Land Records/GIS |
| | Thursday, July 21 | 1:00 p.m. | Historical Society, Fountain |

FILLMORE COUNTY COMMISSIONERS' MINUTES

July 5, 2016

This is a preliminary draft of the July 5, 2016 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 5th day of July, 2016 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Randy Dahl, Duane Bakke, Mitch Lentz, and Harry Root. Also present were: Bobbie Vickerman, Coordinator/Clerk; Travis Gransee, Dodge, Fillmore Olmsted (DFO) Community Services; Thomas Kaase, Sheriff; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The Pledge of Allegiance was recited.

On motion by Root and seconded by Lentz, the Board unanimously approved the agenda.

On motion by Bakke and seconded by Dahl, the Board unanimously approved to remove the June 28, 2016 Board minutes from the Consent Agenda.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following amended Consent Agenda:

- 1. ~~June 28, 2016 County Board minutes.~~
- 2. Payment of 3rd quarter invoice for 2016 in the amount of \$9,352.50 to Community and Economic Development Associates for economic development staffing services.
- 3. Merit increase for Debra Leutink, Eligibility Worker, to Merit Grade 28/Step 4 (D) effective July 5, 2016 as recommended by the Social Services Manager.
- 4. Family and Medical Leave for employee #1520 for up to twelve (12) weeks, effective July 13, 2016 in accordance with County Policies.
- 5. Family and Medical Leave for employee #1165 for up to twelve (12) weeks, effective May 7, 2016 in accordance with County Policies.

On motion by Bakke and seconded by Lentz, the Board unanimously amended the June 28, 2016 Board minutes to read as follows:

On motion by Root and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2016-032: Amendment to the Fillmore County Zoning Ordinance, Section 612, Shoreland; ~~to bring the ordinance into compliance to match the language~~ with the newly passed buffer law

On motion by Bakke and seconded by Root, the Board unanimously approved payment of the following Commissioners' warrants:

WARRANTS

The Auditor's warrants were reviewed.

Travis Gransee, Director – Dodge, Fillmore, Olmsted (DFO) Community Services, was present.

Gransee gave a general update on DFO Community Services.

On motion by Root and seconded by Bakke, the following resolution was unanimously adopted:

RESOLUTION 2016-036: Proclamation of Pretrial, Probation and Parole Supervision week from

July 17-23, 2016

Carrie Huffman, Auditor/Treasurer, was present.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the purchase of EZ Pull Rolling Supply Bags for 37 precincts from Election Source at \$159.00 each for a total of \$5,883.00 to be paid out of the Election budget with a transfer of the funds from the Part-time Election Employee account to the Supplies account.

On motion by Dahl and seconded by Root, the Board unanimously approved to move \$1,000 from the Part-time Employee Election budget to the Stationary and Forms account for Elections.

On motion by Root and seconded by Dahl, the Board unanimously approved payment of the third quarter invoice of \$100,515.00 to Olmsted County Community Services for Dodge-Fillmore-Olmsted (DFO) Community Corrections 2016 appropriation in accordance with the Joint Powers Agreement.

A motion was made by Dahl and seconded by Lentz to award the low bid of \$5,586.88 from Canton Heating and Cooling LLC for four (4) water bottle filler stations through the Wellness program and Statewide Health Improvement Program (SHIP) funds as recommended by the Wellness Committee. The Chair called for a vote. Commissioners voting "aye": Prestby, Dahl, Root and Lentz. Commissioners voting "nay": Bakke. The motion carried.

The Citizens Input portion of the meeting was opened and closed at 9:35 a.m. as no one was present to speak.

Neva Beier, Social Services Manager, Community Services, was present.

On motion by Bakke and seconded by Root, the Board unanimously approved the hire of an unpaid intern from August, 2016 to May, 2017 as recommended by the Community Services Committee.

Jessica Erickson, Director of Nursing, Community Services, was present.

On motion by Dahl and seconded by Bakke, the Board unanimously approved a Public Health credit card as recommended by Community Services Committee.

A motion was made by Dahl and seconded by Bakke to approve the proposed Trail Towns Bike Purchase Program and promotion of the program through SHIP grants as recommended by the Community Services Committee. The Chair called for a vote. Commissioners voting "aye": Prestby, Dahl, Lentz and Bakke. Commissioners voting "nay": Root. The motion carried.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the Fillmore Central School District and Kingsland School District funding to support school-based agriculture and healthy eating/active living in childcare through the SHIP grants as recommended by the Community Services Committee.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the Stericycle Service contract for medical waste services in the sum of \$77.47 per month as recommended by the Director of Nursing.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the Veterans Choice Program (VCP) Provider Agreement as recommended by the Community Services Committee.

Thomas Kaase, Sheriff, was present.

On motion by Bakke and seconded by Root, the Board unanimously approved to allow the Fillmore County Fair Board to use up to five (5) Fillmore County light tower generators for security lighting during the Fillmore County Fair on July 18-24, 2016.

On motion by Bakke and seconded Lentz, the Board unanimously approved the Prison Rape Elimination Act (PREA) Auditing Services contract for auditing services.

Sheriff Kaase notified the Board that at the present time an inmate was unaccounted for and the Sheriff's Office is in the process of tracking down the inmate.

The Chair recessed the meeting at 10:10 a.m. and resumed back in session at 10:20 a.m.

Bobbie Vickerman, Coordinator, was present.

On motion by Dahl and seconded by Bakke, the Board unanimously accepted the resignation of Heidi Knepper, Property Appraiser, effective July 15, 2016 and thanked her for her service to Fillmore County.

On motion by Dahl and seconded by Root, the Board unanimously approved to advertise for a replacement Property Appraiser. Applications from regular County employees and the public will be received in the Coordinator's Office until 4:30, Friday, July 29, 2016.

A review of the calendar was done and the following committee reports and announcements were given: Prestby/Lentz - Law Enforcement meeting and discussed the auditing services that were approved during the meeting, along with the use of the light tower generators and discussed the jail incident.

The Chair recessed the County Board meeting at 10:26 a.m. and resumed back in session at 11:00 a.m. for the Airport 101 Presentation.

Attending on behalf of Bolton & Menk, Inc. for the Airport 101 Presentation were: Caleb Curran, Videographer; Chris Gardner, Airport Planner; Melissa Underwood, Senior Aviation Planner; and Ron Roetzel, Principal Manager/Aviation Group Manager.

All Fillmore County Board members were present. Also present were: Bobbie Vickerman, Coordinator/Clerk; Ronald Gregg, Highway Engineer; Pam Schroeder, Highway/Airport Office Manager; Cristal Adkins, Zoning Administrator; Sam Smith, Economic Development Authority (EDA) Director, Community and Economic Development Associates (CEDA); Brent Kohn, Maintenance Superintendent; Will Mensink; Bill Wright; Patrick Webb; Dave Mensink; Kent Dornink; Loren Finseth; Isaac Deters and Antoinette Cummings, Deters Aviation; Sarah Wangen, Preston Tourism Director; Richard Keith; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

Ron Roetzel, Principal Manager/Aviation Group Manager; and Melissa Underwood, Senior Aviation Planner, from Bolton & Menk, Inc., provided a presentation called Airport 101 – Airport Planning & Development Overview.

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 12:28 p.m.



INVOICE

Invoice Number 1067453
Invoice Date June 30, 2016
Customer Number 93014
Project Number 193801677

RECEIVED

JUL - 5 2016

FILLMORE COUNTY
COORDINATOR

Bill To

County of Fillmore
Bobbie Joe Vickerman
P O Box 466
Preston MN 55965
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Greenleafon Community Sanitary

Stantec Project Manager: Palen, Joseph C
Stantec Office Location: Rochester MN
Current Invoice Due: \$2,222.80
For Period Ending: June 10, 2016

Professional Services rendered

May 7, 2016 through June 10, 2016

INVOICE

Invoice Number

1067453

Project Number

193801677

Top Task 500 **Construction Services - Project management, correspondence with Contractor, County Staff, and Residents, onsite meeting for restoration.**

Professional Services

| Billing Level | Hours | Rate | Current Amount |
|---------------------------------------|--------------|--------|-----------------|
| Engineer | 19.00 | 115.00 | 2,185.00 |
| | 19.00 | | 2,185.00 |
| Professional Services Subtotal | 19.00 | | 2,185.00 |

Top Task 500 Total **2,185.00**

Top Task ZZZ **Direct Project Expenses**

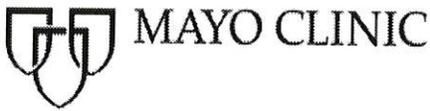
Disbursements

| | Current Amount |
|-------------------------------|----------------|
| Direct - Vehicle (mileage) | 37.80 |
| Disbursements Subtotal | 37.80 |

Top Task ZZZ Total **37.80**

Total Fees & Disbursements \$2,222.80

INVOICE TOTAL (USD) **\$2,222.80**



**200 First Street S.W.
Rochester, MN 55903**

Invoice

Page: 1
Date: 7/1/2016
Customer ID: LOU AUT-Fillmore
Invoice Number: 000002285

Federal Tax ID: 41-6011702

RECEIVED

JUL - 5 2016

**FILLMORE COUNTY
COORDINATOR**

Fillmore County
Ms. Karen Brown
Fillmore County Coordinator
101 Fillmore St West
PO Box 466
Preston, MN 55965 USA

Customer P.O. Contact Name and Phone

| Item | Description | Qty Shipped | Price | Amount |
|-------|------------------------------------|-------------|------------|-----------|
| 210+4 | CPT99199 - OUTSIDE SERVICE-AUTOPSY | 1.00 | 14,769.770 | 14,769.77 |

R. Ross Reichard, M.D.
Billed per Medical Examiner/Autopsy Services Agreement

LAST ITEM

| | | |
|----------------------------------|-----------------------|----------------------|
| 2nd Quarter Billing Per Contract | Subtotal | 14,769.77 |
| | Sales Tax | 0.00 |
| | Payment/Credit Amount | 0.00 |
| | Balance | USD 14,769.77 |

Cut here. Please return stub with payment.

| | | | |
|-----------------------|-----------------------------------|-------------------------------------|-------------------------------|
| Card Type: | <input type="checkbox"/> Discover | <input type="checkbox"/> Mastercard | <input type="checkbox"/> Visa |
| Card Number: | | | Exp Date (mm/yy) |
| Cardholder Name: | | | Amount |
| Authorized Signature: | | | CVC Code (3 digit code) |

Customer ID: LOU AUT-Fillmore
Customer Key: 98752
Invoice Number: 000002285
Due Date: 7/16/2016
Payment Due: 14,769.77

If your address has changed, please check the box and write your new address and phone number on the back of this stub.

Please remit payment to: **Mayo Clinic
P.O. Box 4006
Rochester, MN 55903-4006**

00000987524000000014769770000002285L0U

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|-----|--|-------------|----------------------------|--------------------------------|------------------------------------|-------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 3 | DEPT | | | Board Of Commissioners | | |
| | 3731 Root/Harry | | | | | |
| | 01-003-000-0000-6335 | | 67.50 | 6/7-6/30/16 mileage | | Employee Automobile Allowance |
| | 3731 Root/Harry | | 67.50 | 1 Transactions | | |
| 3 | DEPT Total: | | 67.50 | Board Of Commissioners | 1 Vendors | 1 Transactions |
| 101 | DEPT | | | Recorder | | |
| | 111 Fillmore Co Treasurer- Credit Card/ACH | | | | | |
| | 01-101-000-0000-6337 | | 92.03 | 6/15-6/16 lodging-Best Western | | Other Travel Expense |
| | 111 Fillmore Co Treasurer- Credit Card/ACH | | 92.03 | 1 Transactions | | |
| 101 | DEPT Total: | | 92.03 | Recorder | 1 Vendors | 1 Transactions |
| 103 | DEPT | | | Assessor | | |
| | 4252 Blagsvedt/Cindy | | | | | |
| | 01-103-000-0000-6335 | | 277.56 | 6/6-6/9/16 mileage | | Employee Automobile Allowance |
| | 4252 Blagsvedt/Cindy | | 277.56 | 1 Transactions | | |
| | 111 Fillmore Co Treasurer- Credit Card/ACH | | | | | |
| | 01-103-000-0000-6337 | | 417.99 | Arrowwood Resort-lodging | | Other Travel Expense |
| | 111 Fillmore Co Treasurer- Credit Card/ACH | | 417.99 | 1 Transactions | | |
| | 1191 Hoff/Brian | | | | | |
| | 01-103-000-0000-6335 | | 75.60 | 5/9-6/30/16 mileage | | Employee Automobile Allowance |
| | 01-103-000-0000-6337 | | 48.00 | 5/24-5/26/16 meals | | Other Travel Expense |
| | 1191 Hoff/Brian | | 123.60 | 2 Transactions | | |
| 103 | DEPT Total: | | 819.15 | Assessor | 3 Vendors | 4 Transactions |
| 104 | DEPT | | | Gis | | |
| | 272 Newman Signs | | | | | |
| | 01-104-000-0000-6514 | | 286.49 | Flag Style signs | T1-0299304 | Address Signs |
| | 272 Newman Signs | | 286.49 | 1 Transactions | | |
| 104 | DEPT Total: | | 286.49 | Gis | 1 Vendors | 1 Transactions |

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|--------|-----------------------------------|-------------------------|---|
| 106 | DEPT | | | Unallocated Recording Fee | | |
| 2584 | CDW Government Inc 01-106-000-0000-6408 | | 57.13 | Canon format printer | DGV4239 | Other Office Supplies |
| | 01-106-000-0000-6408 | | 78.79 | Canon wide format printer | DGW7616 | Other Office Supplies |
| 2584 | CDW Government Inc | | 135.92 | 2 Transactions | | |
| 106 | DEPT Total: | | 135.92 | Unallocated Recording Fee | 1 Vendors | 2 Transactions |
| 111 | DEPT | | | Facilities Mtce | | |
| 7183 | CCP Industries, Inc 01-111-000-0000-6411 | | 196.57 | custodial supplies | IN01715919 | Custodial Supplies |
| 7183 | CCP Industries, Inc | | 196.57 | 1 Transactions | | |
| 5010 | Meldahl/Nick 01-111-000-0000-6335 | | 8.64 | 6/7-6/29/16 mileage | | Employee Automobile Allowance |
| 5010 | Meldahl/Nick | | 8.64 | 1 Transactions | | |
| 3635 | Paulson/Erik 01-111-000-0000-6335 | | 8.64 | 6/1-6/30/16 mileage | | Employee Automobile Allowance |
| 3635 | Paulson/Erik | | 8.64 | 1 Transactions | | |
| 5988 | Preston Auto Parts 01-111-000-0000-6580 | | 13.48 | Supplies-FCOB | 474972 | Other Repair And Maintenance Supplies |
| | 01-111-000-0000-6580 | | 5.99 | Rose powder for bugs | 475355 | Other Repair And Maintenance Supplies |
| | 01-111-000-0000-6580 | | 16.98 | Supplies-FCOB | 475696 | Other Repair And Maintenance Supplies |
| 5988 | Preston Auto Parts | | 36.45 | 3 Transactions | | |
| 26012 | Schultz/Terry 01-111-000-0000-6335 | | 58.32 | 6/1-6/24/16 mileage | | Employee Automobile Allowance |
| 26012 | Schultz/Terry | | 58.32 | 1 Transactions | | |
| 4876 | True Value Hardware 01-111-000-0000-6580 | | 52.76 | Paint-Aud/Treas's office | | Other Repair And Maintenance Supplies |
| 4876 | True Value Hardware | | 52.76 | 1 Transactions | | |
| 5050 | Tufte/Blaine 01-111-000-0000-6335 | | 20.52 | 6/1-6/30/16 mileage | | Employee Automobile Allowance |
| 5050 | Tufte/Blaine | | 20.52 | 1 Transactions | | |

