

NOTICE OF ACCESS SERVICE AVAILABILITY TO ELIGIBLE  
MINNESOTA HEALTH CARE PROGRAM RECIPIENTS

Fillmore County Social Services  
902 Houston St. NW Suite 1  
Preston, Mn. 55965  
507-765-2175

. Please read this information sheet carefully.

**The Fillmore Health Care Access Plan will pay for the most cost effective form of transportation to get you to the closest provider capable of providing the level of care needed.**

- 20 cents per mile for non-emergency transportation – vehicle provided by family member, self, neighbor). Family visits must be coordinated. No payment for pharmacy pick up.
- You will be reimbursed the most direct route to the nearest facility. The agency will use Map Quest to verify mileage.
- If a volunteer driver provides transportation, the volunteer driver will be paid 51 cents a mile or the current IRS rate.
- Bus, cab, or other commercial carrier fares will be reimbursed at the rate charged. You **NEED** prior authorization from your eligibility worker.
- If your doctor says that you must have medical care which you cannot get locally, you may get paid for gas, meals, lodging, and parking to help you get this care at the closest provider capable of providing the level of care needed.
- Someone who must go with you to get necessary medical care (per physician or treatment plan documentation) may also be paid meals and lodging costs at the same rate.
- Travel expenses during the three retroactive MA months may be eligible for reimbursement.
- **Reimbursement will only be paid when the MA recipient is being transported.**
- If you appeal a decision on your MA or MinnesotaCare case, you are eligible for transportation, related expenses and, if necessary, child care costs while you are attending the appeal hearing.
- You may be reimbursed to get your medical equipment repaired and you need to go to the repair facility. However, reimbursement is available **ONLY** when you **AND** your equipment are transported together.

**TO GET PAID**

- **You must present a “Claim for Reimbursement of Medical Travel” form that is signed and dated by the provider.**
- **Fill out one line on the mileage form for each separate appointment.**
- **You can have more than one appointment on the same mileage form.**
- **If there is missing information, i.e. provider signatures, dates of service, client/parent signatures, we will send the form back to you.**

- **Prior approval is required for travel outside of our local trade area. The approval requires a letter from your doctor that says you need to go out of area for medical care. (You must attach to signed voucher.) The appointment slip and letter must be provided to your eligibility worker for payment approval.**
- **Deliver or send form to Fillmore County Social Services as soon as possible, no later than 60 days after the appointment.**

**Prior authorization from the financial assistance supervisor will always be required for the following situations:**

- Lodging
- When the agency has determined that the transportation reimbursement has been misused.

**YOU MUST PROVIDE receipts for meals, lodging, and parking, except for parking meters, with the signed voucher.** Provide mileage and state whether your car or another person's was used.

- Meals are paid up to the following amounts:
  - Breakfast - \$5.50 Must be overnight or on the road by 6:00 AM
  - Lunch - \$6.50 Must be more than 35 miles from home and appointments must cover more than 5 hours
  - Dinner - \$8.00 Must be overnight or on the road after 7 PM<sup>i</sup>
  - Gratuity is not a reimbursable expense.
  - Meals are not reimbursed for daily visits to hospitalized child, etc. when no medical decisions are required.
  - Lodging will be limited to \$50.00 per night unless prior-approved by the local agency.
- Parking fees, bus, cab and other commercial carrier fares will be paid at actual cost

**IF YOU CHOOSE to get medical care from a provider that is not the closest provider capable of providing the care you need, you may have to pay for your own costs. This includes emergencies when you can get the services needed at a closer location.**

**IF YOU HAVE AN EMERGENCY** contact your worker immediately after the emergency to make arrangements for reimbursement of expenses.

**IMPORTANT REMINDER.** If you want to be paid, you must get approval before you get certain non-emergency medical transportation services. Prior authorization is not required for emergencies, retroactive eligibility, and appeal hearings.

---

<sup>i</sup> Last Revision :Jan 2013DR