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 9206 | Winona Heating & Ventilating Inc 01-111-000-0000-6317 | | 324.95 | replaced actuator-FC-4 at Cths | 88070 | Building Maintenance |
| | 01-111-000-0000-6317 | | 745.31 | replaced sensor on chiller-Cth | 88113 | Building Maintenance |
| 9206 | Winona Heating & Ventilating Inc | | 1,070.26 | 2 Transactions | | |
| 111 | DEPT Total: | | 1,452.16 | Facilites Mtce | 8 Vendors | 11 Transactions |
| 202 | DEPT | | | Sheriff | | |
| 532 | Herman's Service 01-202-000-0000-6311 | | 78.00 | 2011 Impala-mount 4 tires | 116104 | Miscellaneous Repairs And Maintenance |
| | 01-202-000-0000-6311 | | 270.22 | Repairs-2011 Impala #2301 | 61920 | Miscellaneous Repairs And Maintenance |
| | 01-202-000-0000-6311 | | 1,092.53 | Repairs-2012 Impala #1203 | 61975 | Miscellaneous Repairs And Maintenance |
| 532 | Herman's Service | | 1,440.75 | 3 Transactions | | |
| 4795 | KUEHN MOTOR COMPANY 01-202-000-0000-6311 | | 34.95 | Service 2016 Dodge Ram | 181441 | Miscellaneous Repairs And Maintenance |
| 4795 | KUEHN MOTOR COMPANY | | 34.95 | 1 Transactions | | |
| 1752 | Mark's Electronics 01-202-000-0000-6311 | | 80.00 | Replaced breaker in squad car | 550899 | Miscellaneous Repairs And Maintenance |
| 1752 | Mark's Electronics | | 80.00 | 1 Transactions | | |
| 5988 | Preston Auto Parts 01-202-000-0000-6311 | | 22.26 | Headlight bulbs | 473471 | Miscellaneous Repairs And Maintenance |
| | 01-202-000-0000-6311 | | 17.20 | wiper blades | 474074 | Miscellaneous Repairs And Maintenance |
| 5988 | Preston Auto Parts | | 39.46 | 2 Transactions | | |
| 4136 | Preston Service Plus 01-202-000-0000-6311 | | 44.71 | Service 2013 Dodge Grand Carav | 4681 | Miscellaneous Repairs And Maintenance |
| 4136 | Preston Service Plus | | 44.71 | 1 Transactions | | |
| 202 | DEPT Total: | | 1,639.87 | Sheriff | 5 Vendors | 8 Transactions |
| 205 | DEPT | | | Sheriff Contingent Funds | | |
| 532 | Herman's Service 01-205-000-0000-6382 | | 220.00 | Tow 2004 Red Impala-forf, | 116115 | Vehicle Forfeiture Exp Ms169A.63 |
| 532 | Herman's Service | | 220.00 | 1 Transactions | | |

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|----------|-----------------------------------|-------------------------|---|
| 205 | DEPT Total: | | 220.00 | Sheriff Contingent Funds | 1 Vendors | 1 Transactions |
| 251 | DEPT | | | County Jail | | |
| 9170 | Bureau of Criminal Apprehens-State Of M 01-251-000-0000-6310 | | 390.00 | CJDN Connection | | Contract Repairs And Maintenance |
| 9170 | Bureau of Criminal Apprehens-State Of M | | 390.00 | | 1 Transactions | |
| 3435 | DALCO 01-251-000-0000-6411 | | 76.50 | Heavy Duty wiper | 3042810 | Custodial Supplies |
| 3435 | DALCO | | 76.50 | | 1 Transactions | |
| 5988 | Preston Auto Parts 01-251-000-0000-6411 | | 13.98 | Deep crystal wash | 471591 | Custodial Supplies |
| | 01-251-000-0000-6411 | | 21.47 | vinyl tape, duct tape | 473471 | Custodial Supplies |
| | 01-251-000-0000-6580 | | 13.84 | v-belt | 474435 | Other Repair And Maintenance Supplies |
| 5988 | Preston Auto Parts | | 49.29 | | 3 Transactions | |
| 251 | DEPT Total: | | 515.79 | County Jail | 3 Vendors | 5 Transactions |
| 441 | DEPT | | | Public Health | | |
| 4637 | ERICKSON/JESSICA 01-441-000-0000-6448 | | 25.92 | June 30, 2016 SHIP mileage | | Ship Grant Expenses |
| 4637 | ERICKSON/JESSICA | | 25.92 | | 1 Transactions | |
| 111 | Fillmore Co Treasurer- Credit Card/ACH 01-441-000-0000-6448 | | 559.75 | SHIP Grant-garden CVSL | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 457.09 | SHIP Grand-garden GSLH | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 559.98 | SHIP Grant-garden Ostrander Ca | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 499.78 | SHIP Grand-garden-Park Lane Es | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 559.98 | SHIP Grant garden-RP Schools | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 422.00 | SHIP Grant-City of Harmony | | Ship Grant Expenses |
| | 01-441-000-0000-6448 | | 499.78 | SHIP Grant-Garden-SVSL | | Ship Grant Expenses |
| 111 | Fillmore Co Treasurer- Credit Card/ACH | | 3,558.36 | | 7 Transactions | |
| 3169 | Pohlman/Brenda L 01-441-000-0000-6394 | | 5.40 | 6/30/16-UCare mileage | | U-CARE Funds |
| | 01-441-000-0000-6448 | | 103.68 | SHIP mileage 6/21-6/29/16 | | Ship Grant Expenses |

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|-----------------------|------|---------------------|--------------------------|-----------------------------|-------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 3169 Pohlman/Brenda L | | 109.08 | 2 Transactions | | |
| 441 DEPT Total: | | 3,693.36 | Public Health | 3 Vendors | 10 Transactions |
| 443 DEPT | | | Nursing Service | | |
| 2138 Baker/Jan | | | | | |
| 01-443-000-0000-6335 | | 229.77 | 6/1-6/30 mileage | | Employee Automobile Allowance |
| 2138 Baker/Jan | | 229.77 | 1 Transactions | | |
| 4637 ERICKSON/JESSICA | | | | | |
| 01-443-000-0000-6335 | | 333.18 | 6/3-6/30/16 mileage | | Employee Automobile Allowance |
| 4637 ERICKSON/JESSICA | | 333.18 | 1 Transactions | | |
| 4177 GATZKE/MICHELE | | | | | |
| 01-443-000-0000-6335 | | 329.94 | June 1-28/2016 mileage | | Employee Automobile Allowance |
| 4177 GATZKE/MICHELE | | 329.94 | 1 Transactions | | |
| 8205 Kruegel/Vicki | | | | | |
| 01-443-000-0000-6335 | | 142.02 | 6/3-6/30/16 mileage | | Employee Automobile Allowance |
| 8205 Kruegel/Vicki | | 142.02 | 1 Transactions | | |
| 5312 Lanz/Nicole R | | | | | |
| 01-443-000-0000-6335 | | 224.10 | 5/27-6/27/16 mileage | | Employee Automobile Allowance |
| 5312 Lanz/Nicole R | | 224.10 | 1 Transactions | | |
| 4752 Logsdon/Linda | | | | | |
| 01-443-000-0000-6335 | | 306.18 | 6/1-6/29/16 mileage | | Employee Automobile Allowance |
| 4752 Logsdon/Linda | | 306.18 | 1 Transactions | | |
| 1089 Loven/Julie | | | | | |
| 01-443-000-0000-6335 | | 152.82 | 6/1-6/28/16 mileage | | Employee Automobile Allowance |
| 1089 Loven/Julie | | 152.82 | 1 Transactions | | |
| 5056 PETERSON/SARA | | | | | |
| 01-443-000-0000-6335 | | 93.96 | 6/1-6/22/16 mileage | | Employee Automobile Allowance |
| 5056 PETERSON/SARA | | 93.96 | 1 Transactions | | |
| 2237 Thiss/Kathy | | | | | |
| 01-443-000-0000-6437 | | 55.08 | Tanf mileage-6/1-6/30/16 | | C & Tc Supplies |



| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|--|------|--------------------------|-------------------------------|-------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 01-443-000-0000-6445 | | TANF-6/1-6/30/16 mileage | | TANF Home Visits |
| 2237 | Thiss/Kathy | | | 2 Transactions | |
| 443 | DEPT Total: | | 2,067.93 | Nursing Service | 9 Vendors 10 Transactions |
| 444 | DEPT | | | Home Health | |
| 1901 | Aske/Nancy J | | | | |
| | 01-444-000-0000-6335 | | 28.03 | 6/13-6/24/16 HHA auto expense | Employee Automobile Allowance |
| 1901 | Aske/Nancy J | | 28.03 | 1 Transactions | |
| 3801 | Bergo/Doreen | | | | |
| | 01-444-000-0000-6335 | | 96.66 | 6/13-6/23/16 HHA auto expense | Employee Automobile Allowance |
| 3801 | Bergo/Doreen | | 96.66 | 1 Transactions | |
| 2508 | Clark/Evelyn | | | | |
| | 01-444-000-0000-6335 | | 16.74 | 6/13-6/24/16 HHA auto expense | Employee Automobile Allowance |
| 2508 | Clark/Evelyn | | 16.74 | 1 Transactions | |
| 111 | Fillmore Co Treasurer- Credit Card/ACH | | | | |
| | 01-444-000-0000-6433 | | 43.99 | ID necklace cl#747 | Waiver Reimbursables |
| 111 | Fillmore Co Treasurer- Credit Card/ACH | | 43.99 | 1 Transactions | |
| 3647 | Jergenson/Karin | | | | |
| | 01-444-000-0000-6335 | | 52.38 | 6/13-6/24/16 HHA auto expense | Employee Automobile Allowance |
| 3647 | Jergenson/Karin | | 52.38 | 1 Transactions | |
| 3070 | Kallis/Sara | | | | |
| | 01-444-000-0000-6335 | | 181.44 | 6/13-6/24/16 HHA auto expense | Employee Automobile Allowance |
| 3070 | Kallis/Sara | | 181.44 | 1 Transactions | |
| 8660 | Lopez/Debbilyn | | | | |
| | 01-444-000-0000-6335 | | 38.94 | 6/13-6/24/16 HHA Auto expense | Employee Automobile Allowance |
| 8660 | Lopez/Debbilyn | | 38.94 | 1 Transactions | |
| 1814 | Martin/Debra | | | | |
| | 01-444-000-0000-6335 | | 62.64 | 6/13-6/24/16 HHA auto expense | Employee Automobile Allowance |
| 1814 | Martin/Debra | | 62.64 | 1 Transactions | |
| 5997 | Ostby/Helen | | | | |

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Service Dates | Invoice # Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|------------|---|----------------------|----------|------------|--------------------------------|----------------|----------------------------|-------------------------------|-------------------|
| | | 01-444-000-0000-6335 | | 117.18 | 6/13-6/24/16 HHA auto expense | | | Employee Automobile Allowance | |
| 5997 | Ostby/Helen | | | 117.18 | | 1 Transactions | | | |
| 3735 | Pappas/Natalie | 01-444-000-0000-6335 | | 2.16 | 6/13-6/24/16 HHA auto expense | | | Employee Automobile Allowance | |
| 3735 | Pappas/Natalie | | | 2.16 | | 1 Transactions | | | |
| 3429 | Tienter/Lesa | 01-444-000-0000-6335 | | 153.90 | 6/13-6/24/16 HHA auto expense | | | Employee Automobile Allowance | |
| 3429 | Tienter/Lesa | | | 153.90 | | 1 Transactions | | | |
| 444 | DEPT Total: | | | 794.06 | Home Health | | 11 Vendors | | 11 Transactions |
| 604 | DEPT | | | | Soil Conservation | | | | |
| 109 | Fillmore Soil & Water Conservation Dist | 01-604-000-0000-6802 | | 107,500.00 | 2nd half of 2016 Co Appropriat | | 9047 | Appropriations | |
| 109 | Fillmore Soil & Water Conservation Dist | | | 107,500.00 | | 1 Transactions | | | |
| 604 | DEPT Total: | | | 107,500.00 | Soil Conservation | | 1 Vendors | | 1 Transactions |
| 1 | Fund Total: | | | 119,284.26 | County Revenue Fund | | | | 66 Transactions |



| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------------------|------|-----------------------------|-------------------------|-------------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 310 DEPT | | Highway Maintenance | | |
| 1891 Bruening Rock Products, Inc. | | | | |
| 13-310-000-0000-6505 | | 6,380.15 | ROCK 071516 | 10383 Aggregate |
| 13-310-000-0000-6505 | | 25,508.12 | ROCK 071516 | 14225 Aggregate |
| 1891 Bruening Rock Products, Inc. | | 31,888.27 | | 2 Transactions |
| 3632 Milestone Materials Inc | | | | |
| 13-310-000-0000-6505 | | 3,257.55 | ROCK 071516 | 8886 Aggregate |
| 3632 Milestone Materials Inc | | 3,257.55 | | 1 Transactions |
| 3675 Sukalski/Troy | | | | |
| 13-310-000-0000-6466 | | 45.25 | CDL RENEWAL 071516 | Safety Materials |
| 13-310-000-0000-6466 | | 200.00 | SAFETY BOOTS 071516 | Safety Materials |
| 3675 Sukalski/Troy | | 245.25 | | 2 Transactions |
| 310 DEPT Total: | | 35,391.07 | Highway Maintenance | 3 Vendors 5 Transactions |
| 320 DEPT | | Highway Construction | | |
| 347 State Of Mn | | | | |
| 13-320-000-0000-6377 | | 308.36 | MATERIAL TESTING 071516 | P000005950 Fees And Service Charges |
| 13-320-000-0000-6377 | | 342.34 | MATERIAL TESTING 071516 | P000005950 Fees And Service Charges |
| 13-320-000-0000-6377 | | 148.12 | MATERIAL TESTING 071516 | P000005950 Fees And Service Charges |
| 13-320-000-0000-6377 | | 1,530.75 | MATERIAL TESTING 071516 | P000005950 Fees And Service Charges |
| 347 State Of Mn | | 2,329.57 | | 4 Transactions |
| 320 DEPT Total: | | 2,329.57 | Highway Construction | 1 Vendors 4 Transactions |
| 330 DEPT | | Equipment Maintenance Shops | | |
| 3691 Bauer Built Inc | | | | |
| 13-330-000-0000-6516 | | 34.00 | LABOR 071516 | 22471 Tires & Repairs |
| 13-330-000-0000-6516 | | 606.56 | TIRES/PARTS 071516 | 22471 Tires & Repairs |
| 3691 Bauer Built Inc | | 640.56 | | 2 Transactions |
| 2322 Carquest | | | | |
| 13-330-000-0000-6575 | | 70.62 | FILTERS 071516 | 1537220328 Machinery Parts |
| 2322 Carquest | | 70.62 | | 1 Transactions |
| 8165 Dave Syverson Freightliner | | | | |

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---------------------------------|------|---------------------|----------------|-----------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 13-330-000-0000-6575 | | 214.71 | PARTS 071516 | 251705 Machinery Parts |
| 13-330-000-0000-6575 | | 73.34 | PARTS 071516 | 251930 Machinery Parts |
| 13-330-000-0000-6575 | | 101.23 | PARTS 071516 | 251932 Machinery Parts |
| 13-330-000-0000-6575 | | 98.38 | PARTS 071516 | 252200 Machinery Parts |
| 13-330-000-0000-6575 | | 148.74 | PARTS 071516 | 252311 Machinery Parts |
| 13-330-000-0000-6575 | | 126.96 | PARTS 071516 | 252334 Machinery Parts |
| 13-330-000-0000-6575 | | 124.82 | PARTS 071516 | 252377 Machinery Parts |
| 8165 Dave Syverson Freightliner | | 888.18 | 7 Transactions | |
| 155 Hammell Equipment Inc | | | | |
| 13-330-000-0000-6575 | | 1,623.10 | PARTS 071516 | 1179867 Machinery Parts |
| 155 Hammell Equipment Inc | | 1,623.10 | 1 Transactions | |
| 170 Hyland Motor Company | | | | |
| 13-330-000-0000-6575 | | 596.20 | PARTS 071516 | 133566 Machinery Parts |
| 170 Hyland Motor Company | | 596.20 | 1 Transactions | |
| 4867 Lacrosse Truck Center Inc | | | | |
| 13-330-000-0000-6575 | | 879.05 | PARTS 071516 | 314142 Machinery Parts |
| 4867 Lacrosse Truck Center Inc | | 879.05 | 1 Transactions | |
| 3541 Nuss Truck Group Inc | | | | |
| 13-330-000-0000-6575 | | 86.46 | PARTS 071516 | 1155998P Machinery Parts |
| 13-330-000-0000-6575 | | 46.00- | PARTS 071516 | 1156178P Machinery Parts |
| 3541 Nuss Truck Group Inc | | 40.46 | 2 Transactions | |
| 5753 RDO Equipment Co | | | | |
| 13-330-000-0000-6575 | | 369.45 | PARTS 071516 | P57816 Machinery Parts |
| 13-330-000-0000-6575 | | 753.91 | PARTS 071516 | P58330 Machinery Parts |
| 13-330-000-0000-6575 | | 1,167.48 | LABOR 071516 | W08400 Machinery Parts |
| 13-330-000-0000-6575 | | 814.43 | PARTS 071516 | W08400 Machinery Parts |
| 5753 RDO Equipment Co | | 3,105.27 | 4 Transactions | |
| 1944 Rochester Ford | | | | |
| 13-330-000-0000-6575 | | 513.57 | PARTS 071516 | 731843 Machinery Parts |
| 1944 Rochester Ford | | 513.57 | 1 Transactions | |
| 3989 Ronco Engineering Co Inc | | | | |
| 13-330-000-0000-6575 | | 156.25 | PARTS 071516 | 3053931 Machinery Parts |



| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description | |
|--------|-------------------------------|------|---------------------|-----------------------------|-----------------------------|-----------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| | 13-330-000-0000-6576 | | 327.06 | SUPPLIES 071516 | 3053931 | Shop Supplies & Tools |
| 3989 | Ronco Engineering Co Inc | | 483.31 | | | 2 Transactions |
| 618 | Scharf Auto Supply Inc | | | | | |
| | 13-330-000-0000-6575 | | 15.00 | PARTS 071516 | 1744 | Machinery Parts |
| | 13-330-000-0000-6576 | | 204.95 | SUPPLIES 071516 | 1744 | Shop Supplies & Tools |
| 618 | Scharf Auto Supply Inc | | 219.95 | | | 2 Transactions |
| 361 | Thompson Motors Of Wykoff Inc | | | | | |
| | 13-330-000-0000-6575 | | 143.14 | PARTS 071516 | 1-240264 | Machinery Parts |
| 361 | Thompson Motors Of Wykoff Inc | | 143.14 | | | 1 Transactions |
| 7757 | Universal Truck Equipment Inc | | | | | |
| | 13-330-000-0000-6575 | | 147.70 | PARTS 071516 | 41821 | Machinery Parts |
| 7757 | Universal Truck Equipment Inc | | 147.70 | | | 1 Transactions |
| 450 | Zep Sales & Service | | | | | |
| | 13-330-000-0000-6576 | | 174.90 | SUPPLIES 071516 | 31019740 | Shop Supplies & Tools |
| 450 | Zep Sales & Service | | 174.90 | | | 1 Transactions |
| 451 | Ziegler Inc | | | | | |
| | 13-330-000-0000-6575 | | 297.43 | PARTS 071516 | 2890800 | Machinery Parts |
| 451 | Ziegler Inc | | 297.43 | | | 1 Transactions |
| 330 | DEPT Total: | | 9,823.44 | Equipment Maintenance Shops | 15 Vendors | 28 Transactions |
| 13 | Fund Total: | | 47,544.08 | County Road & Bridge | | 37 Transactions |
| | Final Total: | | 166,828.34 | 67 Vendors | 103 Transactions | |

*** Fillmore County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|---------------|-------------|---------------|----------------------|
| | 1 | 119,284.26 | County Revenue Fund |
| | 13 | 47,544.08 | County Road & Bridge |
| | All Funds | 166,828.34 | Total |

Approved by,

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| Vendor No. | Name Account/Formula | Accr | Rpt Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 5016 | A+ Imaging Systems 01-034-000-0000-6377 | | 45.95 | Copy usage 5/16-6/15/16 | 103925 | Fees And Service Charges |
| | 01-105-000-0000-6377 | | 45.94 | copy usage 5/16-6/15/16 | 103925 | Fees And Service Charges |
| | 01-603-000-0000-6377 | | 45.94 | Copy usage 5/16-6/15/16 | 103925 | Fees And Service Charges |
| 5016 | A+ Imaging Systems | | 137.83 | 3 Transactions | | |
| 9 | AmeriPride Services, Inc 01-251-000-0000-6377 | | 68.78 | Laundry 6/13/16 | 2800640860 | Fees And Service Charges |
| | 01-251-000-0000-6377 | | 84.19 | Laundry 6/27/16 | 2800645807 | Fees And Service Charges |
| | 01-251-000-0000-6377 | | 73.46 | Laundry 6/21/16 | 2810054506 | Fees And Service Charges |
| 9 | AmeriPride Services, Inc | | 226.43 | 3 Transactions | | |
| 3219 | Centurylink 01-251-000-0000-6203 | | 61.38 | Telephones | 1379525099 | Telephone |
| 3219 | Centurylink | | 61.38 | 1 Transactions | | |
| 85440 | Centurylink 01-203-000-0000-6203 | | 42.44 | Spring Valley phone 6/26-7/25 | 301264120 | Telephone |
| | 01-251-000-0000-6203 | | 461.73 | Telephones 6/26-7/25/16 | 301269917 | Telephone |
| | 01-102-000-0000-6203 | | 48.16 | 6/26-7/25/16 telephone | 301269931 | Telephone |
| | 01-251-000-0000-6203 | | 65.66 | Telephone 6/1-6/30 | 406899378 | Telephone |
| 85440 | Centurylink | | 617.99 | 4 Transactions | | |
| 5660 | De Lage Landen Financial Services 01-443-000-0000-6310 | | 201.01 | Copy machine lease 6/15-7/15 | 50650748 | Contract Repairs & Maintenance |
| 5660 | De Lage Landen Financial Services | | 201.01 | 1 Transactions | | |
| 5154 | EO JOHNSON 01-602-000-0000-6310 | | 52.29 | Copy machine-meter | CNIN856914 | Contract Repairs And Maintenance |
| 5154 | EO JOHNSON | | 52.29 | 1 Transactions | | |
| 4441 | Independent Emergency Services, LLC 01-201-000-0000-6310 | | 100.00 | July 911 service | acct 10166 | Contract Repairs And Maintenance |
| 4441 | Independent Emergency Services, LLC | | 100.00 | 1 Transactions | | |
| 2386 | Johnson/Bradley Richard 01-060-000-0000-6285 | | 492.50 | email I& dly tikts 1/16-12/16 | 3241 | Professional Fees |
| 2386 | Johnson/Bradley Richard | | 492.50 | 1 Transactions | | |
| 6094 | MN Energy Resources Corporation | | | | | |

CJOHNSON
 7/7/16 3:02PM
 1 County Revenue Fund

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---------------|--|------|---------------------|---------------------------------|----------------------------------|
| No. | Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # On Behalf of Name |
| | 01-251-000-0000-6255 | | 104.47 | Natural gas | 0502907328-01 Gas |
| | 01-111-000-0000-6255 | | 260.88 | FCOB gas invoice | 1652711731 Gas |
| 6094 | MN Energy Resources Corporation | | 365.35 | 2 Transactions | |
| 25073 | Olmsted Co Community Services | | | | |
| | 01-252-000-0000-6831 | | 100,515.00 | 3rd qtr 7/1-9/30/16 FC appropri | CSF1-110001 D.F.O. Appropriation |
| 25073 | Olmsted Co Community Services | | 100,515.00 | 1 Transactions | |
| 2521 | Pitney Bowes Global Financial Svcs,LLC | | | | |
| | 01-149-000-0000-6310 | | 377.01 | Mail machine lease-FCOB | 3100316291 Maintenance Agreement |
| 2521 | Pitney Bowes Global Financial Svcs,LLC | | 377.01 | 1 Transactions | |
| 1 Fund Total: | | | 103,146.79 | County Revenue Fund | 11 Vendors 19 Transactions |



| Vendor No. | Name Account/Formula | Accr | Rpt Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|----------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 4369 | AcenTek 13-300-000-0000-6203 | | 42.63 | TELEPHONE 070816 | 10507304 | Telephone |
| | 13-300-000-0000-6203 | | 30.66 | TELEPHONE 070816 | 10508391 | Telephone |
| 4369 | AcenTek | | 73.29 | 2 Transactions | | |
| 2208 | Canton City 13-330-000-0000-6251 | | 70.78 | UTILITIES 070816 | 47 | Electricity |
| 2208 | Canton City | | 70.78 | 1 Transactions | | |
| 3219 | Centurylink 13-300-000-0000-6203 | | 33.82 | TELEPHONE 070816 | 83398791 | Telephone |
| 3219 | Centurylink | | 33.82 | 1 Transactions | | |
| 6094 | MN Energy Resources Corporation 13-330-000-0000-6255 | | 54.94 | NATURAL GAS 070816 | 502625354 | Gas |
| 6094 | MN Energy Resources Corporation | | 54.94 | 1 Transactions | | |
| 343 | Spring Valley Public Utilities 13-330-000-0000-6251 | | 168.53 | UTILITIES 070816 | 1124 | Electricity |
| 343 | Spring Valley Public Utilities | | 168.53 | 1 Transactions | | |
| 1487 | Waste Management - WI-MN 13-330-000-0000-6251 | | 46.85 | UTILITIES 070816 | 311689227602 | Electricity |
| 1487 | Waste Management - WI-MN | | 46.85 | 1 Transactions | | |
| 13 Fund Total: | | | 448.21 | County Road & Bridge | 6 Vendors | 7 Transactions |

CJOHNSON
 7/7/16 3:02PM
 39 2010 Debt Service

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--|-------------|----------------------------|----------------------|--|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf # On Behalf of Name</u> |
| 2862 Northland Trust Services. Inc 39-803-000-0000-6715 | | 26,673.75 | Bond interest | FILLM10A Interest On Loan |
| 2862 Northland Trust Services. Inc | | 26,673.75 | 1 Transactions | |
| 39 Fund Total: | | 26,673.75 | 2010 Debt Service | 1 Vendors 1 Transactions |

CJOHNSON
 7/7/16 3:02PM
 87 State Revenue And School

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|----------------------------|-------------|----------------------------|-------------------------------|--|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf # On Behalf of Name</u> |
| 110 Fillmore Co Treasurer | | | | |
| 87-000-000-0000-2470 | | 16,438.80 | Mtge tax-June acc payment | Mortgage Reg Tax-State |
| 87-000-000-0000-2471 | | 13,749.06 | Deed tax June acc payment | State Deed Tax-State |
| 110 Fillmore Co Treasurer | | 30,187.86 | 2 Transactions | |
| 87 Fund Total: | | 30,187.86 | State Revenue And School Fund | 1 Vendors 2 Transactions |

CJOHNSON
 7/7/16 3:02PM
 91 Economic Development Au

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---|-------------|----------------------------|------------------------------|---|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 2910 Community And Economic Development 91-705-000-0000-6285 | | 9,352.50 | 3rd qtr EDA support | Professional Fees |
| 2910 Community And Economic Development | | 9,352.50 | 1 Transactions | |
| 91 Fund Total: | | 9,352.50 | Economic Development Authori | 1 Vendors 1 Transactions |
| Final Total: | | 169,809.11 | 20 Vendors | 30 Transactions |

*** Fillmore County ***



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> | |
|---------------|-------------|---------------|-------------------------------|--------------------|
| | 1 | 103,146.79 | County Revenue Fund | |
| | 13 | 448.21 | County Road & Bridge | |
| | 39 | 26,673.75 | 2010 Debt Service | |
| | 87 | 30,187.86 | State Revenue And School Fund | |
| | 91 | 9,352.50 | Economic Development Authori | |
| | All Funds | 169,809.11 | Total | Approved by, |
| | | | | |
| | | | | |

Fillmore County Medical Examiner



2015 Annual Report

Southern Minnesota Regional Medical Examiner's Office
200 1st Street SW
Rochester, Minnesota 55905

Last Revised: May 18, 2016

Table Of Contents

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|---|----|
| Table Of Contents | 1 |
| Message to the Board of Commissioners and Citizens of Fillmore County | 2 |
| Medical Examiner Staff | 4 |
| Types of Deaths Reportable to the Medical Examiner | 5 |
| Fillmore County Medical Examiner Cases | 7 |
| Manner of Death by Postmortem Examination | 8 |
| Deaths by Natural Causes | 8 |
| Deaths by Unnatural Causes | 9 |
| Accidental Deaths by Type | 9 |
| Accidental Deaths - Motor Vehicle Crashes | 10 |
| Drugs Contributing to Cause of Death | 10 |
| Suicide by Means | 11 |
| Homicide Deaths | 11 |
| Deaths by Age Group | 12 |

Message to the Board of Commissioners and Citizens of Fillmore County

The Southern Minnesota Regional Medical Examiner's Office investigates sudden, violent, unexpected, and suspicious deaths that occur in Dodge, Fillmore, Goodhue, Houston, Olmsted, Wabasha, and Winona counties in southeastern Minnesota. The Office of the Medical Examiner certifies death after investigation and postmortem examination and issues the death certificate as required by law. Complete findings of the death investigation are distributed to families and law enforcement agencies as appropriate.

The main duties of the Office of the Medical Examiner are to determine the cause and manner of death, and certify deaths that are reported to the medical examiner. The cause of death is the disease process or injury that resulted in death. There are thousands of diseases and injuries that may result in death. The manner of death is a classification in which a determination is made regarding whether the death resulted from natural causes, homicide, suicide, or an accident. On occasion, the manner of death is classified as undetermined.

Information collected during the investigation helps clarify the circumstances, such as the sequence of events prior to death. Evidence collected during an investigation and/or postmortem examination may help lead to the arrest or successful conviction of a suspect in a homicide case. Because deaths occur around the clock, medical examiner staff members are available 24 hours a day, 365 days per year.

With the skill and experience of the medical examiner investigators and board-certified forensic pathologists, we believe the quality of death investigations in the county are among the best in the State. The death scene investigation reports filed by the investigators are very thorough and supply comprehensive information to the medical examiners.

Our medical examiners and investigators also extend their duties to the living by answering questions and addressing concerns regarding deaths within the county. Medical examiner investigators frequently make personal contact with family members of a deceased and assist them by providing appropriate answers regarding the circumstances of the death. Medical examiner investigators are supplied with a pamphlet for distribution to families. The information provides answers to common questions and facts about autopsies and also provides resource information pertaining to grief counseling.

The Office of the Medical Examiner utilizes the Medicolegal Death Investigation Log, or MDI Log. MDI Log is a comprehensive investigative report/database system that enables the medical examiners and death investigators to submit and review death scene investigation information, as well as communicate, in an efficient manner through a secure Internet site any time of the day.

We extend our sincere gratitude to the County Board of Commissioners for their support of the medical examiner program and the services we provide to the citizens of the county.

Medical Examiner Staff

R. Ross Reichard, M.D.
Chief Medical Examiner

Peter T. Lin, M.D.
Assistant Chief Medical Examiner

Monica Kendall, M.S., PA (ASCP)
Supervisor, Death Investigators

Christine Keeney, M.S., PA (ASCP)
Assistant Supervisor, Death Investigators

Lucille Drinkall
Fillmore Field Investigator

James Haugen
Fillmore Field Investigator

Gary Peterson
Fillmore Field Investigator

Gladys Peterson
Fillmore Field Investigator

Lori Haugen
Fillmore Field Investigator

Courtney Hyland, M.S., PA (ASCP)
Central Office Investigator

Erica Reed, M.S., PA (ASCP)
Central Office Investigator

Luke Wilson, M.S., PA (ASCP)
Central Office Investigator

Types of Deaths Reportable to the Medical Examiner

Minnesota State Statute 390.11 Investigations, subdivision 1, mandates that all sudden or unexpected deaths and all deaths that may be due entirely or in part to any factor other than natural disease processes must be promptly reported to the coroner or medical examiner. Reportable deaths include but are not limited to:

1. unnatural deaths, including violent deaths arising from homicide, suicide, or accident;
2. deaths due to a fire or associated with burns or chemical, electrical or radiation injury;
3. unexplained or unexpected perinatal and postpartum maternal deaths;
4. deaths under suspicious, unusual or unexpected circumstances;
5. deaths of person whose bodies are to be cremated or otherwise disposed of so that the bodies will later be unavailable for examination;
6. deaths of inmates of public institutions and persons in custody of law enforcement officers;
7. deaths that occur during, in association with, or as the result of diagnostic, therapeutic, or anesthetic procedures;
8. deaths due to culpable neglect;
9. stillbirths of 20 weeks or longer gestation unattended by a physician;
10. sudden deaths of persons not affected with recognizable disease;
11. unexpected deaths of persons notwithstanding a history of underlying disease;
12. deaths in which a fracture of a major bone such as a femur, humerus, or tibia has occurred within the past six months;
13. deaths unattended by a physician occurring outside of a licensed health care facility or licensed residential hospice program;
14. deaths of persons not seen by their physician within 120 days of demise;
15. deaths of persons occurring in an emergency department;
16. stillbirths or deaths of newborn infants in which there has been maternal use of or exposure to unprescribed controlled substances including street drugs or in which there is a history or evidence of maternal trauma;
17. unexpected deaths of children;
18. solid organ donors;
19. unidentified bodies;
20. skeletonized remains;
21. deaths occurring within 24 hours of arrival at a health care facility if death is unexpected;

22. deaths associated with the decedent's employment;
23. deaths of nonregistered hospice patients or patients in nonlicensed hospice programs; and
24. deaths attributable to acts of terrorism.

The coroner or medical examiner shall determine the extent of the coroner's or medical examiner's investigation including whether additional investigation is needed by the coroner or medical examiner, jurisdiction is assumed, or an autopsy will be performed, notwithstanding any other statute.

Fillmore County Medical Examiner Cases

| | |
|--|--------|
| Population | 20,834 |
| Cases Reported to Medical Examiner | 114 |
| A. Number of deaths certified after postmortem examination | 13 |
| 1. Number of Medical Examiner Cases with Complete Autopsy | 13 |
| 2. Number of Medical Examiner Cases with External Examination | 0 |
| 3. Number of Medical Examiner Cases with Limited Examination | 0 |
| B. Number of deaths certified without postmortem examination | 17 |
| C. Number of deaths not certified by Medical Examiner's Office after investigation | 84 |

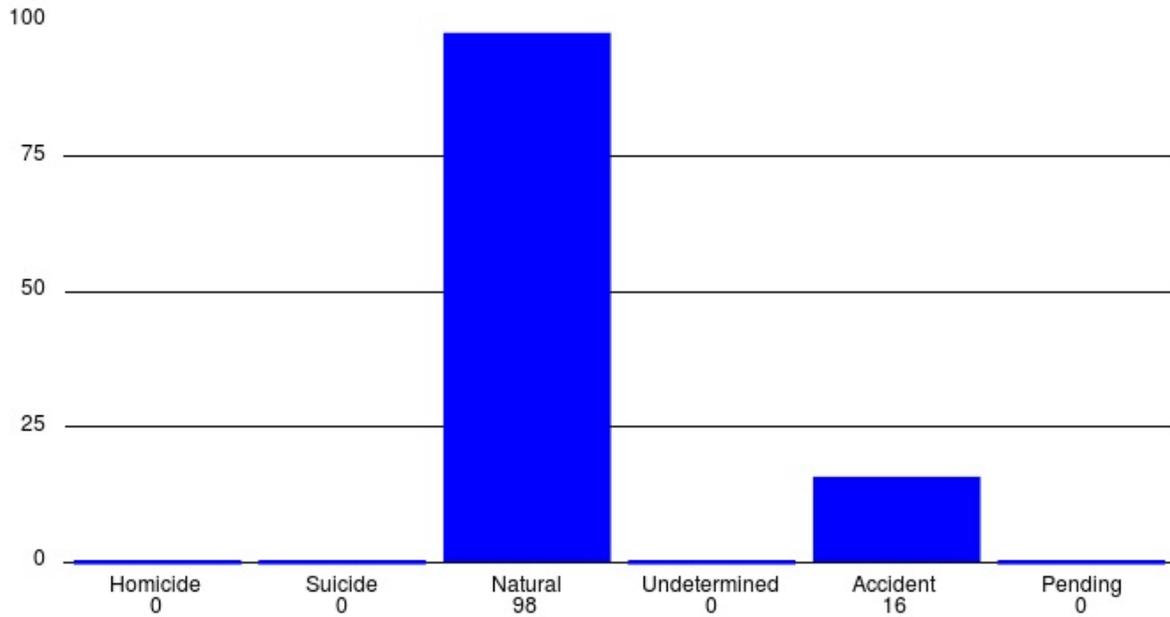
Definitions

Full Autopsy: A complete external and internal examination of a decedent

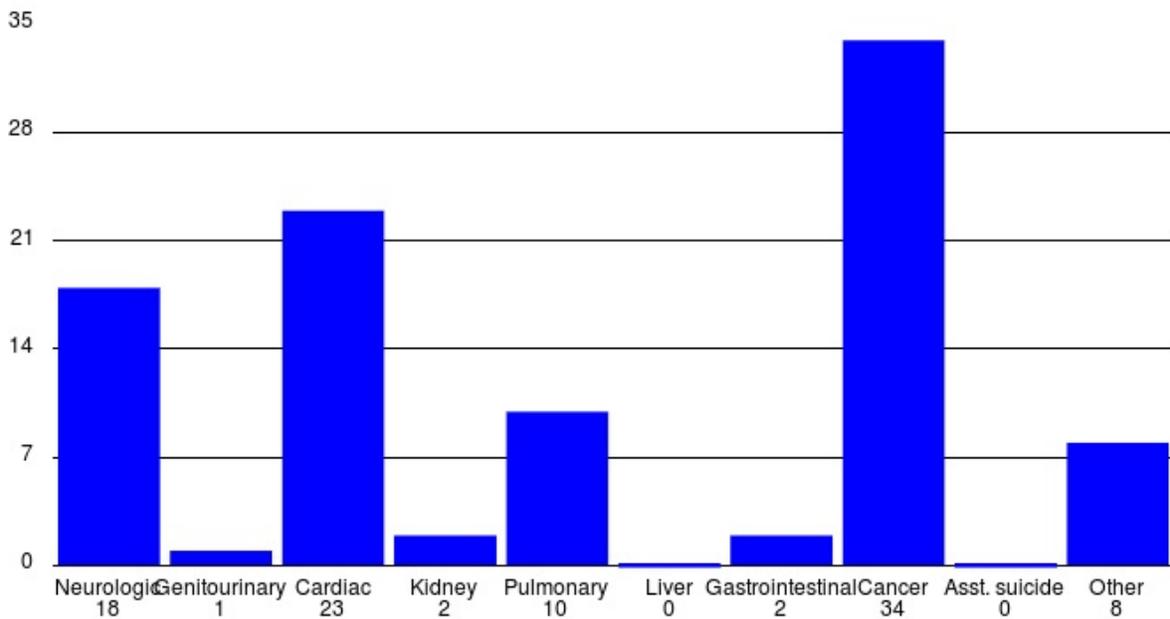
Limited Examination: An examination which is focused on a specific organ or region of the body, i.e., heart. The limited examination also includes an external examination.

External Examination: An examination of the exterior of a decedent.

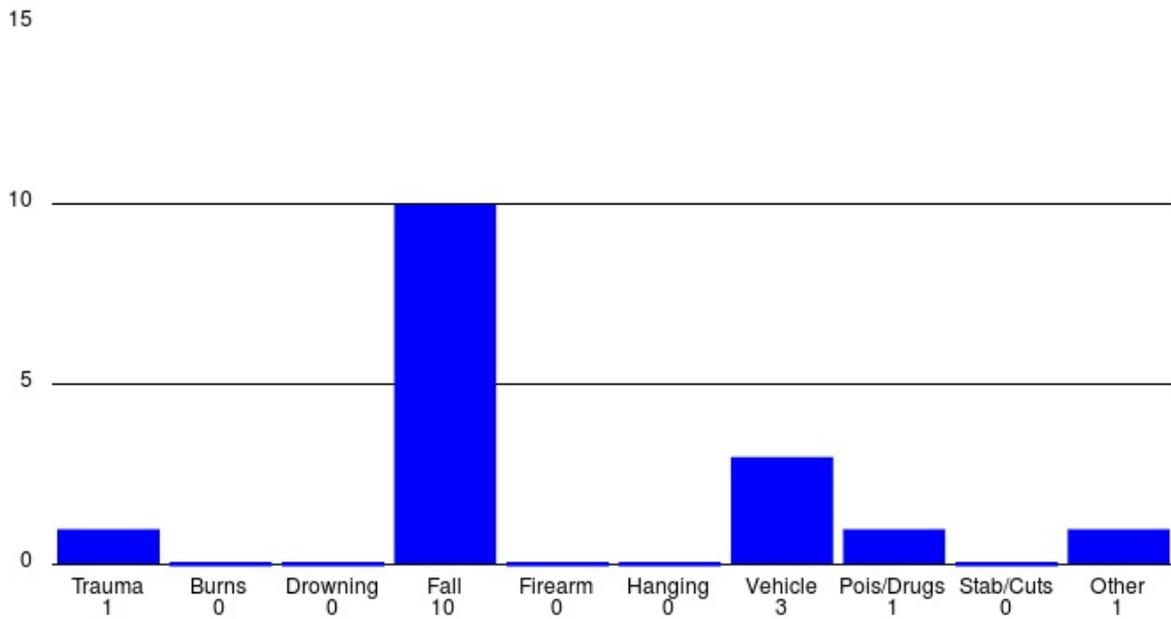
Manner of Death by Postmortem Examination



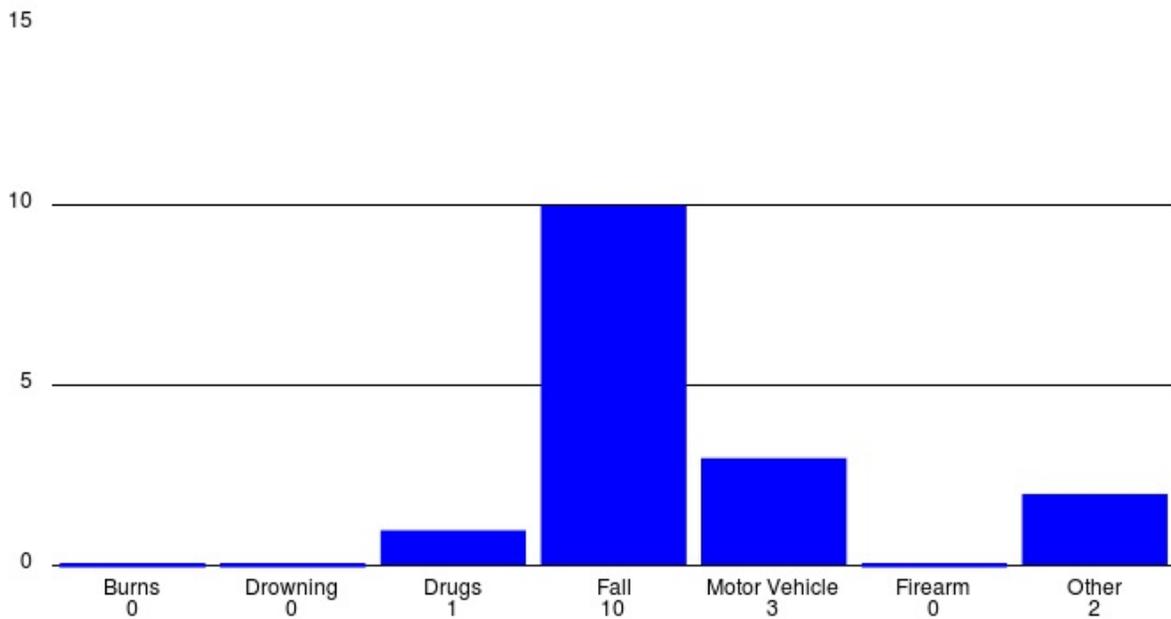
Deaths by Natural Causes



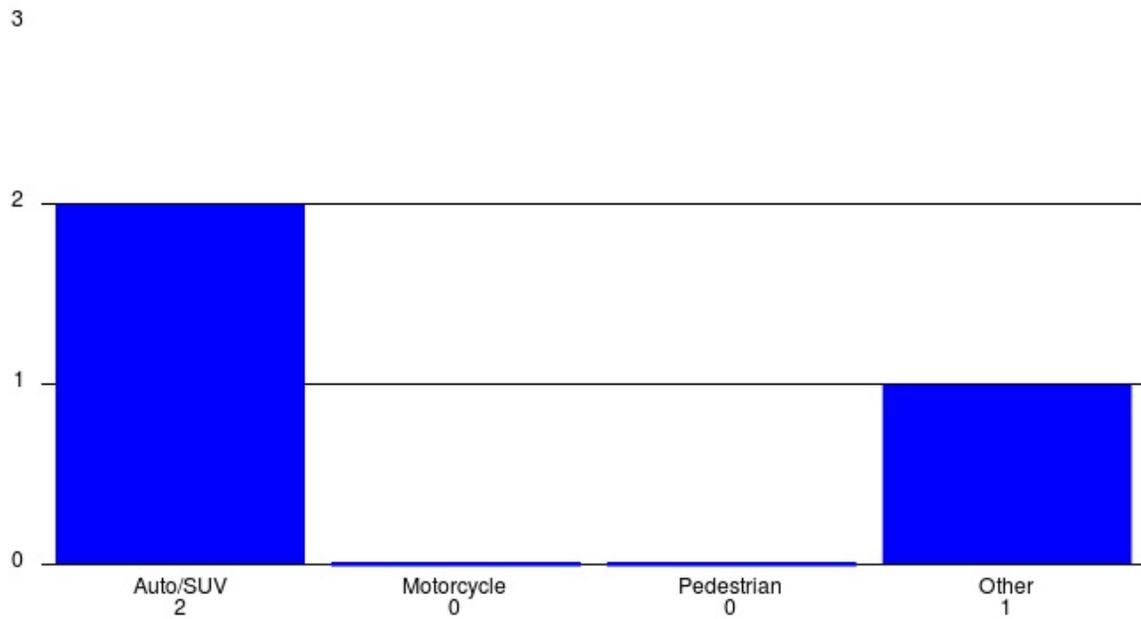
Deaths by Unnatural Causes



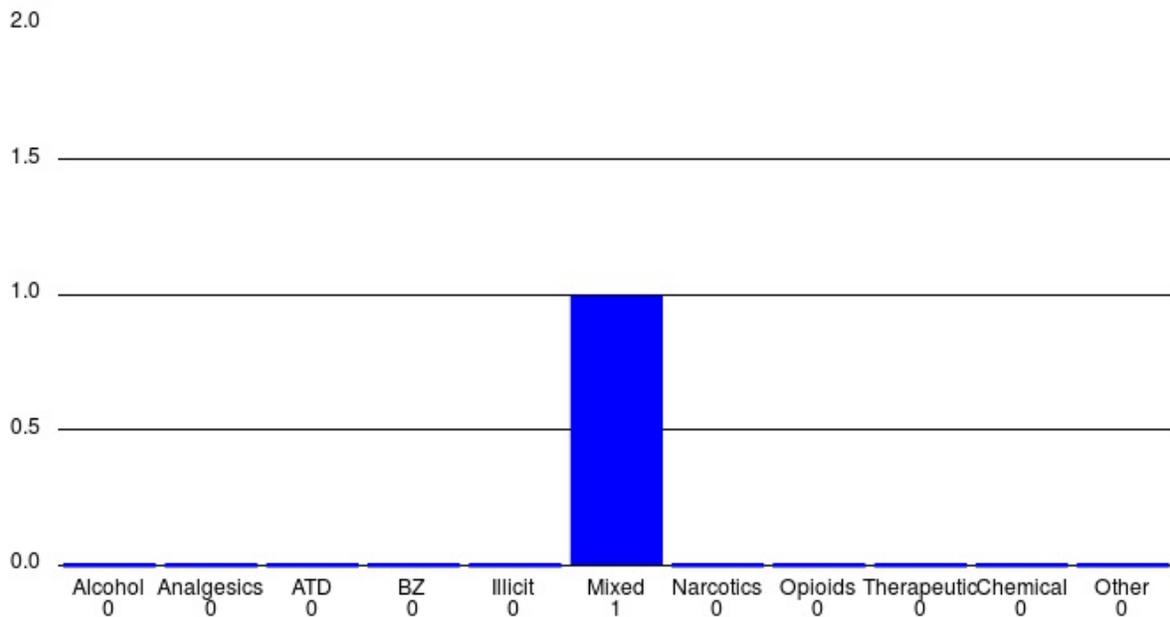
Accidental Deaths by Type



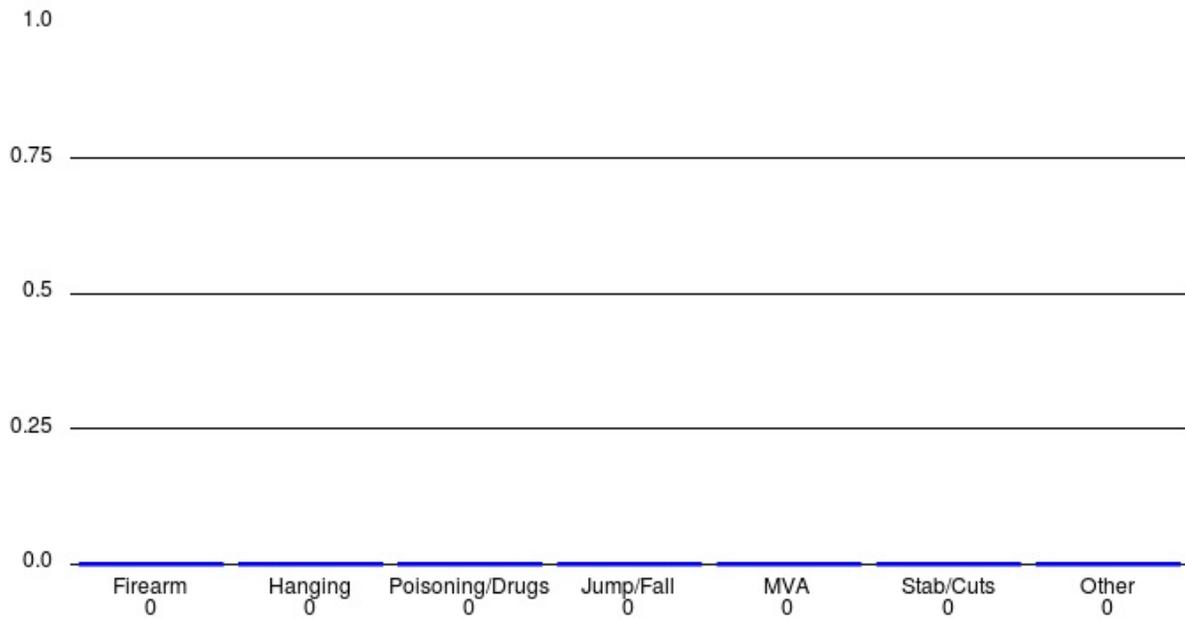
Accidental Deaths - Motor Vehicle Crashes



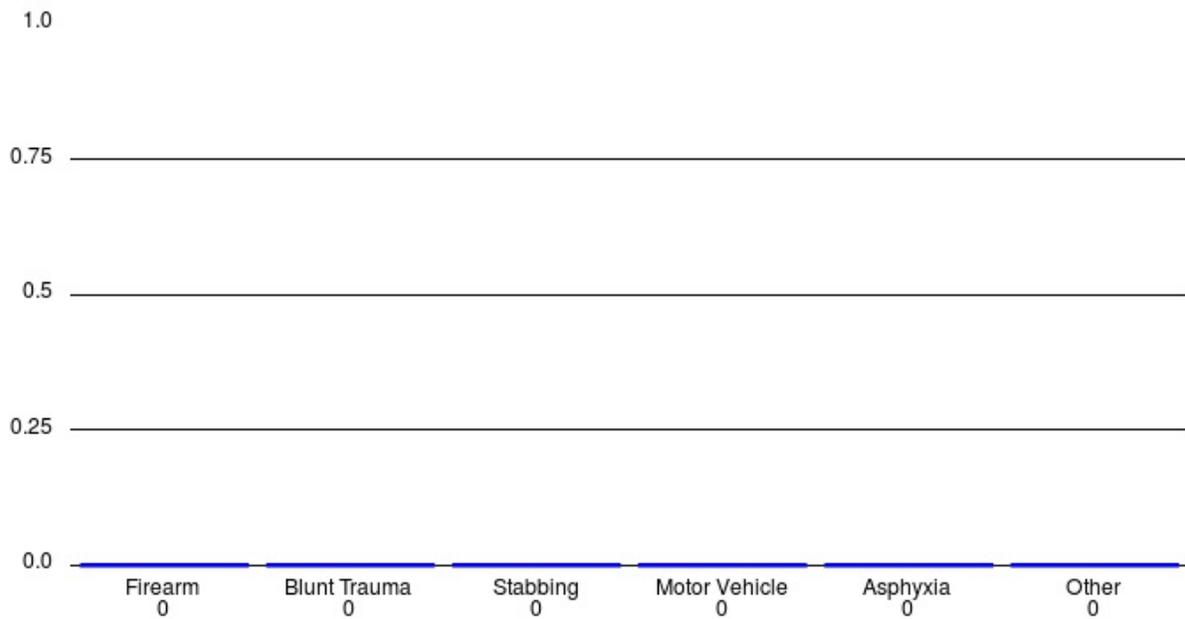
Drugs Contributing to Cause of Death



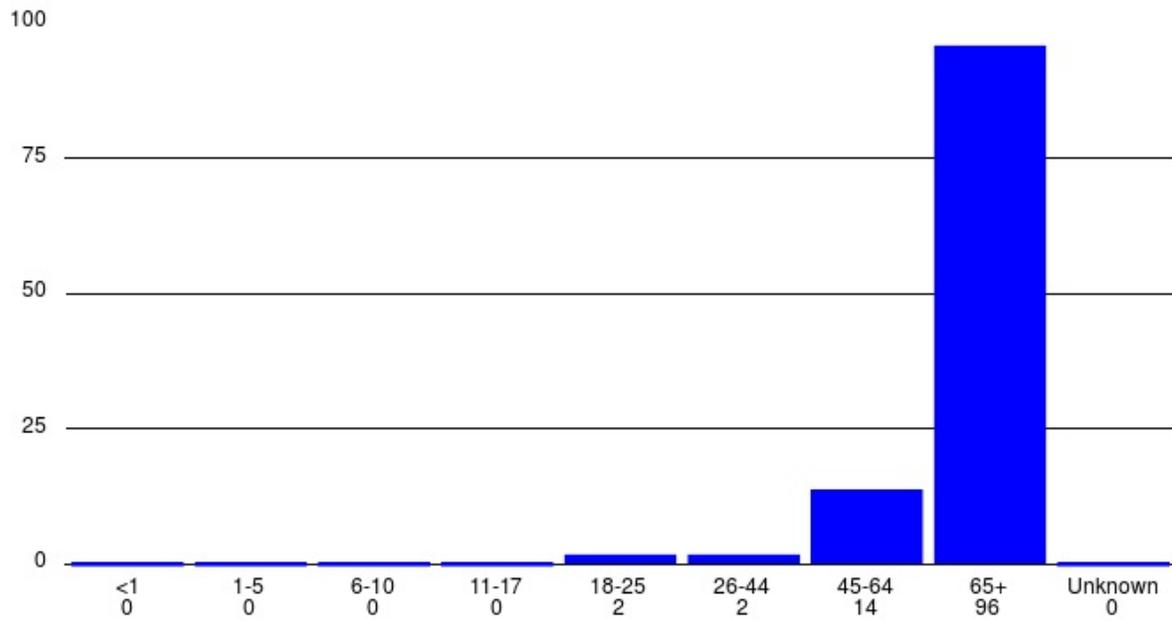
Suicide by Means



Homicide Deaths



Deaths by Age Group



Southern Minnesota Regional Medical Examiner's Office

2014 Fillmore County Report



Medical Examiner Staff

- R. Ross Reichard, M.D. – Chief Medical Examiner
- Peter T. Lin, M.D. – Assistant Chief Medical Examiner
- Monica Kendall, M.S., PA (ASCP) – Supervisor, Central Office Investigators
- Christine Keeney, M.S., PA (ASCP) – Assistant Supervisor, Central Office Investigators
- Lucille Drinkall – Fillmore County Field Investigator
- James Haugen – Fillmore County Field Investigator
- Lori Haugen – Fillmore County Field Investigator
- Gary Peterson – Fillmore County Field Investigator
- Gladys Peterson – Fillmore County Field Investigator
- Courtney Hyland, M.S., PA (ASCP) – Central Office Investigator
- Erica Reed, M.S., PA (ASCP) – Central Office Investigator
- Luke Wilson, M.S., PA (ASCP) – Central Office Investigator
- Autopsy Pathology Reporting Specialists, Division of Anatomic Pathology, Mayo Clinic
- Quality Personnel, Division of Anatomic Pathology, Mayo Clinic



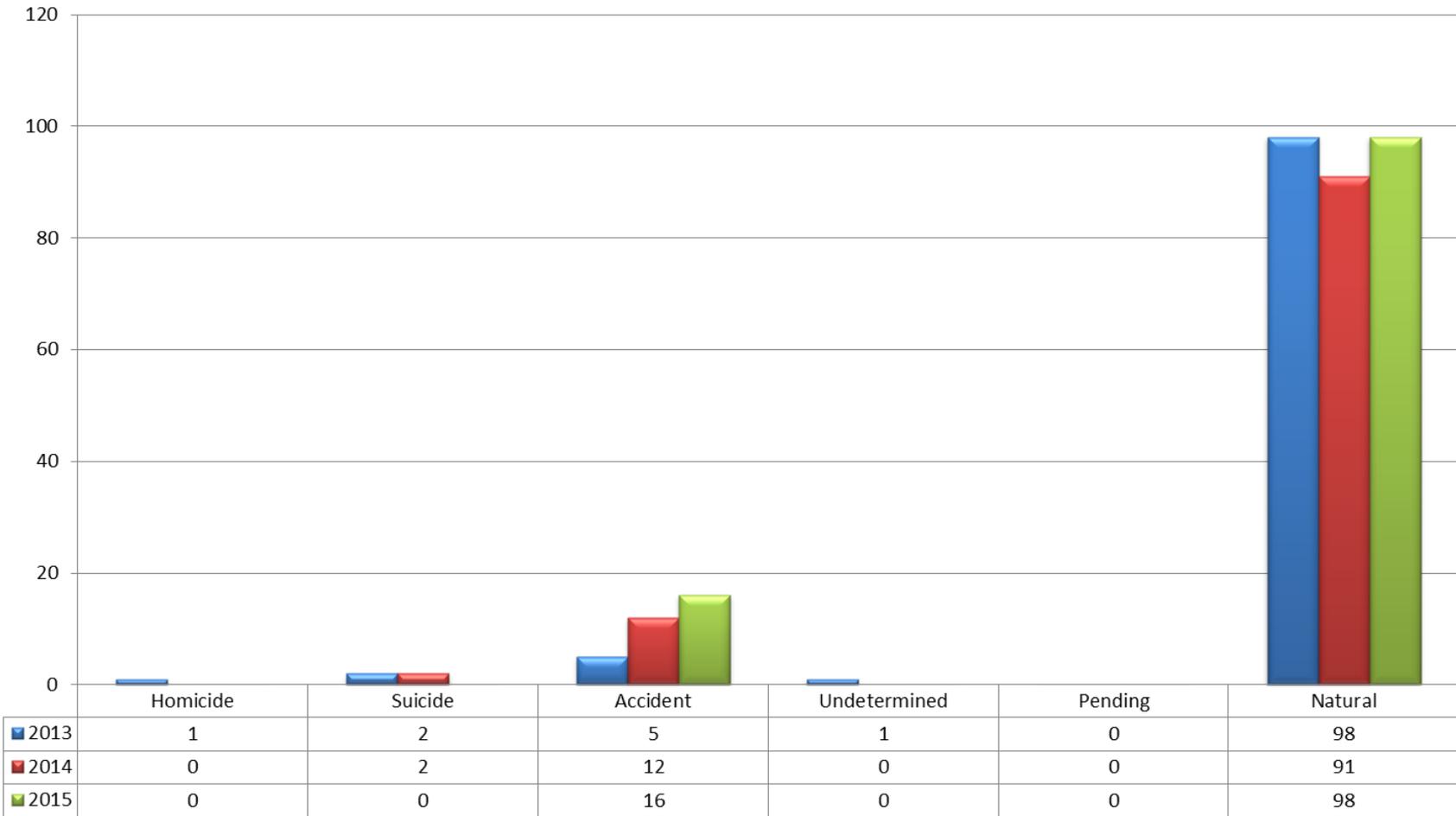
Fillmore County

Medical Examiner Cases

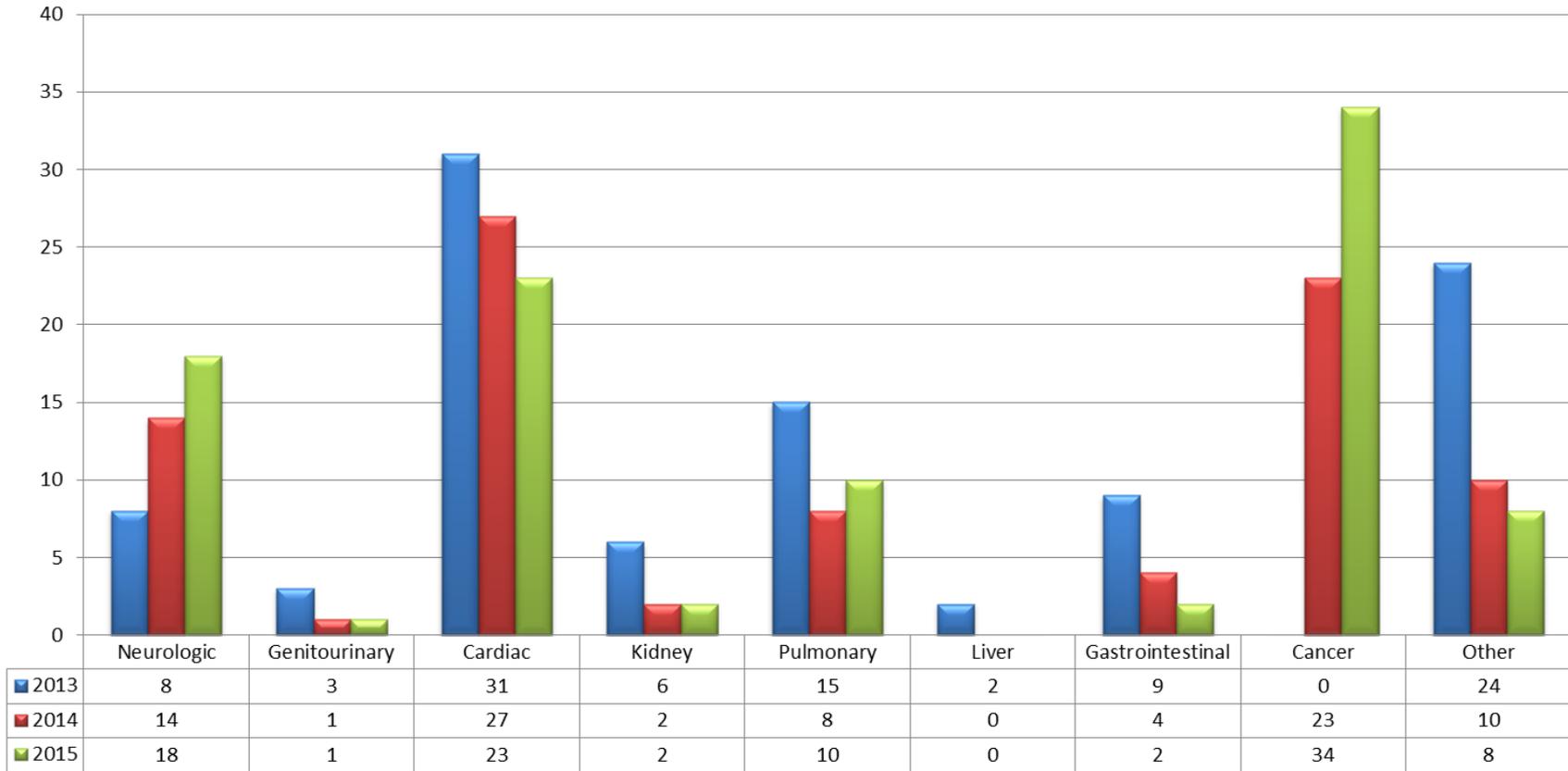
| | |
|--|--------|
| Population (est.) | 20,834 |
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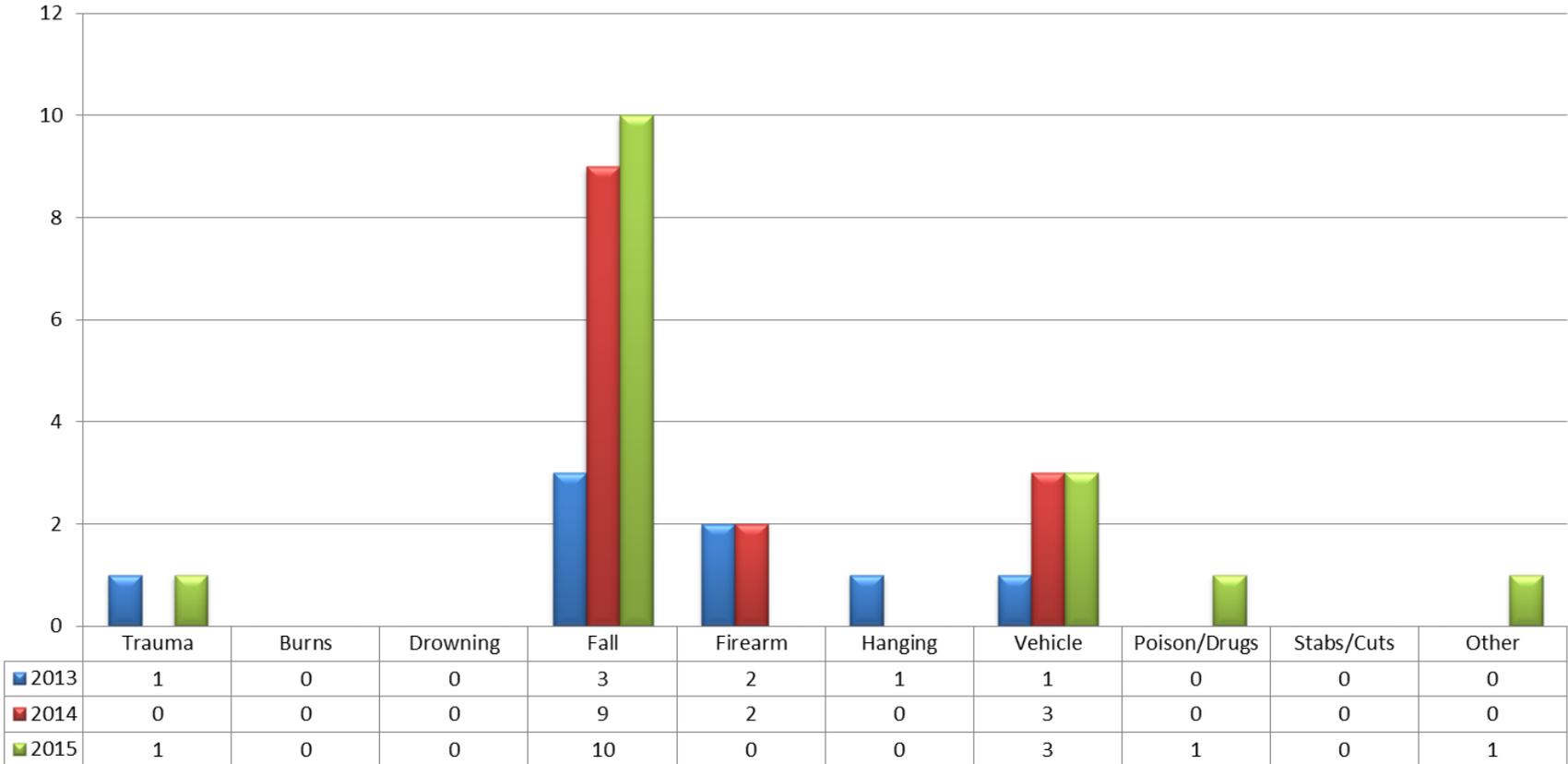
Manner of Death



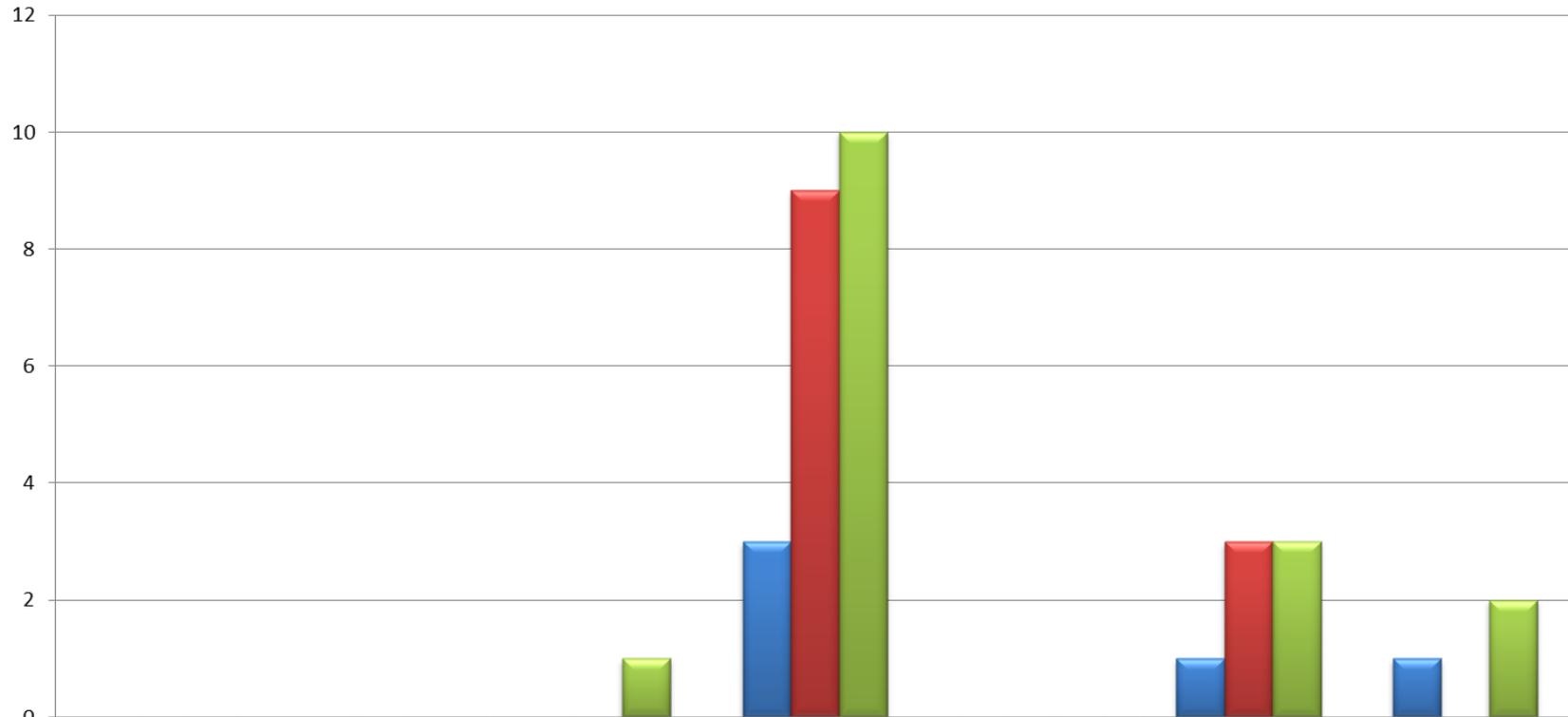
Deaths by Natural Causes



Deaths by Unnatural Causes



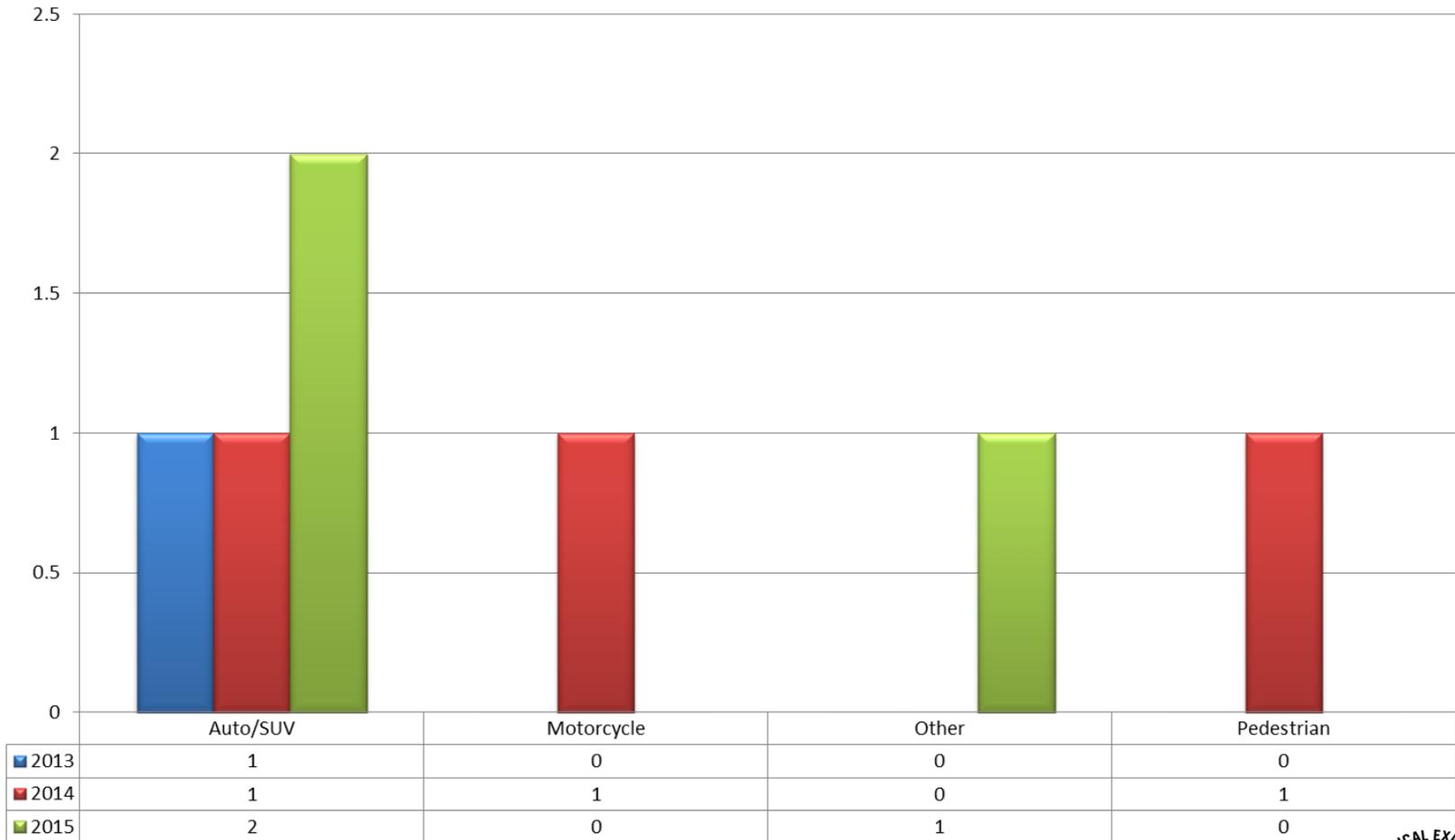
Accidental Deaths by Type



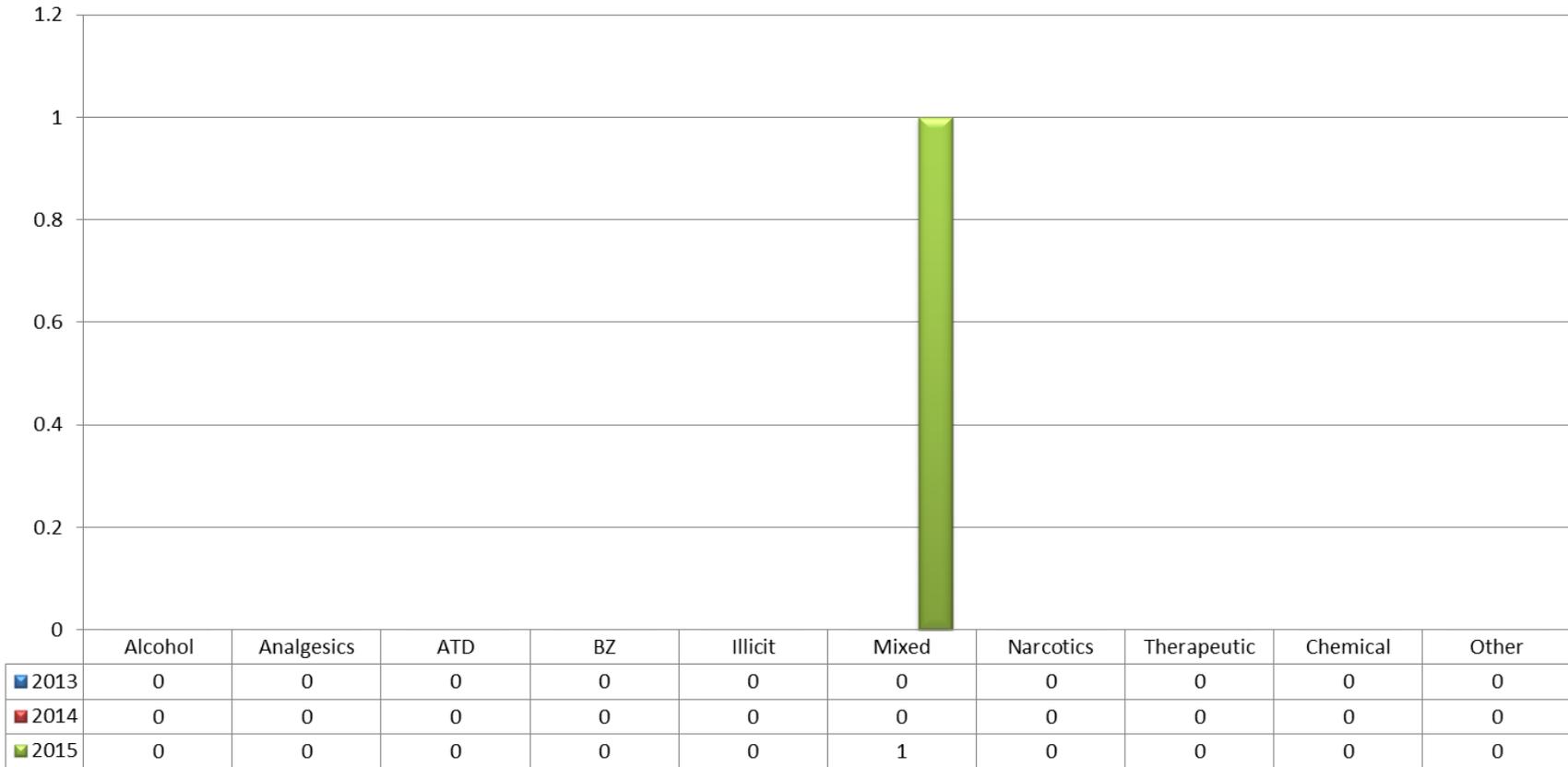
| | Burns | Drowning | Poison/Drugs | Fall | Firearm | Motor Vehicle | Other |
|--------|-------|----------|--------------|------|---------|---------------|-------|
| ■ 2013 | 0 | 0 | 0 | 3 | 0 | 1 | 1 |
| ■ 2014 | 0 | 0 | 0 | 9 | 0 | 3 | 0 |
| ■ 2015 | 0 | 0 | 1 | 10 | 0 | 3 | 2 |



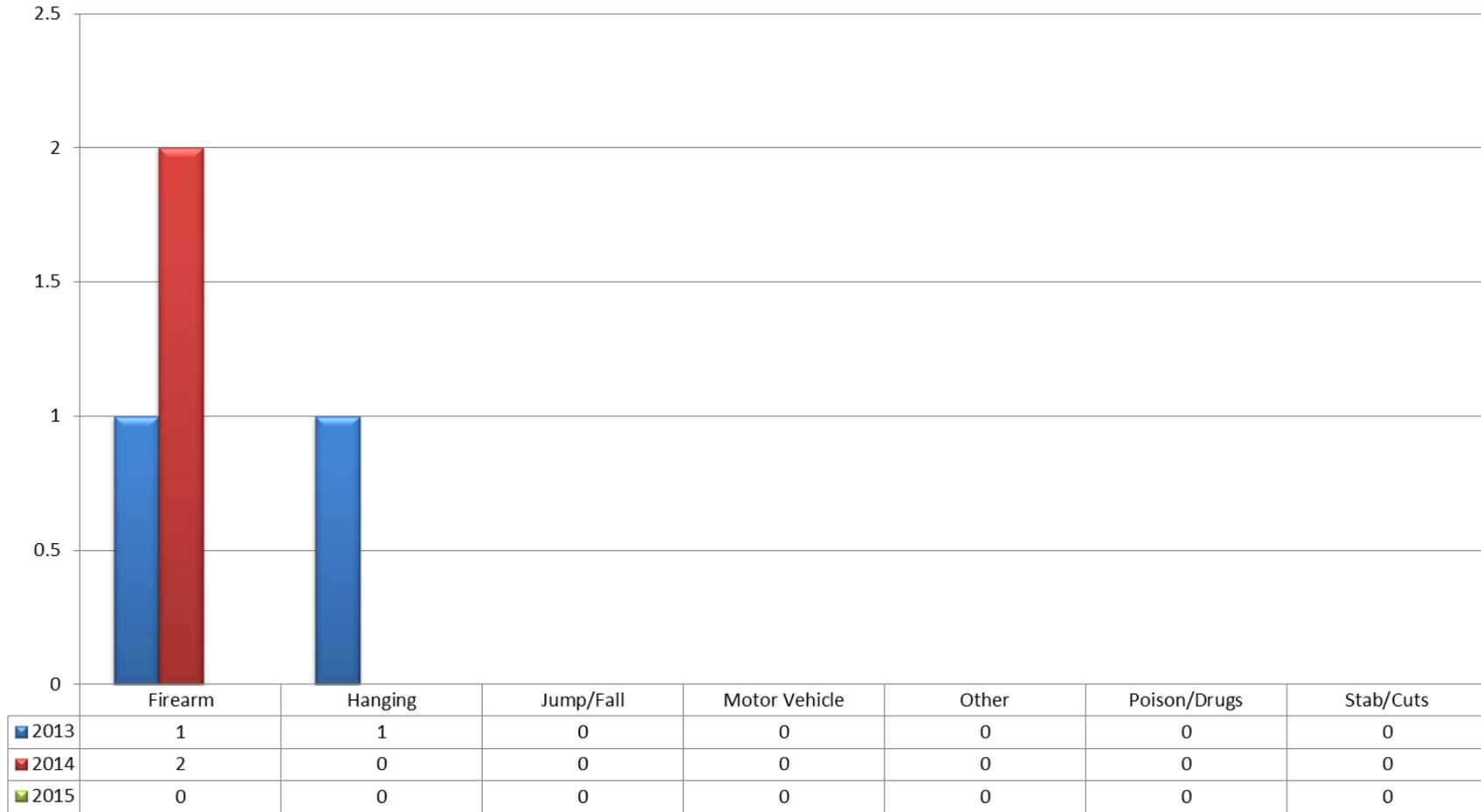
Accidental Deaths – Motor Vehicle Crashes



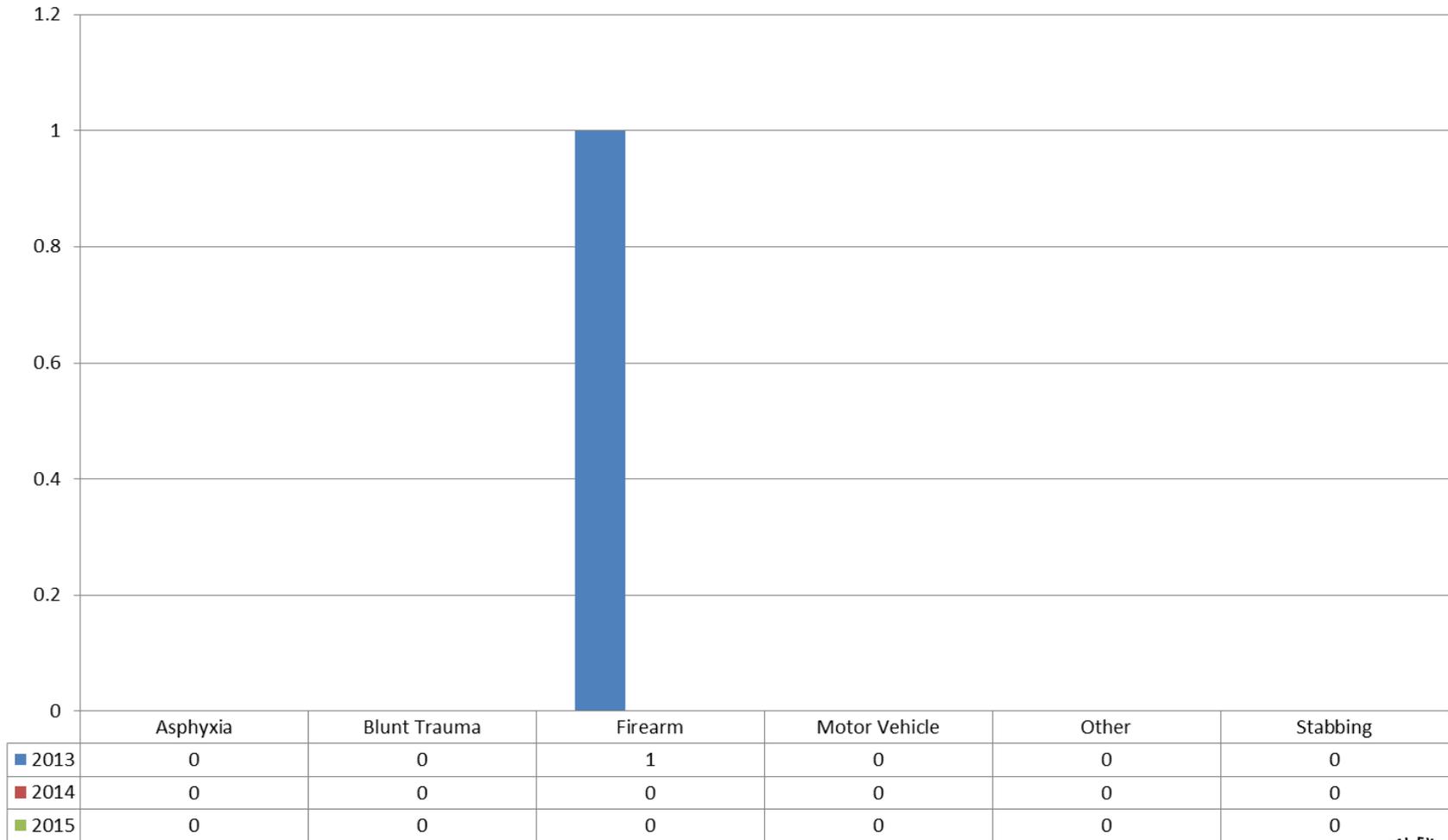
Drugs Contributing to Death



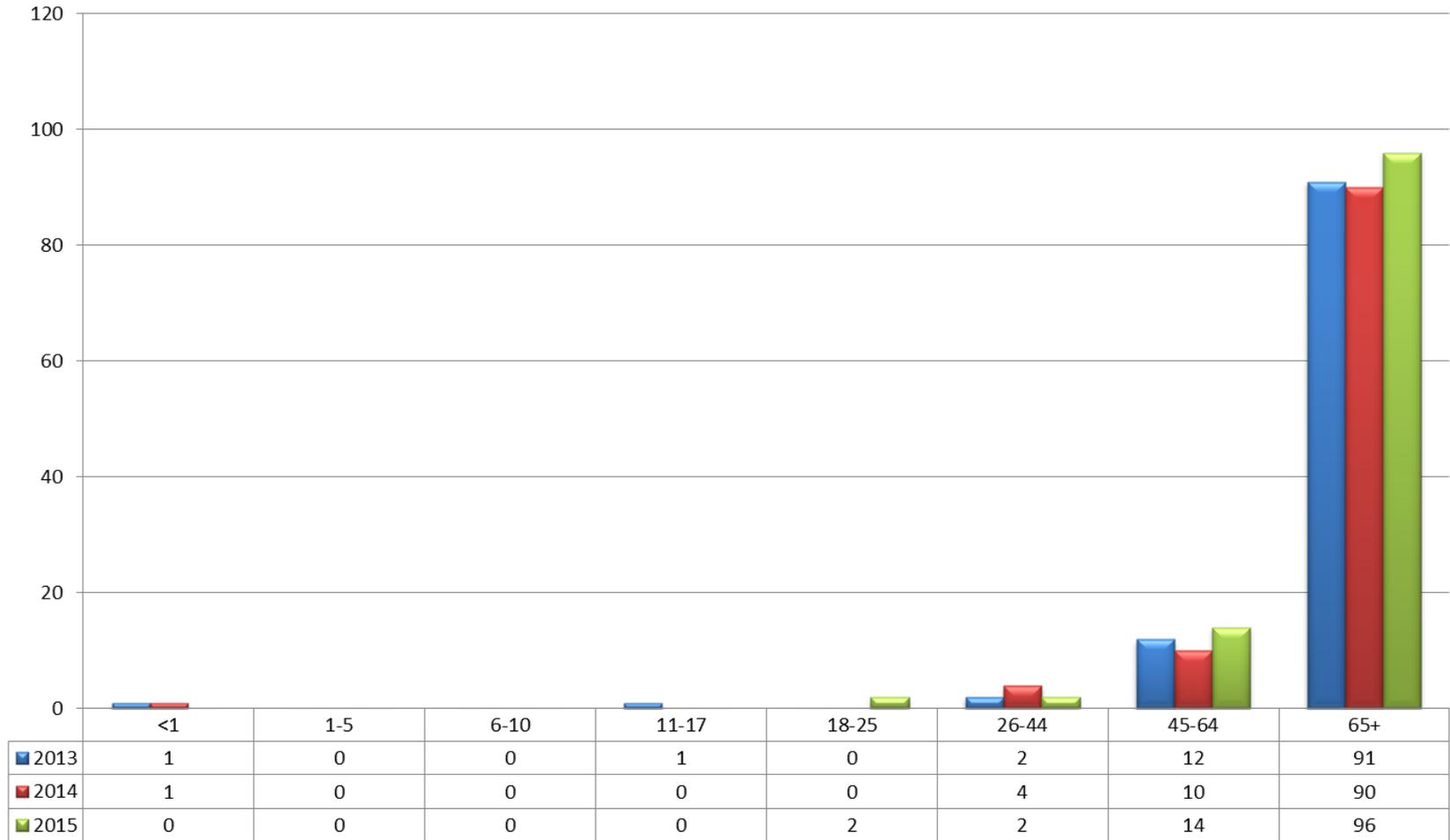
Suicide by Means



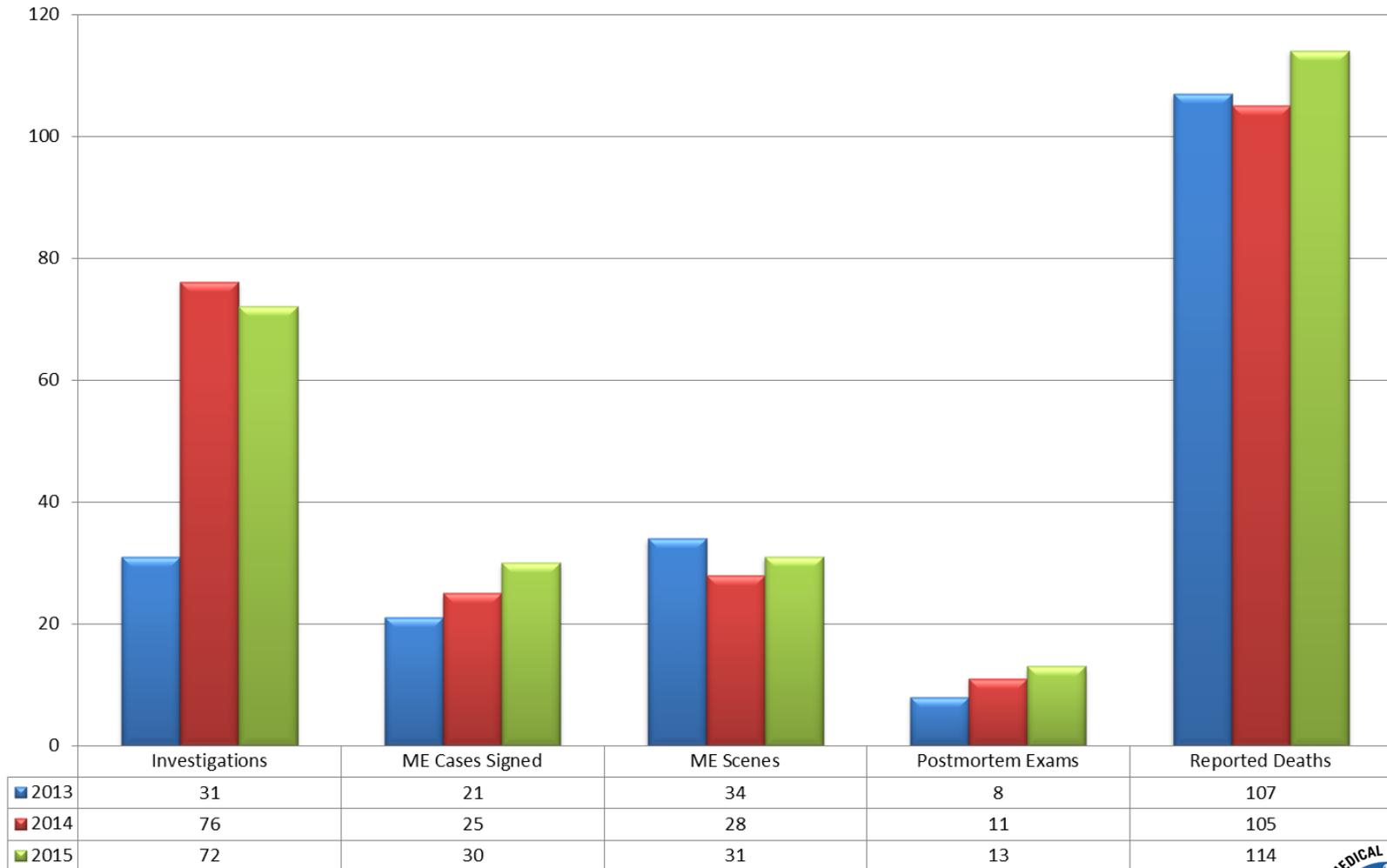
Homicide



Deaths by Age Group



Medical Examiner Activities



\$3,349,972

27 LOANS
\$1,444,084

268 GRANTS
\$1,905,888



Eagle Bluff Environmental Center received a \$15,000 grant to host two Rural by Design workshops. Here, instructor Randall Arendt works with workshop attendees on principles of sustainable land use practices.

Economic Development Support

More businesses—more jobs

The Driftless Fly Fishing Company, Preston, 2015
Featherstone Fruits & Vegetables LLC, Rushford, 2014
Rushford NanoElectroChemistry Company, Rushford, 2010
*Algaedyne Corporation, Preston, 2009
Rushford Hypersonic LLC, Rushford, 2008, 2009
*Rushford Institute for Nanotechnology (RINTEK), Rushford, 2009
CEDA, High Potential Partnership, 2008, 2009
Valley Design Enterprises, Fountain, 1990, 1994, 1997, 2006
Don's Valley Foods, Inc., Spring Valley, 2004
High Pointe Coverings, Harmony, 2002
Southeastern MN Development Corp, Chatfield, 1997, 1999
***Equity Investment/Seed Fund**

Incentive Grants

Rushford Peterson Valley Chamber of Commerce, "Branding for economic opportunities," 2014
Lanesboro Local, 2008-2014
Fillmore County EDA "Succession Planning," Preston, 2012
Spring Valley EDA "Communities of a Lifetime," 2010

Southern Minnesota Initiative Foundation in partnership with CEDA and DEED hold the Comprehensive Economic Development Strategy for Region 10, allowing these counties to apply for Economic Development Administration funding at the Federal level.

Community Support

More vibrant communities

Community Growth Initiatives

City of Chatfield, Regional Community Growth Initiative, 2014
Spring Valley EDA, Regional Community Growth Initiative, 2014
Rushford Community Growth Initiative, 2008-2010
Chatfield Community Growth Initiative, 2008

Community & Designated Fund Partners:

Harmony Area Community Foundation
Lanesboro Area Community Foundation
Mabel Area Community Foundation
Preston Area Community Foundation
Rushford Community Foundation
Spring Valley Area Community Foundation

Community Foundation Grant Partnership Recipients:

Fillmore Central Schools, "School Readiness," 2016
City of Peterson, Playground Equipment, 2016
Kingsland School, children's theater grant, 2015

One Big Thing Grant

Eagle Bluff Environmental Learning Center, "Rural by Design" workshop, Lanesboro, 2015
SE MN Together, 2015

Paint the Town Grants

Preston Area Arts Council, "Hooked on Preston," 2016
City of Spring Valley, community center mural, 2014

Early Childhood Support

More children ready to learn

Quality Child Care Provider Training, 2015
A Chance to Grow, "Southern MN Pre-K Alliance", 2014
Grace Place, "The Rushford Outreach", 2012
Fillmore Central Schools, PreK-Grade 3 Alignment, 2012

AmeriCorps LEAP Sites (Partner—ServeMN)/

Reading Rocks! (Partner—ABDO Publishing):

Fillmore Central Community Ed/Fillmore Co ECI, Preston, 2011, 2013

Literacy Programs

(Partners—ABDO Publishing, Capstone, Scholastic):

Kingsland Schools, Spring Valley, 2012, 2014, 2015, 2016
Rushford Peterson Schools, 2013, 2014, 2016
Southern MN Education Consortium, 2016
Chatfield Schools, 2015
Spring Valley Kiwanis Club, 2014, 2015
SEMCCAC, Rushford, 2013, 2015

Early Childhood Initiative Community

Fillmore County ECI (as of 2008)

SMIF FACTS

SOUTHERN MINNESOTA INITIATIVE FOUNDATION INVESTS FOR ECONOMIC GROWTH IN 20 SOUTHERN MINNESOTA COUNTIES

VISION

Southern Minnesota will be a prosperous and growing region with vibrant communities, innovative and successful businesses, and a skilled and valued workforce.

MISSION

Promote regional economic opportunities and collaborations with a focus on entrepreneurs and early childhood development.

CATALYST FOR ECONOMIC GROWTH

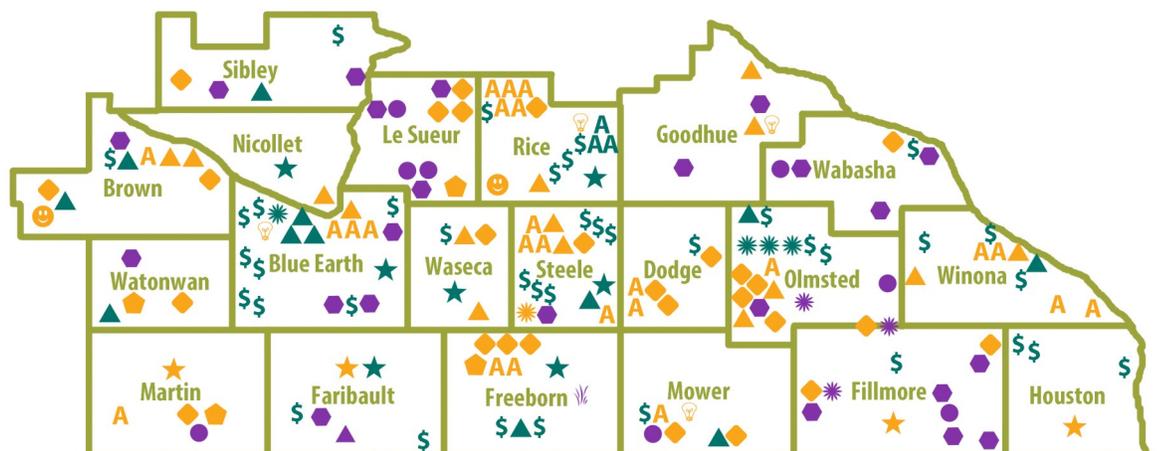
- Invested over \$96.7 million in region since 1986
 - \$41.6 million—programming
 - \$27.4 million—loans
 - \$27.6 million—grants
- Leveraged \$10 for every \$1 in local contributions
- Regional endowment fund exceeds \$34 million
- Awards \$5 million annually through grants, loans, and program support
- Acts as a regional collaborator

FOCUS AREAS:

- **ECONOMIC DEVELOPMENT**
 - Financial Support
 - Business Expertise
- **EARLY CHILDHOOD DEVELOPMENT**
 - Social Emotional Initiatives
 - School Readiness Support
- **COMMUNITY DEVELOPMENT**
 - Community and Designated Funds
 - Farmland Retention



SMIF's 2015 PARTNERSHIPS



- | | | |
|--|---|--|
| <ul style="list-style-type: none"> ■ Early Childhood ▲ AmeriCorps LEAP Partner Sites ◆ BookStart Grants 😊 Early Childhood Dental Network ▲ EC Grants ◆ Home Visiting Grants ⚡ New ECI Community 💡 Reading Oasis Grants ★ Quality Child Care Program | <ul style="list-style-type: none"> ■ Economic Development ▲ AmeriCorps VISTA Sites ▲ ED Grants ⚡ Equity Investments 💰 Loans ★ SCORE | <ul style="list-style-type: none"> ■ Community Development ▲ CD Grant ◆ Community Foundation ⚡ Community Growth Initiative ◆ Designated Fund ⚡ One Big Thing Grant |
|--|---|--|

May 2016

Bobbie Vickerman
Fillmore County
101 Fillmore St
PO Box 466
Preston, MN 55965

Dear Ms. Vickerman and County Board:

A vibrant rural Minnesota requires profitable businesses and an opportunity for new businesses to grow. It also requires support for our youngest children, allowing them to enter kindergarten ready to learn and succeed. And finally, it relies on communities being able to access support for innovative initiatives. Thanks to your support Southern Minnesota Initiative Foundation (SMIF) is able to focus on these priorities.

Your generous support over the past 30 years totaling \$24,050 has leveraged \$240,500 in investments into Fillmore County! Below are a few highlights you made possible.

- Six community foundations (located in Harmony, Lanesboro, Mabel, Preston, Rushford and Spring Valley) receive ongoing technical, administrative and financial assistance to encourage the growth of these local resources. In the last three years, 150 grants valued at more than \$300,000, were invested into local projects!
- In 2008 Lanesboro received a grant to participate in a SMIF facilitated Community Growth Initiative. The community worked together to develop economic opportunities for the future. From this arose Lanesboro Local which received grants to support their growth through the years. Recently, Lanesboro Local made the final transition into a for-profit business!
- In 2014 Featherstone Fruits & Vegetables, LLC, Rushford, received a loan to support their organic farm, in 2015 they received an additional loan for equipment.

I know my contributions to SMIF are changing lives. See the enclosed factsheet for more examples of how our investments are making a difference.

Thank you for your last gift of **\$1,250 on January 19, 2016**. Our investments stay local and deliver results for our neighbors, communities and region. I look forward to continuing my support of SMIF as we embark on the next 30 years. I hope you will continue your support in 2017!

Sincerely,



Sue Kolling
Board Member

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/12/2016

Amount of time requested (minutes): 5-10

Department: Fillmore County Sheriff's Office

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Request approval to start the process of establishing a part-time jailer eligibility list

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/12/2016

Amount of time requested (minutes): 5-10

Department: Fillmore County Sheriff's Office

Requested By: Sheriff Tom Kaase

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

Request approval to hire part-time jailer as a full-time jailer. The full-time jailer that was to start on 07-15-16 has notified our office that he has decided to not be employed by our office and county. The hiring of PT Jailer to full-time allows our office to meet the approved full-time positions that are needed for staffing coverage. A previous hire analysis has been completed for this same position.

Check if there will be additional documentation for any item(s) listed above.

Reviewed By: [Click here to enter text.](#)

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

32147 Gunflint Rd.
Utica, MN 55979

Phone: 507-281-4420
Fax: 507-932-5390

| | | |
|------|---|----|
| DATE | | |
| 7 | 7 | 16 |



| |
|----------|
| APPROVAL |
| |

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below.

| | | | |
|-------------------|-----------------------------------|-------------------------------------|-------|
| NAME | Fillmore County Sheriff's Office. | | |
| ADDRESS | 901 Houston St NW | | |
| | PRESTON MN. | ZIP CODE | 55965 |
| PHONE | W 507-765-3874 | | |
| UTILITIES BURIED? | YES | <input checked="" type="radio"/> NO | |
| COUNTY | CROSS STREET | | |
| GOPHER ID# | MARK DATE | | |

| SKETCH | |
|---|--|
| Take down chainlink. • Restretch fabric Add Bottom Rail Inside & out | |
| | |
| Fasten outside Rail to Slab | |

HORSMAN FENCING agrees to guarantee above fence to be free from defects in materials and workmanship for ten years.

HORSMAN FENCING shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. HORSMAN FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does HORSMAN FENCE assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

HORSMAN FENCING will assume the responsibility for having underground public utilities located and marked. However, HORSMAN FENCING assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing HORSMAN FENCING to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within ten days after completion of any work invoiced. All materials will remain the property of HORSMAN FENCING until all invoices pertaining to this job are paid in full.

Right of access and removal is granted to HORSMAN FENCING in the event of non-payment under the terms of this contract. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

CONTRACT AMOUNT: \$ 9,500⁰⁰

DOWN PAYMENT: \$ _____

BALANCE DUE: \$ 950⁰⁰

APPROVED & ACCEPTED FOR CUSTOMER:

| | |
|-------------------------------|--------|
| _____ | _____ |
| Customer | Date |
| _____ | _____ |
| Customer | Date |
| ACCEPTED FOR HORSMAN FENCING: | |
| <u>Ken G. Horn</u> | 7-7-16 |
| Salesperson | Date |

| CHAIN LINK | | WOOD | |
|----------------|-------------------|----------------|----------------|
| Total Length | Height | Type of Wood | Style of Wood |
| 18 | 7 | | |
| Gate | Gate | TOPS | |
| walk | 4x7 | | |
| Gauge | Terminal Post | Walk Gate | |
| 9 | 2 1/2 | | |
| Line Post | Top Rail | Drive Gate | |
| - | 1 5/8 | | |
| Barb | Fence from Ground | Overall Length | Overall Height |
| Roof | Slab | | |
| Telephone Line | Electric Line | | |